

WORK SESSION: A work session will be held at 6:30 p.m. in Conference Room #3, Second Floor, of the Farmington City Hall, 160 South Main Street. The work session will be to answer questions the City Council may have on agenda items. The public is welcome to attend.

FARMINGTON CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of **Farmington City** will hold a regular City Council meeting on **Tuesday, January 17, 2012, at 7:00 p.m.** The meeting will be held at the Farmington City Hall, 160 South Main Street, Farmington, Utah.

Meetings of the City Council of Farmington City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

The agenda for the meeting shall be as follows:

CALL TO ORDER:

7:00 Roll Call (Opening Comments/Invocation) Pledge of Allegiance

7:05 Approval of Minutes from January 3, 2012

PUBLIC HEARINGS:

7:10 Amending Consolidated Fee Schedule – Culinary Water Rates for Commercial Users

PRESENTATION OF PETITIONS AND REQUESTS:

7:15 Expansion of Farmington City Cemetery into Mountain View Park

7:45 Nepotism Rule Modifications

SUMMARY ACTION:

7:50 Minute Motion Approving Summary Action List

1. Ratification of Approvals of Construction & Storm Water Bond Logs
2. Approval of Disbursement List for December 2011
3. Off Duty Employment Policy regarding Outside Employment for Police Department

GOVERNING BODY REPORTS:

7:55 City Manager Report

1. Upcoming Agenda Items
2. To Do Lists
3. Building Activity Report December 2011
4. Farmington Claims Summary 2006 - 2011
5. Enhanced Street Lights – Park Lane Village

8:05 Mayor Harbertson & City Council Reports

1. Confirm Date for Council Retreat
2. Town Hall Reminder and Sign-ups
3. Citizen of the Year Nominations

ADJOURN

CLOSED SESSION

Minute motion adjourning to closed session, if necessary, for reasons permitted by law.

DATED this 12th day of January, 2012.

FARMINGTON CITY CORPORATION

By: Holly Gadd
Holly Gadd, City Recorder

***PLEASE NOTE:** Times listed for each agenda item are estimates only and should not be construed to be binding on the City Council.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting, should notify Holly Gadd, City Recorder, 451-2383 x 205, at least 24 hours prior to the meeting.

CITY COUNCIL AGENDA

For Council Meeting:
January 17, 2012

S U B J E C T: Roll Call (Opening Comments/Invocation) Pledge of Allegiance

It is requested that Council Member Jim Talbot give the invocation/opening comments to the meeting and it is requested that Council Member Nelsen Michaelson lead the audience in the Pledge of Allegiance.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

CITY COUNCIL AGENDA

For Council Meeting:
January 17, 2012

S U B J E C T: Approval of Minutes of Previous Meetings

ACTION TO BE CONSIDERED:

Minute motion approving the minutes of the City Council meeting held on January 3, 2012.

GENERAL INFORMATION:

Please see enclosed minutes. They have been reviewed by staff and are ready for Governing Body review and approval.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

FARMINGTON CITY COUNCIL

Tuesday, January 3, 2012

WORK SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot, and Sid Young, Council Members Elect Nelsen Michaelson and Jim Young, City Manager Dave Millheim, Finance Director Keith Johnson, Community Development Director David Petersen, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey

CLOSED SESSION

Motion: At 6:10 p.m. a motion was made by **John Bilton** for the Council to go into a closed meeting to discuss potential property acquisition and sale of property. The motion was seconded by **Cory Ritz** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Sworn Statement

I, **Scott C. Harbertson**, Mayor of Farmington City, do hereby affirm that the items discussed in the closed meeting were as stated in the motion to go into closed session and that no other business was conducted while the Council was so convened in a closed meeting.

Scott C. Harbertson, Mayor

Motion: At 6:35 p.m. **Jim Talbot** made a motion to reconvene into an open meeting. The motion was seconded by **Rick Dutson** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Nepotism Issues and Suggestions

Following the closed session, Department Heads **Neil Miller, Walt Hokanson, Wayne Hansen**, and **Guido Smith** joined the work session. City Manager **Dave Millheim** referred to the staff report which included information regarding the City's Personnel Policies and Procedures, current nepotism issues within the City staff, and various suggestions for dealing with these issues. He said the City wrote some guidelines several years ago, but they have not been completely followed, and he would like to have clean standards. He outlined three options and discussed the pros and cons of each option:

- Option 1: Leave the current rules as they are and address all situations on a case by case basis;
- Option 2: Adopt a more restrictive and detailed policy that will not allow the City Manager, Department Heads, Supervisors, or City Council Members to have immediate relatives working within the same department or within the "supervisory chain" ;
- Option 3: Make minor tweaks to the existing rules with the following guiding principles:
 - a. No immediate family members of full-time employees shall work in the same department or supervisory chain;
 - b. This rule will not apply to seasonal and part-time employees;

- c. Current part-time employees affected by these changes will be grandfathered in until the end of the budget year (June 30, 2012). If there are any full-time or seasonal budgeted positions open that are not in the same department or supervisory chain, related employees can apply for these positions if qualified.

The Council discussed these three options and related issues—the strictness/leniency of the policy, whether or not to allow immediate family members to work in the same department, whether the practice of allowing part-time employees to exceed their allotted hours should continue, guidelines from the Fair Labor Standards Act, and advice from the City Attorney. The City Manager will bring back a rule change for consideration from the suggestions offered.

REGULAR SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot, and Sid Young, Council Members Elect Nelsen Michaelson and Jim Young, City Manager Dave Millheim, Community Development Director David Petersen, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey. Youth City Council Members Emily Welch, Rebecca Smith, and Liz Ashby were also in attendance.

CALL TO ORDER:

Roll Call (Opening Comments/Invocation/Pledge of Allegiance)

Mayor Harbertson began the meeting at 7:10 p.m. and offered the opening prayer. The Pledge of Allegiance was led by Cory Ritz. Youth City Council Mayor Emily Welch and member Rebecca Smith presented Rick Dutson and Sid Young with a gift of appreciation for their years of service.

Approval of Minutes

Motion:

Jim Talbot made a motion to approve the minutes of the December 20, 2011 City Council Meeting. The motion was seconded by Rick Dutson and approved by Council Members Bilton, Dutson, Talbot and Young. Cory Ritz abstained because he did not attend the meeting.

REPORTS OF COMMITTEES/MUNICIPAL OFFICERS

Presentation for Years of Dedicated Service to City Council Members Rick Dutson and Sid Young

Mayor Harbertson expressed his appreciation to Council Members Rick Dutson and Sid Young for their years of dedicated service. During the past eight years on the Council, Sid Young's attendance was 97%, and Rick Dutson's attendance was 96%. The Mayor presented their name plates, a plaque and a Farmington seal ring, and they were given a round of applause. Each of them thanked the Mayor and the City Council and made brief remarks regarding their service to Farmington City.

Presentation for Years of Dedicated Service to Planning Commission Members Randy Hillier, Steven Andersen, Nelsen Michaelson, and Jim Young

Mayor Harbertson also recognized several Planning Commission Members for their years of service. **Randy Hillier** and **Steven Andersen** have finished their terms of service, and **Nelsen Michaelson** and **Jim Young** became the new City Council Members. He thanked these four men for their service to Farmington City.

Introduction of new City Council Members/Administration of Oath of Office

At 7:40 p.m. the Oath of Office was administered by **Mayor Harbertson** to the two new City Council Members, **Nelsen Michaelson** and **Jim Young** and to returning Member **Cory Ritz**.

Recess: There was a brief recess at 7:45 p.m. The meeting resumed at 8:00 p.m. with the new members taking their places on the stand.

SUMMARY ACTION:

Minute Motion Approving Summary Action List

1. Approval of Disbursement Lists for October and November
2. Changes to Davis County Animal Control Ordinance
3. Resolution appointing the City Recorder and City Treasurer
4. Maintenance of Legacy Parkway Trail

CONSIDERATION OF ORDINANCES/RESOLUTIONS/AGREEMENTS:

Agreement for Maintenance of street Lights in Park Lane Commons

There was a brief discussion regarding this Agreement.

Motion:

Nelsen Michaelson made a motion to direct staff to prepare a formal agreement between Farmington City and The Haws Companies (THC) regarding street lights in the Park Lane Commons development and to include the following conditions:

1. The developer shall install poles and fixtures and run/install the necessary underground electrical lines for their operation;
2. The adjacent property owner shall be responsible for the ongoing maintenance, upkeep and repair of the poles, fixtures, and electrical lines;
3. The City shall pay for and provide electric power to operate the fixtures on a perpetual basis;
4. The agreement shall run with the land;
5. An escrow/maintenance/replacement fund shall be created;
6. A cure period for damage and/or maintenance shall be determined;
7. The Agreement is subject to the exhibits (or similar lighting) attached to the staff report.

The motion was seconded by **Jim Talbot** and approved by Council Members **Bilton, Michaelson, Ritz, Talbot** and **Young**.

GOVERNING BODY REPORTS:

City Manager Report

The City Manager had nothing to report.

Mayor Harbertson & City Council Reports

- The **Mayor** reported that a Mayor Pro Tempore should be elected by the City Council, and he asked for suggestions. **Jim Young** nominated **John Bilton**, and **Jim Talbot** nominated **Cory Ritz**.

Motion:

Nelsen Michaelson made a motion to close the nomination, and **Jim Young** seconded the motion which was approved by Council Members **Bilton, Michaelson, Ritz, Talbot** and **Young**. **Mayor Harbertson** called for votes:

- **Nelsen Michaelson** voted for **John Bilton**;
- **Jim Talbot** voted for **Cory Ritz**;
- **John Bilton** voted for himself;
- **Cory Ritz** voted for himself;
- **Jim Young** voted for **John Bilton**.

John Bilton was elected by a 3-2 vote and will serve as the Mayor Pro Tempore of Farmington City.

Motion:

Jim Young made a motion to adopt the Resolution providing for the appointment of City Council Members to various Council Committees and assignments and for the appointment of certain individuals to represent Farmington City on various Boards, Councils, and Commissions. The motion was seconded by **Nelsen Michaelson** and approved by Council Members **Bilton, Michaelson, Ritz, Talbot** and **Young**.

- Local Officials Day at the Legislature will be January 25, 2012—it is an opportunity to tour the Capitol building, attend a legislative session, associate with the Youth City Council and listen to speakers. He encouraged Council Members to attend and asked for assistance with rides for 8-10 Youth City Council Members.
- He asked the Council to sign up for two Town Hall meetings during 2012—these are held monthly and provide an opportunity for residents to meet with the **Mayor** and the Council.
- He would like to schedule a meeting with the Department Heads to discuss the City's 10-year financial plan, and a tentative date is Saturday, Feb. 11 from 8 to 11 a.m.

John Bilton

- He had nothing to report.

Cory Ritz

- He read a newspaper article regarding Farmington City's surplus funds and asked about the status of the funds. **Dave Millheim** said the City is allowed 2 years to determine the use of the funds.

Jim Young

- He asked for an update regarding the smoke shop, and **Dave Millheim** said he would provide a status update before the next Council meeting. **Cory Ritz** said he was shopping at Smith's several days ago, and a sign spinner was advertising for the smoke shop. Chief **Hansen** spoke with him and the manager to inform them that Farmington does not allow sign spinners.

