

**FARMINGTON CITY COUNCIL MEETING**  
September 18, 2012

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**WORK SESSION**

*Present: Mayor Pro Tem John Bilton, Council Members Nelsen Michaelson, Cory Ritz, Jim Talbot, and Jim Young, City Manager Dave Millheim, Finance Director Keith Johnson, Community Development Director David Petersen, Assistant City Planner Christy Alexander, Building Official Eric Miller, City GIS Specialist Matt McCullough City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey. Mayor Scott Harbertson was excused.*

The following City employees attended the FEMA Emergency Management Institute (EMI) training in Maryland: City Manager **Dave Millheim**, Finance Director **Keith Johnson**, Community Development Director **David Petersen**, Building Official **Eric Miller**, GIS Specialist **Matt McCullough**, City Councilman **Nelsen Michaelson**. The City's Emergency Preparedness Officer, **Paul White**, and **Royd Waters** also attended, and the following comments were shared:

**Matt McCullough** said they learned about roles, responsibilities, the planning process, legal requirements, providing public information, critical decision making skills, staff support, demobilization planning, etc. He was a situational unit leader, and part of his responsibility was to display the locations and details of the emergency. A minimal amount of technology was used because there may not be full access to technology during an emergency.

**Eric Miller** learned the importance of team work during an emergency situation. He was the Public Works Director during the training, and because there were so many different issues coming from every direction, it was overwhelming at times and showed him the importance of preparation and follow through.

**Keith Johnson** explained that they were divided into three groups: the Emergency Operations Center (EOC), the policy group, and the incident command group. They practiced using a scenario of a city of 100,000 residents. An additional 100,000 people were in the city for a festival/fair, and a train derailment sent a toxic cloud into the air. It was helpful to see a large-scale operation in action and think about how to scale it down for Farmington City. Team work and communication are vital when dealing with an emergency.

**David Petersen** said that about two-thirds of the training was listening to presenters give their perspective on emergency situations. He learned that the Community Development Director is an integral part of the EOC and that his role could change frequently as the need arises.

**Paul White** said it was a hands-on, physical training, and his role was Public Information Operator (PIO). He would like to set up a training session for the City Council, Police and Fire Chiefs because it is important to practice the principles they learned. He thinks it is vital that the City establish roles and back-up roles and practice using them.

**Nelsen Michaelson** pointed out that this training was related to the structure and organization which needs to be in place prior to an emergency. Because there are so many

specialized areas, people need to know their roles and be able to trust the other people who are working alongside them.

**Dave Millheim** said role delineation is vital. Emergencies are never convenient—they will happen on holidays, weekends, or at night. He would like to have more of the City’s department heads attend the official training. One thing he is most concerned about is that the City Council understands the various roles.

**City Manager – Dave Millheim**

- ***Bridge in Farmington Ranches*** – He complimented the Public Works Department for their efforts in building a bridge on one of the City’s trails in west Farmington.
  - ***Excess Water Rights Issue*** – The Boyer Company has almost 400 acre feet of excess water rights that they purchased when they developed the Ranches, and they asked if the City is interested in owning the rights. He asked City Engineer **Paul Hirst** to provide additional information, and the topic will be discussed at a future work session.
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**REGULAR SESSION**

*Present: Mayor Pro Tem John Bilton, Council Members, Nelsen Michaelson, Cory Ritz, Jim Talbot, and Jim Young, City Manager Dave Millheim, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey. Youth City Council Members Olivia Oldroyd and Jace Riley were also in attendance. Mayor Scott Harbertson was excused.*

**CALL TO ORDER**

**Roll Call (Opening Comments/Invocation/Pledge of Allegiance)**

The meeting began at 7:05 p.m. The invocation was offered by **Jim Talbot**, and the Pledge was led by **Nelsen Michaelson**.

**PRESENTATION OF PETITIONS AND REQUESTS**

**“Thank You” from Tolman Family**

**Jeff** and **Beryl Tolman** expressed gratitude to the City for their efforts in striping and placing flags at the crosswalk where their son, **Andrew Tolman**, was hit by a car and killed earlier in the year. The idea began as an Eagle Scout Project, but then the City took the initiative and made the changes. They believe it has made a difference and offered to “adopt a crosswalk” if appropriate. **Dave Millheim** gave credit to the Public Works Department.

**Security Camera**

Public Works Director, **Walt Hokanson**, obtained bids for a video camera security system. After reviewing various systems and receiving bids, he recommended that the bid be awarded to 3-C Business Solutions for three reasons: quality, cost, and customer service. This is a one-time purchase, there is no service fee, and the system will be under warranty for one year. Funds will be taken from the Council Contingency Fund.

***Motion:***

**Jim Talbot** made a motion to approve the purchase of a new security system for the Public Works yard from 3-C Business Solutions in the amount of \$10,500 to be paid from #10-670-560. The motion was seconded by **Nelsen Michaelson** and approved by Council Members **Bilton, Michaelson, Ritz, Talbot** and **Young**.

**SUMMARY ACTION**

**Minute Motion Approving Summary Action List**

***Motion:***

**Nelsen Michaelson** made a motion to approve the items on the Summary Action List. The motion was seconded by **Jim Young** and approved by Council Members **Bilton, Michaelson, Ritz, Talbot** and **Young**.

