

FARMINGTON CITY COUNCIL MEETING
Tuesday, January 18, 2011

WORK SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot and Sid Young, City Manager Dave Millheim, City Planner David Petersen, City Parks & Recreation Director Neil Miller, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey

Mayor Harbertson began the work session at 6:25 p.m., and the following items were discussed:

I-15 Freeway Signage

The **Mayor** informed the Council that City Traffic Engineer **Tim Taylor** would provide information regarding I-15 signage during the regular session.

Summary Action List

- Approval of Justice Assistance Grant (Police Department)
- Agreement with Susan Jacobson for janitorial services (Police Department)
- Approval of ELI Franchise Agreement
- Approval of ODFI Originator Agreement for Express Bill Pay
- Approval of Public Improvements Agreement with SLI Commercial Real Estate – Spring Creek 3A and 3B
- Ratification of Approvals of Construction & Storm Water Bond Logs
- Approval of Resolution for continuation of Lagoon Shuttle Service
- Approval of modification to job description and pay grade for Arts and Special Events Coordinator position

The **Mayor** referred to the information included the Staff Reports for each of these items. There was a brief discussion regarding several items on the list, and it was determined that all items are ready for Council approval during the regular session.

Open space waiver request for Humphrey's Subdivision

David Petersen explained that the Planning Commission recommended approval for this two-lot metes and bounds subdivision (lot split) on January 13, 2011. However, because the lots are slightly smaller than the 16,000 square feet minimum standard, there were some concerns regarding the open space and conservation subdivision ordinance requirements. Staff has since been working on a possible solution, and he advised the Council to table this request until the February 1, 2011 City Council meeting.

REGULAR SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot and Sid Young, City Manager Dave Millheim, City Engineer Paul Hirst, City Traffic Engineer Tim Taylor, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey

CALL TO ORDER

Opening Comments/Invocation/Pledge of Allegiance

Mayor Harbertson opened the meeting at 7:00 p.m. and welcomed Council Members **Bilton, Dutson, Ritz, Talbot** and **Young** and Boy Scout Troop 1845. He introduced the following members of the Farmington Youth Council: **Liz Ashby, Marissa Brown, Nick Mason, Layne McKenna, and Matt Swanson**. The Mayor offered the invocation, and the Pledge of Allegiance was led by local Boy Scout **Alex Hale** of Troop 1845.

Approval of Minutes

Motion

Rick Dutson made a motion to approve the minutes of the January 4, 2011 City Council Meeting. **Cory Ritz** seconded the motion which was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

REPORTS OF COMMITTEES/MUNICIPAL OFFICERS

Introduction of new Fire Chief

Mayor Harbertson introduced Farmington City's new Fire Chief, **Guido Smith**. **Mr. Smith** introduced his wife and members of his family and expressed appreciation to Farmington City for the job opportunity. He plans to relocate to Farmington City in the near future and said he chose Farmington because of the level of professionalism shown by the Mayor and City staff and their passion to improve the City of Farmington.

Discussion regarding improved I-15 Freeway Signage

City Traffic Engineer **Tim Taylor** gave a report of the inventory conducted by WCEC Engineers regarding the I-15 guide signs approaching Farmington. **Mr. Taylor** explained that UDOT and the Federal Highway Administration (FHWA) are in the process of upgrading all of the I-15 interchange advance guide signs and exit direction signs between Brigham City and Santaquin City to be consistent with the Manual On Uniform Traffic Control Devices (MUTCD) recommendations for urban areas. **Mr. Taylor** said he concurs with these guide sign upgrades as they are meant to reflect a *consistent* message; however, Farmington is unique because of the location and combination of the I-15/US-89/Legacy

Parkway/Park Lane Interchange. He recommended that the City meet with UDOT and FHWA to discuss the City's concerns and review the following specific items:

- The current northbound I-15 signage does not include either a "Next XX Exits" sign or a Community Interchange Identification sign. Farmington should request that one of these signs be installed by UDOT.
- The installation of a supplemental guide sign to northbound I-15 in advance of the 200 West Exit 322 listing FARMINGTON as a destination associated with Exit 322.
- Options related to the installation of additional northbound I-15 signage related to Park Lane and the UTA FrontRunner Station/Park-n-Ride.
- Opportunities to modify the exiting signing and sign legends due to the unique location and configuration of the I-15/US-89/Legacy Parkway/Park Lane Interchange.

Mr. Taylor answered questions from Council Members, and there was discussion regarding the addition of supplemental signs, mistakes made by UDOT regarding signage, the possible identification of the FrontRunner Station and the UTA Park & Ride, and the costs which may be associated with sign amendments. **Mr. Taylor** predicted that Farmington City would be required to pay for any sign changes at a cost of \$20,000 per sign, and one sign structure may need to be replaced at a cost of \$100,000.

City Manager **Dave Millheim** recommended that the City move forward with a plan and work with the new Director at UDOT to implement the City's desired sign amendments.