Jim Talbot

- The new section of the Lagoon Trail installed by Rocky Mountain Power is fairly steep, and he asked if the slope could be improved. There is also graffiti on the wall near the trail. **Dave Millheim** said he would look at the trail as soon as possible and remove the graffiti.

Nelsen Michaelson

- He asked if any City officials were planning to attend a meeting with UDOT and **Bruce Bassett** regarding a West Davis Corridor update, and several Council Members said they may be able to attend.

ADJOURNMENT

Motion:

John Bilton made a motion to adjourn the meeting. The motion was seconded by **Jim Talbot** and approved by Council Members **Bilton, Michaelson, Ritz, Talbot** and **Young**. The meeting was adjourned at 8:40 p.m.

Holly Gadd, City Recorder
Farmington City Corporation

CITY COUNCIL AGENDA

For Council Meeting:
January 17, 2012

S U B J E C T: Public Hearing: Amending Consolidated Fee Schedule – Culinary Water Rates for Commercial Users

ACTION TO BE CONSIDERED:

1. Hold the public hearing.
2. Approve the Resolution amending the consolidated fee schedule relating to culinary water rates for commercial users.

GENERAL INFORMATION:

See enclosed staff report prepared by Keith Johnson.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.



FARMINGTON CITY

SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
NELSEN MICHAELSON
CORY R. RITZ
JIM TALBOT
JAMES YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

City Council Staff Report

To: Mayor and City Council

From: Keith Johnson, Assistant City Manager

Date: January 10, 2011

Subject: **WATER RATE CHANGE TO COMMERCIAL AND LAGOON RATES**

RECOMMENDATIONS

1. Hold public hearing on the proposed changes.
2. Approve the Resolution for amending the consolidated fee schedule relating to culinary water rates for commercial users.

BACKGROUND

The City had promised Lagoon to look at the water rates after a year had passed with the new rate structure in place. The City has done that, looking at the revenues and the amount of usage that each of the classes, residential, commercial and Lagoon, generated and used.

In so doing, the residential usage and revenues were basically as predicted and looked very good in the analysis. In looking at the commercial users, the usage was a more than predicted but the revenues were under what the study had predicted. Lagoon usage was way under what had been used in the past, it dropped from over 50 million gallons to a little over 21 million gallons. So Lagoon revenue for usage was down. What we realized was that the commercial rates should have been charged according to the size of the meter as we had with Lagoon. The City had made a mistake and not done that when the rates were changed in 2010. It is not fair that a business with a large meter pay the same base rate as a residential with a 3/4 inch meter. The larger meter is for fire flow and higher usage at times which the City has to ensure the water is there for these occurrences. So it only makes sense that the City charge based on the meter size.

We went back and plugged in what the commercial users would pay based on meter sizes and figured the usage again, including Lagoon as they are now included as a commercial user, and came up with the new usage rate of the \$2.12 per 1000 gal. for all commercial users. We included Lagoon in the commercial rates as they are no longer such a high user and we have other commercial accounts that have the same size meters as they do.

With these changes, the commercial rates should be paying their share of the water rates and everything should be fair between commercial and residential users.

While only published notice is required for the proposed rate changes, the City also sent out an additional notice in all the recent commercial bills.

Respectfully Submitted,



Keith Johnson,
Assistant City Manager

Review and Concur,



Dave Millheim,
City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE CONSOLIDATED FEE SCHEDULE RELATING TO CULINARY WATER RATES FOR COMMERCIAL USERS

WHEREAS, the City Council had promised to relook at the water rates after one year of the new rates in place, to ensure that the rates were bringing in the right amount of revenue that was determined from the rate study; and

WHEREAS, the City has studied and reviewed the revenues and the rates imposed a year ago and have found some discrepancies with commercial users, and with the Lagoon usage; and

WHEREAS, based on the study the Council has determined that it is necessary for the fiscal integrity of the City's water fund to change culinary water rates for commercial users, and for Lagoon; and

WHEREAS, the Council has held a public hearing and has determined that increased water rates will promote the public interest and will further the fiscal integrity of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FARMINGTON CITY, STATE OF UTAH:

Section 1. Amendment. The Farmington City Consolidated Fee Schedule is hereby amended to increase the culinary water rates for commercial users as follows:

D1. **Culinary Water**

Water minimum (Base Rate)

Residential \$18.25 per month
~~Commercial \$18.25 per month~~
~~Lagoon \$614.25 per meter~~

Commercial Up to 1" \$18.25 per month
1.5" \$38.39 per month
2" \$61.43 per month
3" \$115.17 per month
4" \$191.95 per month
6" \$383.91 per month
8" \$614.25 per month

The meter size will be determined by the largest meter installed. If more than one meter is installed of the same size, then the charge will be determined by the number of those meters installed. If more than one size of meter is installed, the charge will be on the largest size installed.

Usage charges:		
Residential	0 - 5,000	Minimum/Base Rate
	5,001 - 10,000	\$2.50/1,000 gals
	10,001 - 20,000	\$2.80/1,000 gals
	20,001 & above	\$3.08/1,000 gals
Commercial:	\$2.60/1,000 gals.	
	\$2.12/1000 gals.	
Lagoon:	\$2.00/1,000 gals.	

Water users living outside of Farmington City limits will be charged double the rate.

Section 2. Severability. If any section, clause or provision of this Resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect.

Section 3. Effective Date. This Resolution shall become effective immediately.

PASSED AND ADOPTED BY THE CITY COUNCIL OF FARMINGTON CITY, STATE OF UTAH, ON THIS ____ DAY OF JANUARY, 2012.

FARMINGTON CITY

ATTEST:

Holly Gadd
City Recorder

By: _____
Scott C. Harbertson
Mayor

D1. Culinary Water

Water minimum (Base Rate)

Residential \$18.25 per month

~~Commercial \$18.25 per month~~

~~Lagoon \$614.25 per meter~~

Commercial Up to 1" \$18.25 per month
 1.5" \$38.39 per meter / month
 2" \$61.43 per meter / month
 3" \$115.17 per meter / month
 4" \$191.95 per meter / month
 6" \$383.91 per meter / month
 8" \$614.25 per meter / month

Usage charges:

Residential	0 - 5,000	Minimum/Base Rate
	5,001 - 10,000	\$2.50/1,000 gals
	10,001 - 20,000	\$2.80/1,000 gals
	20,001 & above	\$3.08/1,000 gals

Commercial: ~~\$2.60/1,000 gals.~~
\$2.12/1000 gals.

Lagoon: ~~\$2.00/1,000 gals.~~

Water users living outside of Farmington City limits will be charged double the rate.

D2. Sanitary Sewer

Single family residential units and individually metered dwelling units.....	\$20/month
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Multiple residential units having a common meter commercial & Non-residential units	\$36/month
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Above units shall pay a volume surcharge of \$1.36 per each 1,000 gallons of part thereof in excess of the first 25,000 gallons of water used as shown by the winter readings

Farmington City water Rate- Review November 11, 2011

The last year of water usage for Farmington City was reviewed. It was found that Lagoon has significantly decreased their water usage and the Commercial water usage has increased in a large part due to the growing Station Park development. In an effort to bring costs into alignment with these changes, it was decided to combine the Lagoon user class with the commercial user class and use a meter charge combined with a usage rate, similar to what is being done with Lagoon currently. The City did not want to adjust the Residential Rates as the overall cost per 1000 gallons matched up with the new rate structure.

Customer Class	Projected Revenue Requirement	Proposed Annual Demand (1000gall)	Cost Per 1000 Gallons	Actual Annual Demand (1000 gall)
Residential	\$1,203,935.00	320438	\$3.76	344000
Commercial	\$151,514.00	52938	\$2.86	64957
Lagoon	\$131,564.00	50280	\$2.62	21148

In order to combine the two classes, the revenue requirement would be the combination of the 2 classes and the usage would be the actual demand of the two classes:

$$\text{Revenue Requirement} = \$151,514.00 + \$131,564.00 = \$283,078.00$$

$$\text{The Annual Demand} = 64957 + 21148 = 86105 \text{ (1000gallons)}$$

According to the AWWA Principles of Water Rates, Fees and Charge (M1 manual of water supply practices), "A meter charge is a fixed fee that increases with meter size. Often this fee is the same by meter for all classes of customers. It typically recovers the same costs as a service charge plus other customer-related costs that change as a function of meter size, such as meter repairs and replacements. Because meter charges vary by meter size, they may be more complicated to explain and require additional data to allocate costs to each meter size in a fair and equitable manner".

In the previous rate study it was established that the meter fee for an 8" meter is \$614.25. It is felt that the meter charge would be proportionate to the amount of flow a meter can produce. Maintenance and replacement costs follow volume capacity. Below is a spreadsheet of meter size, flow factor and the factored meter cost based on the flow factor.

Meter Size	Number of Meters	Flow based on Meter Size	Flow Factor ³	Cost per meter ⁴	Monthly income	Yearly Income
5/8"	24	20	1	\$18.25	\$438.00	\$5,256.00
1"	63	50	2.5	\$18.25	\$1,149.75	\$13,797.00
1.5"	25	100	5	\$38.39	\$959.75	\$11,517.00
2"	35	160	8	\$61.43	\$2,150.05	\$25,800.60
3"	2	300	15	\$115.17	\$230.34	\$2,764.08
4"	2	500	25	\$191.95	\$383.90	\$4,606.80
6"	0 ¹	100	50	\$383.91	\$0.00	\$0.00
8"	5	1600	80	\$614.25	\$3,071.25	\$36,855.00
					\$8,383.04	\$100,596.48

1. There are actually 2- 6" meters at the Farmington Crossing. But the individual units are billed as residential customers.
2. Available flow based on meter size is taken from AWWA Manual M6
3. The Flow Factor is calculated by using the flow of a 5/8" meter as the basis and using the ratio of flow for the other meters in comparison.
4. The cost per meter was calculated by using the 8" meter at \$614.25 and dividing out the flow factor to calculate the individual meter rates. 5/8" and 1" meters were left at the current rate of \$18.25/month.

The total required revenue for these two user classes is \$283,078.00. Less the income from the monthly meter fee (\$100,596.48)= \$182,481.52, which will be accounted for in the usage fee.

$\$182,481.52 / 86105(1000 \text{ gallons used}) = \$2.12 / 1000 \text{ gallons.}$

It would be beneficial to look at this new rate structure as it relates to actual customers to see if it is fair and equitable. Adjustments might need to be made. For example the 4" meter users are schools and they probably do not use very much water for 3-4 months of the year, but will still be required to pay a monthly meter charge.

ALTERNATIVE 1: ELIMINATE THE PEAKING FACTOR FROM THE RATE CALCULATION

This alternative rate structure eliminates the peaking factor from the cost recovery model. As such, the economies of scale become much clearer. Under this alternative Lagoon drastically decreases to \$2.62 per thousand gallons of water consumed. Proportionally, the rates for the other user classes are increased to make up the difference in the revenue requirement analysis. In a static analysis where peaking is not a factor, this rate structure is fair and equitable.