**GOVERNING BODY REPORTS**

**City Manager – Dave Millheim**

1. *Upcoming Agenda Items* (included in the staff report)
2. *To Do Lists* (included in the staff report)
3. *Bridge in Farmington Ranches* (presented during the work session)
4. *Excess Water Rights Issue* (presented during the work session)
5. *Craig Holmes Letter* – The City Council denied his request for a zone text amendment to allow small neighborhood truck and trailer rental dealers as a conditional use in the BR zone. **Mr. Holmes** filed an appeal of the decision with the District Court.
6. *Road Design* – The City received property in the Station Parkway/Burke Lane area from THC (The Haws Companies) through the “Road to the North Agreement” several years ago. Station Parkway was built to its full width at the Park Lane intersection but then tapers down to a two-lane road, and the remainder of the road was to be completed as driven by development. THC is in the process of obtaining tenants and asked the City to begin building its portion of the road. City Engineer **Paul Hirst** is working on the numbers and facts which will be reviewed by the Council.
7. *Century Link* is installing upgrades and has asked for permission to build a control box/access point (7’ x 14’ concrete pad) in the Moon Park area of the City. Because they are a “for profit” company they were told they could not have free use of the easement; however, a \$1000 easement fee to the City’s Park fund was suggested which they will pay. The documents will be on the Summary Action List at the next meeting. **Jim Talbot** said his only issue with utility companies in general is that they typically do a poor job in restoring the damage. **Dave Millheim** suggested approving the easement subject to the restoration being done properly.

8. **Justice Court** – Davis County and the City signed an Agreement in 1996 in which the County agreed to provide prosecution services. Several months ago, the City asked for monthly reports detailing the cost of these services, and that request, along with the fact that expenses have risen 33% in the past 5 years, forced the County to look more closely at the numbers. During the last cycle, the County received \$821,000 in revenues—\$300,000 was for state mandated surcharges, and \$521,000 was split 50-50 between the City and the County. The County decided to contract out for prosecution services and asked the City to pay its proportionate share of the costs and draft a new agreement. However, the County is obligated to provide services through at least the end of 2013, because of the termination clause in the Agreement which states that written notice must be given 6 months prior to the end of the County’s fiscal year (January 1). The County sent a request to the Utah Judicial Council on June 26, 2012 asking for a shortened term for the dissolution of the 1996 Agreement, but their request was denied. Now the question is whether or not they have met the notice for the City/County Agreement—the City Attorney does not think they have. **John Bilton** believes the terms of the agreement should be met and said the City needs time and space to research its options, and **Nelsen Michaelson** agreed. **Jim Talbot** also agreed and said he recently observed a Justice Court session. He was appalled at the system and the fact that when people tried to discuss their situation, they were shot down. There were 7-8 cases ranging from people who needed a stiffer sentence to those who were scared and/or intimidated and were given no assistance. **Jim Young** supports following the terms of the contract. **Cory Ritz** agreed with the comments of the other Council members and said he was disturbed to hear that the Justice Court was not willing to listen. There was discussion about the possibility of using another city’s court system and lowering costs. The Council directed the City Manager to draft a letter informing the County that the City is not interested in paying for prosecution services beyond the scope of the Agreement.
9. **Retreat** – He asked the Council to be thinking about topics to discuss at the retreat in October. **Nelsen Michaelson** said he would like an updated aerial photo of Farmington.

## City Council

### *Jim Talbot*

- He asked for an update on the car repair shop at a home on Walker Lane, and the City Manager said he would ask the Police Chief to prepare a historical report of the issue.
- He asked for an update on the Villa Susana project, and the City Manager said **Frank McCullough** was working with an interested individual. The City earmarked \$100,000 in RDA funds to assist with the project based on blight and possible affordable housing. Because the City’s RDA fund was established prior to 1993, it does not have a housing restriction on it. **Jim Talbot** said he would like the City to demolish the church in the near future, and **Dave Millheim** recommended letting the approvals run their course at which time the Council could modify their earlier approvals and use the funds for demolition.
- He asked if Verizon has started construction on their cell tower, and **Dave Millheim** said payments were brought current, and they have pulled a building permit.

***Cory Ritz***

- He complimented the Public Works Department for their efforts on crosswalks in the City, for the temporary pathway on the north side of Burke Lane in the Station Park area, and for the paving of various streets throughout the City.

***John Bilton***

- He explained that his role as a liaison for the National Guard is not a program but rather an avenue for communication. He receives numerous emails and will forward the important ones to staff so they can be placed in the newsletter.

***Jim Young***

- He asked about the City's contract for restroom services, and the City Manager said it would be on an upcoming work session.

**ADJOURNMENT**

***Motion:***

**Nelsen Michaelson** made a motion to adjourn the meeting. The motion was seconded by **Jim Young** and approved by Council Members **Bilton, Michaelson, Ritz, Talbot** and **Young**. The meeting was adjourned at 8:20 p.m.

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**Holly Gadd**, City Recorder  
Farmington City Corporation