SUMMARY ACTION

Minute Motion approving Summary Action List

- Approval of Justice Assistance Grant (Police Department)
- Agreement with **Susan Jacobson** for janitorial services (Police Department)
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- Approval of Public Improvements Agreement with SLI Commercial Real Estate – Spring Creek 3A and 3B
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Motion

Rick Dutson made a motion to approve the items on the Summary Action List. **Sid Young** seconded the motion which was Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

NEW BUSINESS

Open space waiver request for Humphrey's Subdivision

Motion

Sid Young made a motion to table this item until the February 1, 2011 City Council Meeting. The motion was seconded by **John Bilton** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

GOVERNING BODY REPORTS

City Manager Report

1. **Upcoming Agenda Items** – Items for both the February 1, 2011 and the February 15, 2011 City Council meetings are included in the packet
2. **Assign date for joint City Council/Planning Commission meeting** – He will meet with the Affordable Housing Task Force this week, and he suggested scheduling a joint meeting with members of the Planning Commission and the City Council to discuss affordable housing in Farmington. Following a brief discussion, it was decided to hold the meeting during the February 15, 2011 regular City Council Meeting.
3. **URMMA Training for City Council and Planning Commission** – February 15, 2011 from 4:00 to 5:30 p.m.
4. **Topics for Retreat – Deadline by February 1, 2011** – **Mr. Millheim** said staff is preparing a list of items which need to be addressed, and he asked the Council to submit ideas and assist in the prioritization process.
5. **Community Center Well Project** – He reported that the drilling crew has hit water, and a schedule of the project is included in the packet. He said there have been a few complaints from residents regarding vibration.
6. **Farmington Creek improvements** – He attended a meeting with representatives from Davis County Flood Control, the Army Corps of Engineers, the Division of Water Quality, and the Division of Natural Resources in which the County introduced a significant flood control plan from State Street to the Lake. They proposed a stream channel alteration which will more than double the capacity of the current stream. They have explored several alternatives, including a concrete culvert, large storm drain ponds, the creation of a wetland nature walk, widening the existing channels, or creating a long, linear mitigation site between State Street and Glovers.

7. **WDC Open House Schedule** – An open house for the proposed West Davis Corridor open house will be held at the Legacy Events Center on Wednesday, February 9, 2011 from 4:30 to 8:00 p.m., and Council Members and residents are encouraged to attend.
8. **Letter to CenterCal** – He drafted a letter to **Craig Trottier** stating that the City is implementing an all-inclusive policy that no permits will be issued without a recorded plat for the project. He said this has not been happening consistently in the past, and he hopes this policy will eliminate problems in the future.

Mayor Harbertson's Report

- He has received calls asking if the project on Frontage Road will be extended to the north. City Manager **Dave Millheim** agreed to contact Davis County for more information.
- He asked for an update of the Interlocal Agreement between Farmington and Davis County regarding the Justice Court and the prosecution of Farmington City citations, and **Mr. Millheim** agreed to set a date with the county for discussion.
- He asked the City Manager to ask **Matt McCullough** to update the Planning Commission and Board of Adjustments information on the City's website.
- The Christmas lights will be left up on both the City Hall and the Community Arts Center to avoid another \$5,000 installation charge.
- A National Incident Management System (NIMS) training will be held on Thursday, January 20, 2011 at 6:30 p.m. at the Fruit Heights City Offices, and the City Council is invited to attend.
- A beneficial meeting was held with the region director from UDOT and **Senator Adams**. The **Senator** is on board with the City's C-1 choice for the West Davis Corridor but expressed concern regarding space for expansion.
- He met with **Bryson Garbett** of Garbett Homes to discuss an emergency access exit. A suggestion was made that the area where a proposed trail will be built along US-89 could be used for an emergency exit.
- He received an email from a west Farmington resident who asked about sidewalks from the Ranches area to the Station Park Development. There was some discussion, and **Mr. Millheim** said he would do some research to pinpoint issues which may be involved.

City Council Reports

Jim Talbot

- He attended a Farmington City Interior Design Committee meeting earlier today, and there will be another meeting next week.

Sid Young

- He received an email regarding a Social Media training and asked if Council Members should attend. The **Mayor** and the City Manager determined that it was not necessary to attend.
- He received several comments from residents regarding fluoridation. The **Mayor** counseled him to refer them to Davis County with any questions/comments they have on that subject.
- He attended a meeting with **Doug Allen**, and two options for a new water tank were discussed: (1) install the tank on **Mr. Allen's** property or (2) locate it to the east on US Forest Service property. The USFS property is the best option as it will provide a location for the tank and access to the fire break road. **Mr. Millheim** informed the Council that **Paul Hirst** made a formal request to the USFS on January 13, 2011 which will likely require six months for approval.

Cory Ritz

- He referred to the drainage issue in west Farmington and said there is more standing water this year than there has been in the past. **Mr. Millheim** said it was discussed in a meeting with the City Engineer, and further review is necessary to obtain a legal description and to resolve the easement issues.
- He inquired about amendments which were made to the employee handbook, and the City Manager replied that the Farmington City Attorney recently cleaned up the language in the handbook. It was approved by the Council several weeks ago, and it is vital that each employee read the handbook and understand the issues.
- He asked if it is common for police departments to patrol in neighboring cities, and **Mr. Millheim** said it is very common. In the state of Utah, an officer is authorized to stop an illegal act anywhere in the state.

John Bilton

- He requested that a follow-up action list be included in the packet which will inform the Council of the status of specific actions the issues involved. He asked if progress had been made regarding the maintenance of the Legacy Trail, and **Mr. Millheim** replied that the cities are meeting on Thursday, January 20, 2011 to discuss a possible interlocal agreement.
- He asked if residents on 900 North and 1000 North had been contacted regarding improvements on those streets, and **Mr. Millheim** said he will follow up on the issue.

Miscellaneous

City Engineer Report

Paul Hirst said the drilling project is progressing well. The rock layer was hit at approximately 150 feet, and samples of the water that was found are being examined.

Next City Council Meeting

John Bilton, Cory Ritz, and Jim Talbot will be out of town and unable to attend the February 1, 2011 City Council Meeting. It was determined that one of them may need to be reached by phone during the meeting. The City Manager requested that Council Members inform him when they will be unable to attend meetings.

ADJOURNMENT

Motion

Jim Talbot made a motion to adjourn the meeting. The motion was seconded by **Sid Young** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**. The meeting was adjourned at 8:35 p.m.



Holly Gadd, City Recorder