Proposed Cost per 1,000 Gallons				
Customer Class	Revenue Requirement	Annual Demand	Cost per 1,000 Gals.	ACTUAL DEMAND
Residential	\$ 1,203,935	320,438	\$ 3.76	344,000
Commercial	151,514	52,938	2.86	61,957
Lagoon	131,564	50,280	2.62	21,140

PAGE

LEWIS YOUNG ROBERTSON & BURRINOHAM, INC. - SALT LAKE CITY, UTAH 84101 OFFICE 801.596.0700 FAX 801.596.2800

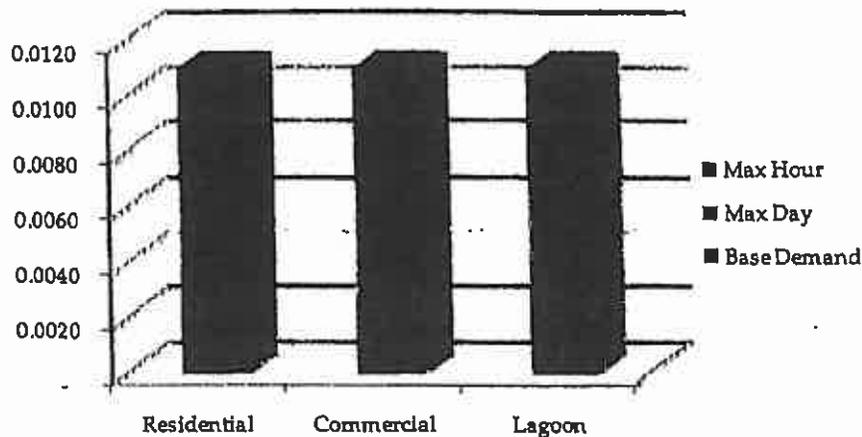
Residential Rates							
Low Tier	High Tier		2010	2011	2012	2013	2014
0	5,000	-	\$ -	\$ -	\$ -	\$ -	\$ -
5,001	10,000	-	2.50	2.50	2.50	2.50	2.50
10,001	20,000	-	2.80	2.80	2.80	2.80	2.80
20,001	999,999,999,999	-	3.08	3.08	3.08	3.08	3.08

Lagoon Rates							
Low Tier	High Tier		2010	2011	2012	2013	2014
0	Unlimited	-	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00

Commercial Rates							
Low Tier	High Tier		2010	2011	2012	2013	2014
-	Unlimited	-	\$ 2.60	\$ 2.60	\$ 2.60	\$ 2.60	\$ 2.60

Relative Peaking by User Class

GPD of Capacity Required for each 1K Gal Delivered





Customer: Customer 5,907 of 5,999

9.025086 LAGOON SOUTH B PO BOX 696 Account Balance: .00
 SOUTH B 1636613756 Balance Due: .00
 902508 FARMINGTON UT 84025-0696 Last Pmt: 12/21/11 1,873.46

Display Compare History Trans Deposits Services Meters Customer Location Defq

	12/31/11	11/30/11	10/31/11	09/30/11	08/31/11	12/31/10
WATER	.00	.00	.00	.00	.00	.00
WTMIN	.00	614.25	614.25	614.25	614.25	614.25
SEWER	.00	.00	.00	.00	.00	.00
RECY	.00	.00	.00	.00	.00	.00
GARB	.00	.00	.00	.00	.00	.00
DRAIN	.00	.00	.00	.00	.00	.00
RETCK	.00	.00	.00	.00	.00	.00
FEE	.00	.00	.00	.00	.00	.00
LATE	.00	30.71	.00	.00	.00	.00
Total Charges	.00	644.96	614.25	614.25	614.25	614.25
Prev Balance	1,873.46	1,228.50	614.25	614.25	614.25	614.25
Payments	1,873.46	.00	.00	614.25	614.25	614.25
Adjustments	.00	.00	.00	.00	.00	.00

Display
 Amounts
 Usages
 Both
 Adjustment Detail

Balance: .00 | 1,873.46 | 1,228.50 | 614.25 | 614.25 | 614.25

Oct - 614.25

same

Nov - 614.25

same

NEW



Customer: Customer 5,906 of 5,999

9 02507 0 **LAGOON SOUTH 2"** PO BOX 696 Account Balance: 00
 SOUTH 2" 1830609436 Balance Due: .00
 902507 FARMINGTON UT 84025-0696 Last Pmt: 12/21/11 1,873.46-

Display Compare History Trans Deposits Services Meters Customer Location Delinq

	12/31/11	11/30/11	10/31/11	09/30/11	08/31/11	12/31/10
WATER	.00	.00	.00	.00	.00	.00
WTMIN	.00	614.25	614.25	614.25	614.25	614.25
RETCK	.00	.00	.00	.00	.00	.00
FEE	.00	.00	.00	.00	.00	.00
LATE	.00	30.71	.00	.00	.00	.00
Total Charges	.00	644.96	614.25	614.25	614.25	614.25
Prev Balance	1,873.46	1,228.50	614.25	614.25	614.25	614.25
Payments	1,873.46-	.00	.00	614.25-	614.25-	614.25-
Adjustments	.00	.00	.00	.00	.00	.00

- Display
- Amounts
 - Usages
 - Both
 - Adjustment Detail

Balance: 00 1,873.46 1,228.50 614.25 614.25 614.25

NEW
 Oct. \$0 *old*
 - 614.25
 Nov. \$0 *old*
 - 614.25



Utility Billing - Inquiry (Licensed to Farmington City, UT)



File Main Menu Edit Search Maintenance Period Other Help



Customer: [] Customer [] 5,305 of 5,999

9 02505 0 LAGOON NORTH 2* PO BOX 696 Account Balance: 432.00
 NORTH 2* 1830613790 Balance Due: 432.00
 902505 FARMINGTON UT 84025-0696 Last Pmt: 12/21/11 8,011.37-

Display Compare History Trans Deposits Services Meters Customer Location Defnq

	12/31/11	11/30/11	10/31/11	09/30/11	08/31/11	12/31/10
WATER	432.00	502.00	1,286.00	1,534.00	1,270.00	384.00
WTMIN	.00	614.25	614.25	614.25	614.25	614.25
DRAIN	.00	898.10	898.10	898.10	898.10	898.10
RETCK	.00	.00	.00	.00	.00	.00
FEE	.00	.00	.00	.00	.00	.00
LATE	.00	152.32	.00	.00	.00	.00
Total Charges	432.00	2,166.67	2,798.35	3,046.35	2,782.35	1,896.35
Prev Balance	8,011.37	5,844.70	3,046.35	2,782.35	2,622.35	2,026.35
Payments	8,011.37-	.00	.00	2,782.35-	2,622.35-	2,026.35-
Adjustments	.00	.00	.00	.00	.00	.00

Display
 Amounts
 Usages
 Both
 Adjustment Detail

Balance: 432.00 | 8,011.37 | 5,844.70 | 3,046.35 | 2,782.35 | 1,896.35

Dec.

1363.16 water
 898.10 drain

2,261.26 — 2,798.35



Nov.

532.12 water
 898.10 drain

1,430.22 — 2,014.35



Customer: [] Customer [v] 5,904 of 5,999

9 025040 LAGOON NORTH 8" PO BOX 696 Account Balance 10.00
 NORTH 8" 1830609661 Balance Due 10.00
 902504 FARMINGTON UT 84025-0696 Last Pmt 12/21/11 6,085.66-

Display Compare History Trans Deposits Services Meters Customer Location Delinq

	12/31/11	11/30/11	10/31/11	09/30/11	08/31/11	12/31/10
WATER	10.00	148.00	1,834.00	2,124.00	6,990.00	18.00
WTMIN	.00	614.25	614.25	614.25	614.25	614.25
RETCX	.00	.00	.00	.00	.00	.00
FEE	.00	.00	.00	.00	.00	.00
LATE	.00	136.91	.00	.00	.00	.00
Total Charges	10.00	899.16	2,448.25	2,738.25	7,604.25	632.25
Prev Balance	6,085.66	5,186.50	2,738.25	7,604.25	8,018.25	1,126.25
Payments	6,085.66-	.00	.00	7,604.25-	8,018.25-	1,126.25-
Adjustments	.00	.00	.00	.00	.00	.00

Display
 Amounts
 Usages
 Both
 Adjustment Detail

Balance: 10.00 6,085.66 5,186.50 2,738.25 7,604.25 632.25

Oct.
 1944.04 water usage
 614.25 water meter minimum

 2,558.29 — 2,448.25

Nov.
 156.88 water usage
 614.25 water meter min

 771.13 — 762.25

The City will hold a public hearing for water rate changes to commercial and Lagoon rates on January 17, 2012 at 7:00 pm. Enclosed is the following proposed changes to the rate structure.

Commercial	meter size	Up to 1"	\$18.25	per month
<i>Lagoon</i>	1.5"	\$38.39	per month	
	2"	\$61.43	per month	
	3"	\$115.17	per month	
	4"	\$191.95	per month	
	6"	\$383.91	per month	
	8"	\$614.25	per month	

The meter size will be determined by the largest meter installed. If more than one meter is installed of the same size, then the charge will be determined by the number of those meters installed. If more than one size of meter is installed, the charge will be on the largest meter size installed.

Usage Charges: Proposed New Rate - Commercial \$2.12/1000 gals.
Current rates - Commercial \$2.60 /1000 gals. Lagoon \$2.00/1000 gals.



375 No. Lagoon Drive
P.O. Box 696
Farmington, Utah 84025-0696
Phone: 801-451-8080
Office Fax: 801-451-8017
www.lagoonpark.com

October 3, 2011

Mayor Scott Harbertson
28 East 930 North
Farmington, UT 84025

Dear Scott:

Please recall that on July 29th, I sent a letter to you and the City Council with regard to what we believe are relatively unfair water rates charged to Lagoon. Approximately two weeks later, Dave Millheim left a telephone message that he was looking into the matter. We are now two months down the road and have not heard anything further. Obviously, the reason this is so troubling to us is that during this wait, Lagoon has paid nearly \$5,000.00 in meter fees while other commercial users have paid approximately \$36.00, with some apparently receiving the first 5,000 gallons of free water included.

We appreciate that everyone is busy and that for others, this may not be a pressing issue. However, would it be possible to learn what, if any, progress has been made?

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "David W. Freed".

David W. Freed
Lagoon Corporation

DWF:jc

COPY TO: Dave Millheim



375 No. Lagoon Drive
P.O. Box 696
Farmington, Utah 84025-0696
Phone: 801-451-8080
Office Fax: 801-451-8017
www.lagoonpark.com

July 29, 2011

TUES
3:30 PM
SASB, MART, KEITH
& JAMMIE

Mayor Scott Harbertson
Farmington City
160 South Main Street
Farmington City, Utah 84025

RE: LAGOON WATER RATES

Dear Mayor Harbertson:

Last year, during the process to increase Farmington's water rates, the City made a commitment to Lagoon to revisit the issue of the fee structure after one year of data from the newly installed meters and implementation of the new fee structure. In response, Lagoon invested \$19,000 in new equipment and significant staff time to implement a system which allows us to closely monitor our water usage. We have also requested and received data from Farmington City detailing water usage and revenue for all user classes served by Farmington City water.

As I expressed last year, the adopted fee structure is not fair to Lagoon. In particular the unjustifiably high monthly base fee has resulted in a per 1,000 gallon cost to Lagoon which vastly exceeds the rate identified by Farmington when establishing the new fee structure. The adopted fee structure assumed Lagoon would pay a total of \$2.59 per 1,000 gallons used. Through April 2011, Lagoon has paid \$3.57 per 1,000 gallons used, 38 percent higher than the rate assumed by the adopted fee structure. By contrast, residential users are paying 5 percent more per 1,000 gallons and commercial users are paying 67 percent less per 1,000 gallons than projected. Lagoon's per 1,000 gallon rate is disproportionately higher as a result of the unjustifiably high base rate imposed in 2010. The number of Lagoon meters (4), type, size, and placement is set at the pleasure of the City. Two of the four meters are presently not in use. Yet, Lagoon pays \$2,457.00 per month base rate meter charge, while all other users pay \$18.25 (a significant disparity).

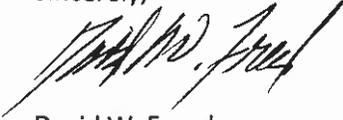
Table 1 is the rate structure adopted by Farmington City in 2010 and provided to our consultant in response to our GRAMA request of April 20, 2011.

WHAT DO
OTHER
RETAIL
CONNECTIONS
PAY?

*
LAGOON - USAGE & BASE ARE TWO DIFFERENT SYSTEMS
- NO UNFAIR BURDEN
- ERV IS DISPARITY OF COMMERCIAL METERS
- LAGOON IS NOT ONLY GAME IN TOWN

In the interest of fairness, I request that Lagoon's base rate be reduced to equal the base rate imposed on all other user classes in the City at \$18.25 per meter per month. Thank you for the opportunity to discuss Lagoon's water rates with you.

Sincerely,

A handwritten signature in black ink, appearing to read "David W. Freed". The signature is written in a cursive style with a large, sweeping initial "D".

David W. Freed
Lagoon Corporation

Copy to: Councilperson John Bilton
Councilperson Rick Dutson
Councilperson Cory Ritz
Councilperson Jim Talbot
Councilperson Sid Young
City Manager, Dave Millheim

Table 1: Adopted Water Rate Schedules

	Base Rate/meter	0 - 5,000 gals/ 1,000 gals	5,001-10,000 gals/ 1,000 gals	10,001-20,000 gals/ 1,000 gals	10,001 + gals/ 1,000 gals
Residential	\$18.25	\$0.00	\$2.50	\$2.80	\$3.08
Lagoon	\$614.25	\$2.00	\$2.00	\$2.00	\$2.00
Commercial	\$18.25	\$2.60	\$2.60	\$2.60	\$2.60

WHY
FLAT
RATES?

Source: Farmington City

During the rate setting process, Lewis Young Robertson & Burningham and CRS Engineers projected water usage for each user class and, ostensibly set the rates to fairly distribute the costs of delivering water to each meter. At my request, Christine Richman of Richman & Associates Consulting evaluated the usage and revenue data provided by Farmington City in response to the GRAMA request and compared it to the assumptions and analysis used to set the rate schedules. Tables 2 through 4 represent her analysis. Table 2 identifies the projected average cost per 1,000 gallons based on the adopted rate structure using the consultants' water usage assumptions. The per 1,000 gallon costs identified correspond to the cost per 1,000 gallons cost generated in the AWWA model used by the consultants to analyze rates and water usage during the rate setting process.

Table 2: Average Cost/1,000 Projected Usage Levels

	Projected Usage/ 1,000 gals	Estimated # of Meters	Projected Base Rate Revenue	Projected Utilization Revenue	Projected Total Revenue	Average Revenue/ 1,000 gals
Residential	315,893	4,614	\$1,010,432	\$97,656	\$1,108,088	\$3.51
Lagoon	50,280	4	\$29,484	\$100,560	\$130,044	\$2.59
Commercial	52,938	736	\$161,262	\$137,639	\$298,901	\$5.65
Total	419,111	5,354	\$1,201,177	\$335,855	\$1,537,032	\$3.67

?
10 OR
12 MONTHS

Source: LYRB, CRS, Farmington City Water Department

The projected numbers are for a 12 month period. Table 3 is the Farmington Water System actual usage and revenue by user class for the period July 2010 through April 2011. The actual usage and revenue is for a 10 month period. As seen in Table 3 total usage is 95 percent and actual total revenue is 86 percent of the projected 12 month total.

Table 3: Average Cost/1,000 Actual Usage and Revenue

	Actual Usage/ 1,000 gals	Estimated # of Meters	Actual Base Rate Revenue	Actual Utilization Revenue	Actual Total Revenue	Average Revenue/ 1,000 gals
Residential	287,676	4,682	\$854,493	\$208,600	\$1,063,093	\$3.70
Multiple-Units	38,488	527	\$96,178	\$3,424	\$99,602	\$2.59
Lagoon	15,633	4	\$24,570	\$31,266	\$55,836	\$3.57

?

Commercial	56,763	143	\$26,152	\$80,277	\$106,430	\$1.87
Total	398,560	5,356	\$1,001,393	\$323,567	\$1,324,960	\$3.32

Source: Farmington City Water Department

Although the information above is for 83 percent of the fiscal year residential and commercial usage is significantly higher than anticipated; however, commercial revenue does not reflect this higher than anticipated utilization. It appears that the City is not charging commercial users for the first gallon of water used but is including some water in the base fee amount as with residential users. If Farmington were charging the user class for the first gallon of water used, as with Lagoon, dividing actual usage by actual utilization revenue would result in the per 1,000 gallon charge in the fee structure. For example, Lagoon’s actual usage through April 2011 was 15,633,000 gallons. Actual utilization revenue was \$31,266. Dividing \$31,266 by (15,633,000/1,000) results in \$2 per 1,000 gallons. Table 4 provides the revenue per 1,000 gallons used for all user classes. Predictably, the residential revenue per 1,000 gallons is significantly lower than the rate structure rate per 1,000 gallons because a significant proportion of residential users do not exceed the 5,000 gallons per month included in the base fee.

Table 4: Actual Average Cost per 1,000 Gallons Used

	Actual Usage/ 1,000 gals	Actual Utilization Revenue	Average Utilization Revenue/ 1,000 gals
Residential	287,676	\$208,600	\$0.73
Multiple-Units	38,488	\$3,424	\$0.09
Lagoon	15,633	\$31,266	\$2.00
Commercial	56,763	\$80,277	\$1.41
Total	398,560	\$323,567	\$0.81

Based on Table 4 Farmington City appears to be under-collecting for Multiple Units and Commercial water usage. If Farmington were collecting revenue for the first gallon of water sold to commercial users, Actual Utilization Revenue would be approximately \$67,000 higher.

Revenue generated from Lagoon is lower than anticipated but higher than actual utilization would justify. This is a function of the unjustifiably high base rate imposed on Lagoon. We have consistently objected to the disproportionately high base fee. Based on the data for the last year our objection is justified. Lagoon’s utilization is 37 percent of the water usage projected by LYRB and CRS; however, revenue collected is 52 percent. According to the data generated by the new meters, our peaks are different than City peaks and servicing Lagoon does not impose a disproportionate burden on the City.

CITY COUNCIL AGENDA

For Council Meeting:
January 17, 2012

S U B J E C T: Expansion of Farmington City Cemetery into Mountain View Park

ACTION TO BE CONSIDERED:

See enclosed staff report for recommendation.

GENERAL INFORMATION:

See enclosed staff report prepared by Neil Miller.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

FARMINGTON CITY



SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
NELSEN MICHAELSON
CORY R. RITZ
JIM TALBOT
JAMES YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

City Council Staff Report

To: Honorable Mayor and City Council

From: Neil Miller, Parks and Recreation Director

Date: January 9, 2012

SUBJECT: EXPANSION OF FARMINGTON CITY CEMETERY INTO MOUNTAIN VIEW PARK

RECOMMENDATIONS

Allow city staff to begin expansion of the Farmington City Cemetery into Mountain View Park. These would be the improvements made if the extension of the cemetery was approved.

1. Complete a burial lot survey along with a redesign and installation of the Mountain View Park sprinkling system. This will be followed by moving the fence 100 feet east into the park, at a cost of \$4000, and extending the cemetery 100 feet. This would provide approximately 680 additional burial rights.
2. Removal of the fence and completion of a final extension of the cemetery into Mountain View Park. This will be followed by the construction of a road around and down the middle of the combined 3 extension. This phase would provide approximately 1000 additional burial rights.

BACKGROUND

On October 4, 2011, at City Council meeting, approval was sought to pursue an expansion of the Farmington City Cemetery into Mountain View Park. At the meeting City Council asked that we meet with the homeowners surrounding the cemetery to receive input and concerns.

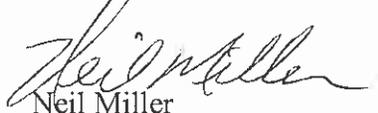
City staff has looked into additional land for several years to build a new cemetery. We have found that there are very few options due to limited property availability. In addition the cost associated with both the purchase and development of new land would require a minimum of 10 acres at an estimated cost of \$1.5 million to start from bare bones.

During the City Council meeting held on October 4, 2011 new rules and regulations were put into place regarding the sale of burial rights to help limit the expansion needs.

We met with the homeowners, whose properties surround the cemetery, on November 10, 2011 where the majority of the residents did not like the idea of the expansion. Some residents said that they were told that Mountain View Park would always remain a park. Other residents stated they had done remodeling to their home and the expansion of the cemetery would lower their property values (see attached letters for details). In addition they asked if we would look into the past city minutes to find out whether or not Mountain View Park was scheduled to become a cemetery or if it was set to be left as a park.

Following our meeting Dave Peterson was able to find City Council meeting minutes dated May 19, 1965. Those minutes indicated that "The purchase of this land was for future expansion of the city cemetery". See attached minutes and documents for details.

Respectfully Submitted



Neil Miller
Parks and Recreation Director

Review and Concur



Dave Millheim
City Manager

Minutes of a Farmington City Council meeting held May 19, 1965 at 8:P.M. in the Farmington City Hall. Those present were Mayor DeVaughn Jones, Councilman Horace VanFleet, Harold Monson, James V. Hansen, James Stathis excused, Frank Vowles present.

Mark and Connie Rigby met with the council and ask permission to sit in the meeting as part of there school assignment.

Mr. A.G. Wood met with the council and went over the tentative budget for 1965-6 changes were made in the budget, raising the city Hall and buildings from \$1,000. to 2,000.00., sewer construction from 4,500.00 to 10,000.00, sewer and sewer disposal from 18,000.00 to 13,000.00. It was moved by Councilman Monson we accept the tentative budget with these corrections and changes. It was seconded by Councilman Frank Vowles and passed unanimously

Mr. Merrill Black and Paul Spencer met in regards to their Housing project, and suggested it had gone on record that Mr. Merrill Black and Paul Spencer be assessed \$100.00 per lot and that it be put in Escrow until such time as this drainage problem could be worked out. Mr. Spencer stated he had met with the State Representative Mr. Norman Wright who stated the County, and the City should put into this drainage program. Mayor Jones stated he did not think that the city should stand this expense, but if Mr. Black and Mr. Spencer would set up a meeting with the county, the city would be glad to meet with them. Mr.

Spencer ask that every Sub-Divider pay this \$100.00 fee per lot, and if the city did not charge each Sub-divider this charge their money should be returned to them. Mr. Spencer stated a meeting had been set up with Mr. Norman Wright for sometime Friday afternoon. Mr. Spencer ask if the city was interested in the purchase of his property east of the Cemetery. Cou. Frank Vowles moved that the city purchase this 3 3/10 acres of land for the price of \$3,500.00 per acre, which includes his share of a pipeline that is owned by Mr. Raul Rice and himself from the Weber Basin water pipeline down to the newly acquired property subject to an easement across Mr. Paul Spencers property to the newly acquired property. The purchase of this land was for future expansion of the city cemetery. It was seconded by councilman Harold Monson and passed unanimously.

WHEN RECORDED, MAIL TO:

Recorded at request of BLACK'S TITLE & ABSTRACT CO. ORDER No. 879
Date JUN 16 1965 9:52 AM
By Margaret A. Bassett Deputy Clerk 319
EMILY T. ELDREDGE

Space Above for Recorder's Use

284557 WARRANTY DEED

EARL H. SPENCER and FLORENCE SPENCER, his wife and
PAUL H. SPENCER and GERALDINE H. SPENCER, his wife

grantors

of Farmington, County of Davis, State of Utah, hereby

CONVEY and WARRANT to FARMINGTON CITY, a municipal corporation of the State of Utah, with its principal place of business at Farmington, Utah,

grantee

of Farmington, County of Davis, State of Utah

for the sum of TEN AND NO/100----- DOLLARS,
and other good and valuable considerations,

the following described tract of land in Davis County,

State of Utah, to-wit: Beginning at a point on the South Fence Line of an East and West land 3.29 chains South and 7.88 chains East more or less, of the Northwest of the Northeast quarter of Section 30, Township 3 North, Range 1 East of the Salt Meridian; thence South 1°00' East 648.1 feet along the East line of the City Cemetery to the Southeast fence corner of said Cemetery; thence along projected line of the South Cemetery fence line South 89°30'30" East 213.3 feet an old fence line that runs Northerly, said fence is also the dead line of Spencer and Hughes properties; thence North 0°29' East 648.0 feet along the fence line to an old fence line on the South line of said road; thence North 89°27'30" West 230.1 feet or less to the point of beginning, containing 3.30 acres.

with an undivided one-half interest in the pipe line which extends Westerly from the Southeast corner of grantors' property to a point due South of the above real property.



WITNESS the hand of said grantor, this 15th day of June, A. D. 1965

Signed in the presence of
Paul H. Spencer
Geraldine Spencer
Florence Spencer
Earl H. Spencer

STATE OF UTAH,
COUNTY OF Davis } ss.

On the 15th day of June, A.D. 1965
personally appeared before me Paul H. Spencer and Geraldine H. Spencer, his wife and Earl H. Spencer and Florence Spencer, his wife,
the signer of the within instrument, who duly acknowledged to me that they executed the same.

Merrill L. Black
Notary Public.
Residing in *Beaut. Park, Utah*

My commission expires 4-11-1967



Farmington Cemetery Expansion Neighborhood Meeting, 11-10-11

Introductions

Why are we here? (Dave Millheim and Neil Miller)

- Council direction to expand cemetery, want neighbors informed
- Burial right sales for last two decades. Sold faster than used due to allowing multiple family member purchases with no limit, many of which will go unused.
- History, Capacity of existing cemetery -- 90 singles -- 6 side by sides

Recent City Council Direction –

1. Adopted new regulations recently– Only will sell to residents, maximum of two lots sold to at need only. No advance purchase, next in line lot only choice, no more specific site selection. This will slow down expansion needs so that all lots are used in order.

2. Expand into Mountain View Park over time -- Three future phases (Show Map)
- Phase 1 – 360+ lots, starting from SW corner of Park, (50 ft to the east into Park)
 - Phase 2 – 360+ lots, 65 feet further to the east.
 - Phase 3 – 900+ lots, all the way the fence.

Key points – Averaged 17.7 “at needs” over last seven years. If sold two lots per at need event, phase one and two would take ten years each to fill. Phase three would add another take another estimated 26 years. Likely will be slower in early phases and than speed up as population ages.

We recommend the playground and tennis court not be used for expansion **UNTIL first three phases are sold out.** That decision will be made by a future City Council.

Staff recommendations to the Planning Commission:

- No road in until phase two is close to sold out.
- Move existing fence to east side of Phase two to separate park area from expansion.

Ideas and/or questions

48 new section
350

Burials per year

1980	39	2001	51	blue # non-resident purchase
1981	41	2002	57	
1982	32	2003	58	
1983	35	2004	68	² 14 bought as needed +
1984	54	2005	67	² 18 bought as needed + 4 babies
1985	41	2006	66	⁰ 17 bought as needed + 1 baby
1986	41	2007	71	⁴ 23 bought as needed + 4 babies
1987	34	2008	72	⁰ 17 bought as needed + 3 babies
1988	52	2009	77	¹⁰ 19 bought as needed + 2 babies
1989	53	2010	76	¹ 16 bought as needed + 4 babies
1990	28	2011		
1991	56	2012		
1992	44	2013		
1993	41	2014		graves bought within
1994	33	2015		one year of
1995	39	2016		burial
1996	39	2017		
1997	48	2018		
1998	57	2019		
1999	60	2020		
2000	51	2021		

Zimbra

nmiller@farmington.utah.gov

Fwd: Comments from our website

From : Dave Millheim <dmillheim@farmington.utah.gov> Fri, Jan 06, 2012 05:23 AM**Subject :** Fwd: Comments from our website**To :** Neil Miller <nmiller@farmington.utah.gov>

Please make sure this gets in the SR with the others. thanks dave

----- Forwarded Message -----

From: "Farmington Website" <noreply@farmington.utah.gov>

To: dmillheim@farmington.utah.gov

Sent: Thursday, January 5, 2012 7:58:15 PM

Subject: Comments from our website

Comments from our website:

Name: Rob Morrow

Address: 522 S. 500 E., Farmington

Phone: (801) 558-7518

Email: rob_morrow@comcast.net

Comment: Dave,

I appreciate you taking the time yesterday to bring me up to speed on the issues related to the expansion of the cemetery. I would like to go on the record to express the opinion of me and my family that we do NOT support any expansion of the current cemetery into the cemetery park. The main reason is that my children and I use the facilities of the cemetery park often, including the lawn area (to play games). I understand that any alternative to expanding the cemetery into the park will cost the city (and ultimately tax payers) significant money, to build another cemetery. I, for one, would rather save a park in my neighborhood than try and save money, in the short term. Once a park is gone, it will never return. With our intent to live our lives out here at our location, I would hate to see the park slowly disappear to the cemetery, and lose that opportunity to walk to, and play at, the park with my kids and our future generations.

Sincerely,

Rob Morrow

From : nmiller@farmington.utah.gov

Mon, Jan 02, 2012 10:47 AM

Subject : Fw: Comments from our website

Zimbra

nmiller@farmington.utah.gov

Re: Plans for Farmington Cemetery/Park

From : Dave Millheim
<dmillheim@farmington.utah.gov>

Wed, Nov 16, 2011 05:51 AM

Subject : Re: Plans for Farmington Cemetery/Park

To : James Borden <james.e.borden@gmail.com>

Cc : Betsy - Home <borden85@msn.com>, Nelsen Michaelson <nelsen.michaelson@gmail.com>, Jim Young <youngjm@ldschurch.org>, Sid Young <sidyoung1@msn.com>, Cory Ritz <critz@foragegenetics.com>, Jim Talbot <hjtalbot@comcast.net>, Rick Dutson <rdutson@dutsonbuilders.com>, Scott Harbertson <scottharbo@msn.com>, John Bilton <jbilton@centershift.com>, Neil Miller <nmiller@farmington.utah.gov>

James, thank you for your approach. I am copying the Mayor and City Council on this so they may know your concerns and idea. I would encourage the other neighbors to take the time to put in writing their ideas also so that whatever decision is ultimately made, we do not do so in a vacuum. I would be most curious if you believe your idea would be supportive by the majority of the neighbors abutting the park area.

Dave Millheim

----- Original Message -----

From: "James Borden" <james.e.borden@gmail.com>
To: dmillheim@farmington.utah.gov
Cc: "Betsy - Home" <borden85@msn.com>
Sent: Tuesday, November 15, 2011 3:25:32 PM
Subject: Plans for Farmington Cemetery/Park

Mr. Millheim,

Thank you again for the forum the other evening to hear the City Council's plan to expand the cemetery into the park, and have an opportunity to hear the concerns and questions of those of us that live adjacent to the park.

We share the same concerns as our neighbors regarding the effect an expansion of the cemetery would have on property values. We recently completed a major remodel and

spent nearly \$200,000 to improve the value of our home and property. A selling point for us when we bought the house was the proximity to the park.

One point voiced and one we would like to emphasize is that no matter if it is 20 years, 50 years or 100 years, the cemetery will eventually fill. If Farmington City decides to stay in the cemetery business, there will come a time when another property will be required to continue providing residents a place to be buried. However, once the park is used for headstones and burial plots, it will cease being a useful green space. The park will never come back. When communities plan new developments, they create green space for the residents. There is no logic in eliminating an existing community park to make room for a cemetery. Parks lend neighborhoods a sense of community, a common area that we all can use. And it is enjoyed by not only those of us who border on the park property, but everyone within walking distance of the park. People even drive short distances to use it. It is very well used. We know, since we take the time to clear weeds from the concrete path that runs from 350 East to the park. We and our kids have spent a lot of time there running and playing games in the warmer months, and playing in the snow in winter. They have played there since we have lived here and continue to even though they are both teenagers. I would hope they would have a place for their kids to play in the future.

A compromise that would be acceptable to us would be an expansion plan that utilizes the grassy area to a line that goes no further east than the east border of the existing playground area . This would provide approximately 700 plots for the city to use in the near future, and does not greatly diminish the current value of the park to those who's property overlooks the park and versatility of the park to all of the residents in the area. This will also buy some time for the City Council to plan, find, and acquire new property for a future cemetery. You mentioned that the current City Council cannot bind a future City Council. Why not take the opportunity to show good faith and make a plan that saves the length (if not the depth) of the park in the near term, and leave the expansion beyond the initial two phases to a future City Council to decide? This can always be considered later if the need arises. If the plan for all three phases is accepted now, the eventuality is that the park is gone.

Thank you for this opportunity to share our concerns and ideas with you and the City Council. Please do not take the park away.

Regards

James E. Borden
Betsy M. Borden

December 10, 2011

Dave Millheim
City Manager
Farmington City
160 South Main
Farmington, UT 84025

Re: Mountain View Park/City Cemetery

Dear Mr. Millheim:

In response to our recent meeting regarding the expansion of the cemetery into the park behind our home, I would like to make some observations and recommendations to you and the City Council.

Joleen and I moved into our home at 568 South 350 East in August 1990. We are the first and only occupants of the house and were delighted to locate next to the city park for the solitude, back yard access for us and our eight children to the park, playground and tennis court, and for the view. We paid a premium of about 50% for the lot and have generally had a significant increase added to our house appraisal for tax purposes versus other houses in the neighborhood because of our proximity to the park. We therefore have paid higher taxes over the past 21 years.

From the beginning we were assured verbally that the park would not be used for cemetery expansion. Even though this may not have been the legal interpretation, we have relied on those in responsible positions to tell us the truth. Beginning with our developer and real estate representative, Brent Checketts, through several mayors, city council members, and past city managers, we have been told over and over that the park would remain as is. In October 2010 we began a major renovation and improvement project on our home that has cost us approximately \$110,000. We would not have done this with knowledge that the city would consider expanding the cemetery to our back yard. We feel that we will lose the premium value of our property with an expansion plan that includes total utilization of the park for the cemetery.

Of the six of us along 350 East that have back yards adjoining the park, five of us are long term residents in our 50's and 60's. Speaking for myself, I will most likely be selling my property within the next 5 to 10 years. To help us preserve the values of our properties as we transition to smaller houses, I would like to propose the following as you consider a master plan for the park:

1. We recognize the demand for cemetery space for Farmington residents and the urgency for additional lots. We would request that the current city council consider having a plan that only includes the southwest corner of the park, with potential for 360 lots. With the plan limited to that space it will preserve space between our lots

and the cemetery, keep the central part of the park open for field activities (soccer, softball, frisbee, etc.) and preserve the playground and tennis court as is.

2. Limit the sale of lots to Farmington residents (have a residency requirement of a certain number of years) on an "as needed" basis with a maximum of two lots sold per person (three if the death is a child).
3. Raise the price of the lots to \$1,000 or higher to curb demand and allow for the 360 lots to satisfy demand for 10 to 15 years.

This plan will satisfy the current and future needs for the city for years to come. It would also give opportunity for those of us that have paid premiums for our property time to realize the value of our properties. The park is not only valuable to those of us that live along side it but to all residents in the southeast quadrant of the city who utilize it.

City planners could continue for a number of years considering other sites and possibilities for future cemetery planning. It may well be that in ten years the only viable option would be to continue to use additional space in the park. At least with a plan that only shows expansion into the southwest corner, those of us with vested interest will have time to plan our futures, now that we know we are not legally protected from cemetery expansion into the park.

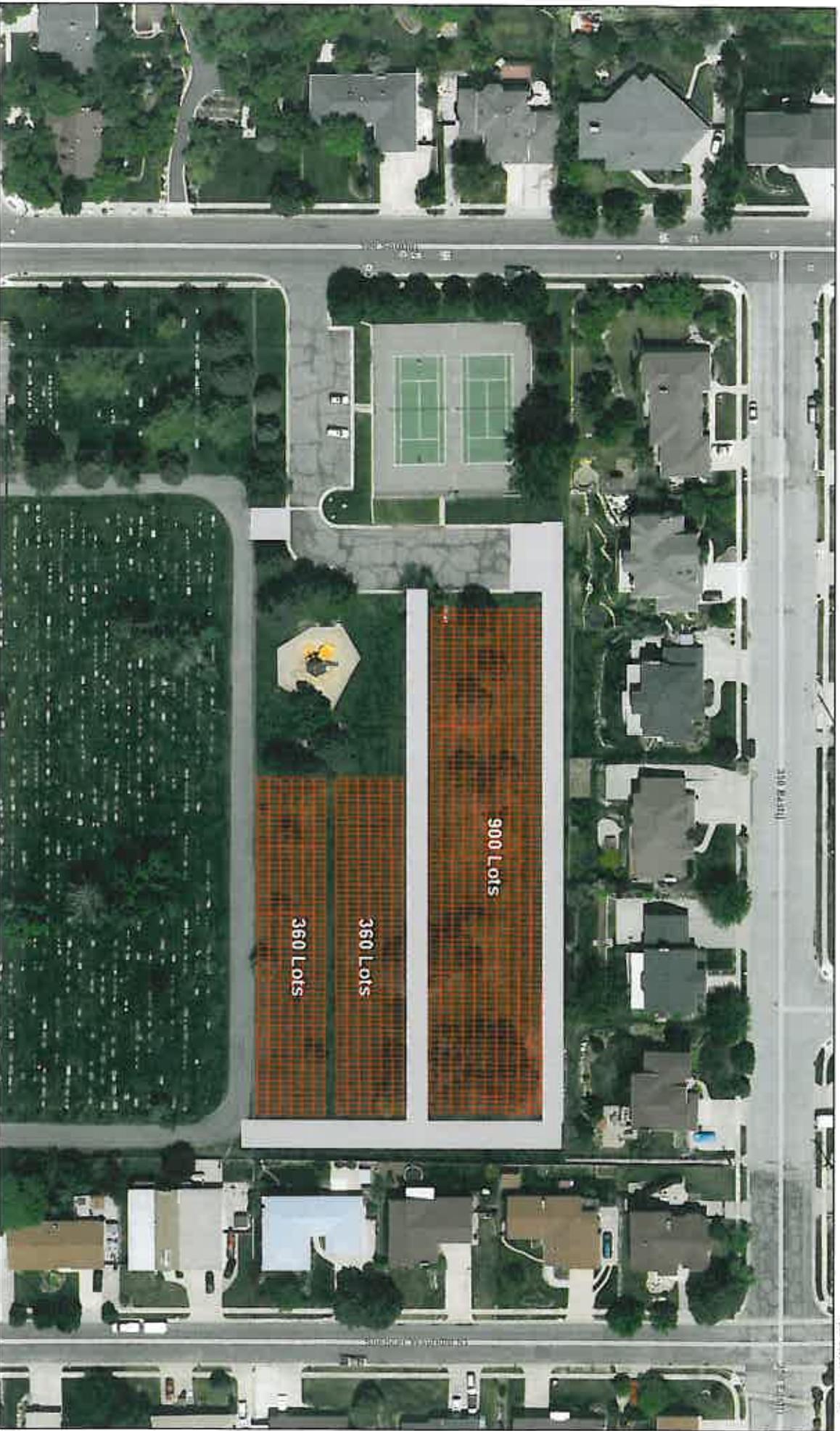
Thank you for your consideration,



Sterling and Joleen Jenson



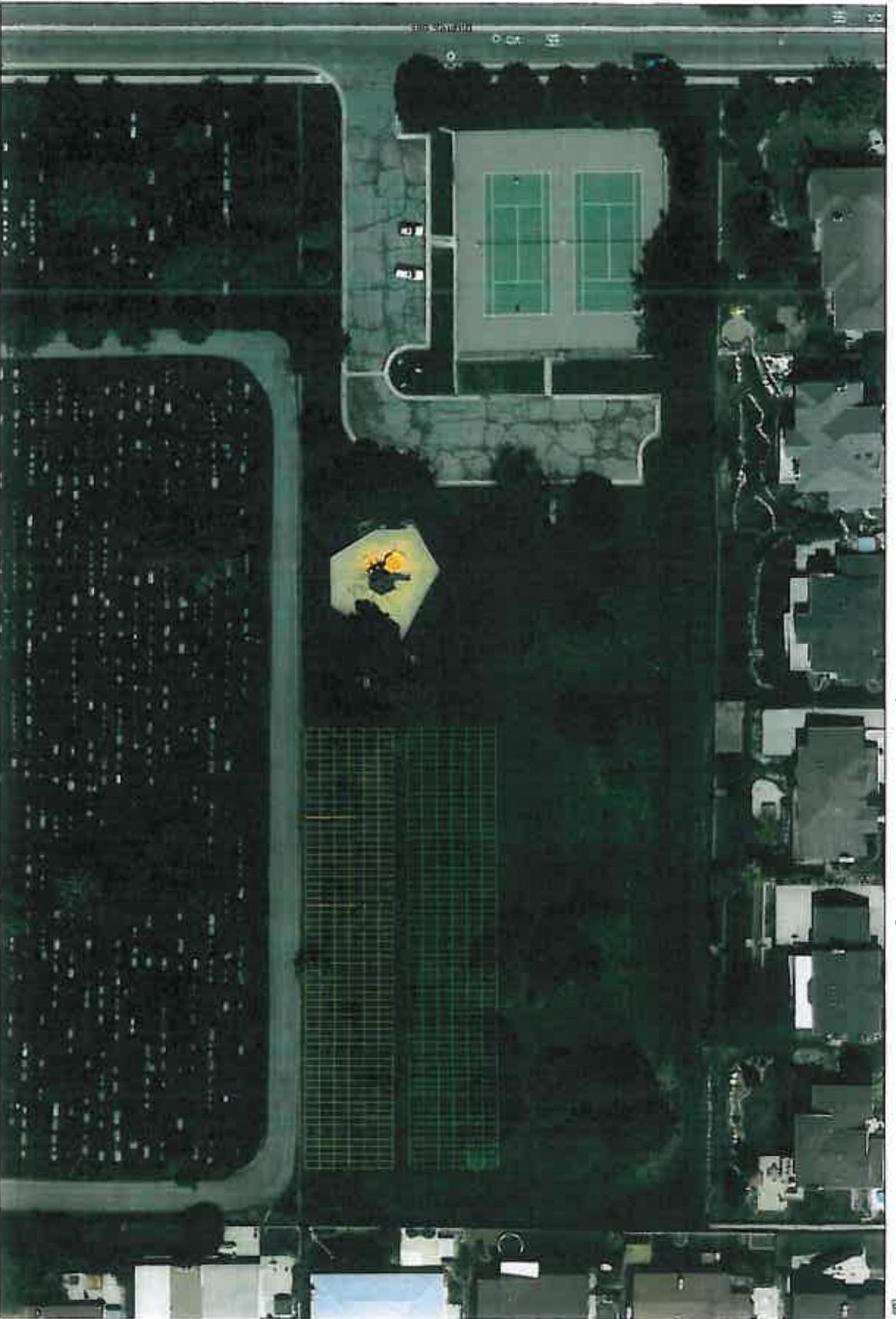
Farmington City Cemetery



1000 1000 1000



Farmington City Cemetery



CITY COUNCIL AGENDA

For Council Meeting:
January 17, 2012

S U B J E C T: Nepotism Rule Modifications

ACTION TO BE CONSIDERED:

By minute motion, adopt the attached Resolution which modifies section 12.030 of the City Personnel Rules and Regulations related to Nepotism.

GENERAL INFORMATION:

See enclosed staff report prepared by Dave Millheim.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.



FARMINGTON CITY

SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
NELSEN MICHAELSON
CORY R. RITZ
JIM TALBOT
JAMES YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

City Council Staff Report

To: Honorable Mayor and City Council

From: Dave Millheim, City Manager

Date: January 6, 2012

SUBJECT: NEPOTISM RULE MODIFICATIONS

RECOMMENDATION

By, minute motion, adopt the attached resolution which modifies section 12.030 of the City Personnel Rules and Regulations related to Nepotism.

BACKGROUND

After several months of staff review and a work session with the City Council held on January 3, 2012, staff was directed to prepare some modifications to the City Personnel Rules and Regulations related to nepotism. The intent of these changes is to prevent situations of favoritism or even the perception of favoritism for immediate family members of elected, appointed or supervisory personnel. We are sensitive that in a small city like Farmington, there may of necessity need to be special situations due to the limitations of the employment base but these will and should be exceptions. These new rules allow for some flexibility with seasonal and part time situations as well as enhancing the City Manager's veto power of situations which could lead to possible problems. No immediate family members of full time employees working in the supervisory chain will be allowed.

Respectfully Submitted

Dave Millheim
City Manager

FARMINGTON, UTAH

RESOLUTION NO. _____

A RESOLUTION OF THE FARMINGTON CITY COUNCIL MODIFYING SECTION 12.030 OF THE CITY PERSONNEL POLICIES AND PROCEDURES RELATED TO NEPOTISM

WHEREAS, Farmington City encourages fair employment practices; and

WHEREAS, Farmington City wishes to avoid any appearance of favoritism in the employment or supervision of related employees; and

WHEREAS, Farmington City also wishes to avoid potential conflicts between employees and supervisors working in close proximity to each other.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FARMINGTON CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Modifications to Section 12.030 of the Farmington City Personnel Policies and Procedures. Farmington City formally amends and replaces Section 12.030 of the Farmington City Personnel Rules and Procedures as shown on the attached Exhibit A related to the City rules regarding Nepotism.

Section 2. Severability. If any section, clause or provision of this Resolution and Exhibit A is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect.

Section 3. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF FARMINGTON CITY, STATE OF UTAH, THIS _____TH DAY OF JANUARY, 2012.

ATTEST:

FARMINGTON CITY

City Recorder

By: _____
Scott Harbertson, Mayor

EXHIBIT "A"

Farmington City Personnel Policies and Procedures

12.030 Nepotism. (amended January 17, 2012)

It is the policy of the City to comply with the provisions of Title 52, Chapter 3, of the *Utah Code annotated*, as amended regarding the prohibition of employment of relatives.

(a) It shall be the policy and practice of the City to avoid nepotism and/or the appearance of nepotism in its employment practices, including, but not limited to, recruitment, selection, promotion and shall apply to all public officers, as defined in Utah Code Ann. § 52-3-1, including full-time, part-time and temporary employees of the City.

(b) In addition to the restrictions set forth in Utah Code Ann. § 52-3-1, and except as otherwise provided in paragraph (c), below, no person may be employed by the City if a relative of that person holds an elected or appointed position with the City or is otherwise employed by the City. For the purposes of this policy, "relative" shall include father, mother, husband, wife, son, daughter, sister, brother, uncle, aunt, nephew, niece, first-cousin, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandfather, grandmother, step-son, step-daughter, step-brother, step-sister, step-mother, or step-father.

(c) Subsection (b) shall not apply in the following situations: provided that in no event shall a public officer or employee directly supervise *or work within the same department where conflicts could occur because of the close proximity of the work environment* an appointee or employee who is a relative, or otherwise violates the provisions of Utah code Ann. § 52-3-1:

- (1) When the relative was elected, appointed or employed by the City prior to the adoption of this policy, and when such election, appointment or employment did not violate the provisions of any anti-nepotism policy or law in effect at the time of such election, appointment or employment;
- (2) When the relative is a volunteer;
- (3) When the relative will be employed for a period of twenty (20) weeks or less; or
- (4) *Where the employee is a part-time or seasonal employee for a defined period of time; or*
- (5) When the City Manager determines that the relative is the only person available or best qualified to fill the position.

(d) Nothing in this policy shall be construed to allow potential employment conflicts to occur with relatives. Should the City Manager believe such a conflict could exist or develops by a literal interpretation of the above rules, it will be within his or her sole discretion to not allow the employment situation to occur or make reassignments as needed. All applicants at time of potential employment with the City will be required to disclose any potential conflicts or family relationships they are aware of who are employed by Farmington City. Failure to disclose is grounds for disciplinary action, up to and including, but not limited to termination.

CITY COUNCIL AGENDA

For Council Meeting:
January 17, 2012

S U B J E C T: Minute Motion Approving Summary Action List

1. Ratification of Approvals of Construction & Storm Water Bond Logs
2. Approval of Disbursement List for December 2011
3. Off Duty Employment Policy regarding Outside Employment for Police Department

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

STORM WATER & CONSTRUCTION BOND LOG

DATE	NAME	PERMIT	STORM WATER BOND	CONSTRUCTION BOND
12/6	Kirkham's Custom	9975	\$1,000.00	\$0.00
12/6	Steven Ballantyne	10069	\$1,000.00	\$0.00
12/8	Symphony Homes	10076	\$1,000.00	\$500.00
12/14	Khefron Construction	10089	\$1,000.00	\$0.00
12/16	Destination Homes	10081	\$1,000.00	\$500.00
12/16	Jerry Preston	10074	\$1,000.00	\$500.00
12/20	Henry Walker	10068	\$1,000.00	\$500.00
12/20	TLC Construction	10093	\$1,000.00	\$500.00
12/27	Destination Homes	10097	\$1,000.00	\$500.00
12/29	Destination Homes	10092	\$1,000.00	\$500.00

Dec-11



FARMINGTON CITY

SCOTT C. HARBERTSON
MAYOR

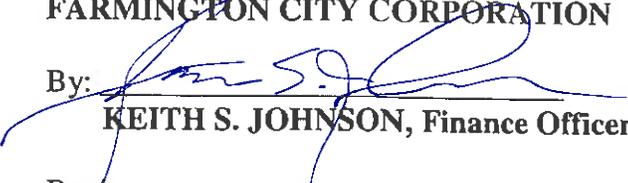
JOHN BILTON
NELSEN MICHAELSON
CORY R. RITZ
JIM TALBOT
JAMES YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

I hereby certify the disbursements listing claims against the City for the month of December, 2011.

1. Have been pre-audited and documented;
2. Have been approved in one of the following ways:
 - a. Purchase order directly approved by the City Manager who is the Budget Officer of the City, as delegated by the Mayor.
 - b. Are directly approved by the Governing Body; or
 - c. Are approved by the Finance Officer.
3. Are within the lawful debt limit of the City; and
4. Do not over-expend the appropriate departmental budget established by the Governing Body.

FARMINGTON CITY CORPORATION

By: 
KEITH S. JOHNSON, Finance Officer

By: _____
DAVE MILLHEIM, City Manager

.....
A minute motion was made by Council Member _____ to ratify payment of the list of claims for the month of December that were pre-audited, approved, and certified by the City Finance Officer and the City Manager. The motion was seconded by Council Member _____ and approved by _____ of _____ members present at the City Council meeting held this _____ day of _____, 2012.

SCOTT C. HARBERTSON, Mayor

Report Criteria

Transaction Journal Code = cd, cda, cdpt

Journal	Payee or Description	Date	Check No	Amount
CDPT	ICMA RETIREMENT TRUST-#801021	12/07/2011	134	1,619.84
CDPT	ICMA RETIREMENT TRUST-107328	12/07/2011	135	2,097.96
CDPT	ICMA RETIREMENT TRUST-301813	12/07/2011	136	2,615.12
CDPT	IRS TAX DEPOSIT	12/07/2011	137	27,284.10
CDPT	UTAH STATE RETIREMENT OFFICE	12/07/2011	138	19,925.58
CDPT	ICMA RETIREMENT TRUST-#801021	12/21/2011	139	1,611.46
CDPT	ICMA RETIREMENT TRUST-107328	12/21/2011	140	7,991.46
CDPT	ICMA RETIREMENT TRUST-301813	12/21/2011	141	2,749.49
CDPT	IRS TAX DEPOSIT	12/21/2011	142	28,741.50
CDPT	UTAH STATE RETIREMENT OFFICE	12/21/2011	143	21,523.12
CDPT	UTAH STATE TAX COMMISSION	12/21/2011	144	10,230.66
CDPT	CHILD SUPPORT SERVICES/ ORS	12/08/2011	30626	702.37
CDPT	FCF BENEFITS & ADMINISTRATION	12/08/2011	30627	1,254.92
CDPT	AFLAC	12/27/2011	30628	605.13
CDPT	CGLIC- CHICAGO	12/27/2011	30629	40,763.05
CDPT	CHILD SUPPORT SERVICES/ ORS	12/27/2011	30630	702.37
CDPT	FCF BENEFITS & ADMINISTRATION	12/27/2011	30631	1,254.92
CDPT	FRATERNAL ORDER OF POLICE	12/27/2011	30632	455.00
CDPT	HARTFORD LIFE AND ANNUITY	12/27/2011	30633	60.58
CDPT	PEHP	12/27/2011	30634	3,320.28
CDPT	STANDARD INSURANCE CO.	12/27/2011	30635	4,253.95
CDPT	UTAH LOCAL GOVERNMENTS TRUST	12/27/2011	30636	895.15
CDPT	WASHINGTON NATIONAL INSURANCE	12/27/2011	30637	123.15
CD	JANA ADAMS - PLAY REFUND	12/05/2011	86828	75.00
CD	MINDY ADAMS - PLAY REFUND	12/05/2011	86829	75.00
CD	SERENA ADAMS - PLAY REFUND	12/05/2011	86830	75.00
CD	CAROLYN ALLEN - PLAY REFUND	12/05/2011	86831	75.00
CD	ANN ANDREASON - PLAY REFUND	12/05/2011	86832	75.00
CD	HOLLY BARKER - PLAY REFUND	12/05/2011	86833	75.00
CD	CHRISTINE BASTIAN - PLAY REFUND	12/05/2011	86834	65.00
CD	KIM BLACK - PLAY REFUND	12/05/2011	86835	75.00
CD	MATT BEDDES - PLAY REFUND	12/05/2011	86836	75.00
CD	STAN BEUS - PLAY REFUND	12/05/2011	86837	75.00
CD	JENNY BROWN - PLAY REFUND	12/05/2011	86838	75.00
CD	LAURA BROWN - PLAY REFUND	12/05/2011	86839	75.00
CD	BRODEE BURT - RE-ISSUE FOR LOST CHECK	12/05/2011	86840	100.00
CD	VALERIE BYBEE - PLAY REFUND	12/05/2011	86841	75.00
CD	NICHOLE CALL - PLAY REFUND	12/05/2011	86842	75.00
CD	PATRICIA CHRISTENSEN - PLAY REFUND	12/05/2011	86843	75.00
CD	KERRY COATES - COMM. CENTER DEPOSIT REFU	12/05/2011	86844	300.00
CD	SUSAN FACER - PLAY REFUND	12/05/2011	86845	75.00
CD	LAIREN FAMULINER - REIMB. FOR CDL ROAD T	12/05/2011	86846	60.00
CD	MAREN FOLSOM - PLAY REFUND	12/05/2011	86847	75.00
CD	JEFFREY GIBBS - PLAY REFUND	12/05/2011	86848	75.00
CD	GUY GIBBONS - COMM. CENTER DEPOSIT REFUN	12/05/2011	86849	300.00
CD	LISA GROEN - PLAY REFUND	12/05/2011	86850	60.00
CD	SONYA HANSEN - PLAY REFUND	12/05/2011	86851	75.00
CD	BONNI HOBBS - PLAY REFUND	12/05/2011	86852	75.00
CD	KAREN HYMAS - PLAY REFUND	12/05/2011	86853	75.00
CD	MEGAN JENSEN - PLAY REFUND	12/05/2011	86854	75.00
CD	HEIDI JOHNSON - PLAY REFUND	12/05/2011	86855	75.00
CD	KARI LARSON - PLAY REFUND	12/05/2011	86856	75.00
CD	BARBARA LENTZ - PLAY REFUND	12/05/2011	86857	75.00
CD	KRISTIE MARSHALL - PLAY REFUND	12/05/2011	86858	75.00
CD	GERALD MILLS - PLAY REFUND	12/05/2011	86859	25.00
CD	NIKKI MORTENSEN - PLAY REFUND	12/05/2011	86860	75.00

Journal	Payee or Description	Date	Check No	Amount
CD	ELENA MUNSON - PLAY REFUND	12/05/2011	86861	75.00
CD	ERIK OLSON - PLAY REFUND	12/05/2011	86862	75.00
CD	DELAIN ORTH - PLAY REFUND	12/05/2011	86863	75.00
CD	SARA PACK - PLAY REFUND	12/05/2011	86864	75.00
CD	HEIDI POULTER - PLAY REFUND	12/05/2011	86865	75.00
CD	SHANE ROYLANCE - PLAY REFUND	12/05/2011	86866	75.00
CD	DEBBIE RUST - PLAY REFUND	12/05/2011	86867	75.00
CD	TIFFANY SCHRADER - PLAY REFUND	12/05/2011	86868	75.00
CD	KATHRYN SMITH - PLAY REFUND	12/05/2011	86869	75.00
CD	BILL SOUTHWICK - PLAY REFUND	12/05/2011	86870	75.00
CD	DIANE STANDING - PLAY REFUND	12/05/2011	86871	75.00
CD	CHARIDEE SUMMERHAYS - PLAY REFUND	12/05/2011	86872	50.00
CD	KATHLEEN TEBBS - PLAY REFUND	12/05/2011	86873	80.00
CD	MARCEL WALKER - PLAY REFUND	12/05/2011	86874	50.00
CD	KRISTINE WESEMANN - PLAY REFUND	12/05/2011	86875	75.00
CD	ANGIE WHITMORE - PLAY REFUND	12/05/2011	86876	75.00
CD	JAMIE WILKERSON - PLAY REFUND	12/05/2011	86877	75.00
CD	DEBRA WOOD - PLAY REFUND	12/05/2011	86878	95.00
CD	SCOTT WOOD - PLAY REFUND	12/05/2011	86879	75.00
CD	JOE YANNOTTI - PLAY REFUND	12/05/2011	86880	75.00
CD	DOCK & DOOR SERVICE - SERVICE	12/05/2011	86881	690.00
CD	HASKELL HOMES - PARTS AND SERVICE	12/05/2011	86882	905.00
CD	HOLLEE'S HAVEN - SERVICE	12/05/2011	86883	68.50
CD	INSIGHT WINDOW CLEANING - WINDOW CLEANIN	12/05/2011	86884	150.00
CD	SUSAN K. JACOBSON - HEALTH REIMB. ACCOUN	12/05/2011	86885	250.00
CD	JOHNSON ELECTRIC MOTOR, INC. - SERVICE	12/05/2011	86886	3,619.96
CD	MASTER INSPECTIONS - INSPECTION SERVICE	12/05/2011	86887	697.50
CD	PARISH SNYDER - REIMB. FOR TRAINING EXPE	12/05/2011	86888	24.00
CD	USDA FOREST SERVICE - 915 WATER TRANS PI	12/05/2011	86889	74.42
CD	UTAH LEAGUE OF CITIES & TOWNS - NEWLY EL	12/05/2011	86890	80.00
CD	WEST - SERVICE	12/05/2011	86891	120.00
CD	MUSIC THEATRE INTERNATIONAL - SHOWKIT BE	12/05/2011	86892	1,203.25
CD	HOME DEPOT - GIFT CERTIFICATES	12/08/2011	86893	240.00
CD	OLIVE GARDEN - GIFT CERTIFICATES	12/08/2011	86894	80.00
CD	LONE STAR - GIFT CERTIFICATES	12/08/2011	86895	80.00
CD	CINEMARK - GIFT CERTIFICATES	12/08/2011	86896	100.00
CD	SPORTSMANS WAREHOUSE - GIFT CERTIFICATES	12/08/2011	86897	50.00
CD	PEI WEI - PLANNING COMMISSION END OF YEA	12/08/2011	86898	164.63
CD	AMY ANDERSON - FOOTBALL REFUND	12/08/2011	86899	50.00
CD	CALLIE ANDERSON - FOOTBALL REFUND	12/08/2011	86900	50.00
CD	SHAWNA ASAY - FOOTBALL REFUND	12/08/2011	86901	50.00
CD	HEIDI BLANCH - FOOTBALL REFUND	12/08/2011	86902	50.00
CD	JEDD CARTER - FOOTBALL REFUND	12/08/2011	86903	50.00
CD	STEFANIE EMBREY - FOOTBALL REFUND	12/08/2011	86904	100.00
CD	LORI FARNSWORTH - COMMUNITY CENTER CLEAN	12/08/2011	86905	500.00
CD	HOLLY GADD - PIZZA	12/08/2011	86906	790.44
CD	ANDREA HOLBROOK - FOOTBALL REFUND	12/08/2011	86907	50.00
CD	LOISANNE KATTELMAN - FOOTBALL REFUND	12/08/2011	86908	50.00
CD	NATALIE KING - JR. JAZZ REFUND	12/08/2011	86909	35.00
CD	AMY KIRKHAM - JR. JAZZ REFUND	12/08/2011	86910	30.00
CD	CAMILLE MARX - FOOTBALL REFUND	12/08/2011	86911	50.00
CD	JAMES MAXWELL - COMM. CENTER DEPOSIT REF	12/08/2011	86912	75.00
CD	MARCI PACKARD - FOOTBALL REFUND	12/08/2011	86913	50.00
CD	MARIA PHIPPEN - COMM. CENTER DEPOSIT REF	12/08/2011	86914	660.00
CD	JULIE POTTER - FOOTBALL REFUND	12/08/2011	86915	50.00
CD	JENNIFER RENCHER - FOOTBALL REFUND	12/08/2011	86916	50.00
CD	NATALIE SHROYER - FOOTBALL REFUND	12/08/2011	86917	100.00
CD	RUBY STILSON - JR. JAZZ REFUND	12/08/2011	86918	38.00
CD	JESSICA SUNDERLAND - FOOTBALL REFUND	12/08/2011	86919	50.00

Journal	Payee or Description	Date	Check No	Amount
CD	TONI WARNER - JR. JAZZ REFUND	12/08/2011	86920	50.00
CD	REBECCA WENDT - FOOTBALL REFUND	12/08/2011	86921	100.00
CD	ALL OCCAISIONS & DOTS RINGS - AWARD	12/08/2011	86922	108.85
CD	GATES PIANO SERVICE - BALDWIN SERVICE	12/08/2011	86923	85.00
CD	GOLD STAR AWARDS & ENGRAVING - AWARDS	12/08/2011	86924	417.00
CD	THE LIGHTING EDGE - LIGHT INSTALLATION	12/08/2011	86925	2,458.50
CD	NEWSWEEK - MAGAZINE SUBSCRIPTION	12/08/2011	86926	21.95
CD	DESTINATION HOMES -	12/08/2011	86927	1,500.00
CD	MERRILL LAW MASONRY -	12/08/2011	86928	1,500.00
CD	SYMPHONY HOMES -	12/08/2011	86929	1,500.00
CD	HENRY WALKER HOMES -	12/08/2011	86930	1,500.00
CD	HENRY WALKER HOMES - PERMIT #11-9940, VE	12/08/2011	86931	1,500.00
CD	THE ENTERPRISE - PRINT EDITION	12/08/2011	86932	65.00
CD	ZIONS BANK - TRUST #2745989	12/08/2011	86933	11,688.67
CD	ROCKY MTN POWER - STREETLIGHTS	12/08/2011	86934	7,738.24
CD	NEIL MILLER - DEPT CHRISTMAS PARTY	12/08/2011	86935	582.84
CD	METECH - ELECTRONICS RECYCLING	12/08/2011	86936	55.00
CDA	AMERICAN EXPRESS	12/12/2011	86937	3,024.90
CDA	AMERICAN LINEN - STEINER	12/12/2011	86938	51.94
CDA	BATTERIES PLUS	12/12/2011	86939	205.33
CDA	BLAND TREE EXPERTS	12/12/2011	86940	4,800.00
CDA	BLOMQUIST HALE CONSULTING	12/12/2011	86941	150.00
CDA	BLUE STAKES OF UTAH	12/12/2011	86942	168.07
CDA	BRADY INDUSTRIES, LLC	12/12/2011	86943	328.92
CDA	BURT BROTHERS TIRE & SERVICE	12/12/2011	86944	268.36
CDA	CEM	12/12/2011	86945	545.00
CDA	CARQUEST AUTO PARTS STORES	12/12/2011	86946	1,301.41
CDA	CANYON OFFICE PRODUCTS	12/12/2011	86947	142.73
CDA	CENTRAL DAVIS SEWER	12/12/2011	86948	99,311.57
CDA	CHEMTECH-FORD ANALYTICAL LABS	12/12/2011	86949	410.00
CDA	CLIPPER PUBLISHING COMPANY	12/12/2011	86950	82.68
CDA	COLONIAL BUILDING SUPPLY, INC.	12/12/2011	86951	547.59
CDA	COMFORT SYSTEMS	12/12/2011	86952	4,017.56
CDA	COSTCO HSBS BUSINESS SOLUTIONS	12/12/2011	86953	243.27
CDA	DAVIS COUNTY CORPORATION	12/12/2011	86954	7,824.70
CDA	DAVIS COUNTY	12/12/2011	86955	170.00
CDA	DISH NETWORK	12/12/2011	86956	81.88
CDA	FASTENAL COMPANY	12/12/2011	86957	1.16
CDA	GLOBAL SECURITY	12/12/2011	86958	21.95
CDA	GRANITE CONSTRUCTION COMPANY	12/12/2011	86959	510.84
CDA	HEPWORTH FLORAL	12/12/2011	86960	50.00
CDA	HOLT CLEANING SUPPLY	12/12/2011	86961	181.61
CDA	INFOBYTES, INC	12/12/2011	86962	226.89
CDA	INTEGRA TELECOM	12/12/2011	86963	2,258.71
CDA	INTERMOUNTAIN SWEEPER	12/12/2011	86964	548.00
CDA	INTERMOUNTAIN TRAFFIC SAFETY	12/12/2011	86965	5,588.80
CDA	KENT'S REPAIR	12/12/2011	86966	999.95
CDA	KILGORE PAVING	12/12/2011	86967	241,522.64
CDA	KURT'S SHOP	12/12/2011	86968	857.50
CDA	MAZURAN & HAYES, PC	12/12/2011	86969	7,997.00
CDA	METERWORKS	12/12/2011	86970	549.98
CDA	MODERN DISPLAY	12/12/2011	86971	506.20
CDA	MOUNTAIN STATES SUPPLY, INC.	12/12/2011	86972	157.20
CDA	NU-TREND ELECTRIC CORPORATION	12/12/2011	86973	225.36
CDA	OFFICE PRODUCTS DEALER	12/12/2011	86974	42.49
CDA	OFFICE DEPOT	12/12/2011	86975	78.26
CDA	OGDEN PUBLISHING CORPORATION	12/12/2011	86976	108.79
CDA	PAGE BRAKE WAREHOUSE	12/12/2011	86977	4.72
CDA	PJ CHEESE, INC	12/12/2011	86978	11.00

Journal	Payee or Description	Date	Check No	Amount
CDA	PACIFIC OFFICE AUTOMATION	12/12/2011	86979	160.00
CDA	PARADISE BAKERY & CAFE	12/12/2011	86980	255.00
CDA	JACK B PARSON COMPANY	12/12/2011	86981	4,477.21
CDA	PETROLEUM EQUIPMENT CO.	12/12/2011	86982	14,934.15
CDA	PRECISION ELECTRONICS	12/12/2011	86983	39.95
CDA	PRIME SYSTEMS	12/12/2011	86984	19.00
CDA	PRO KLEANERS	12/12/2011	86985	415.00
CDA	PRO PIPE	12/12/2011	86986	682.50
CDA	PURCELL TIRE & RUBBER COMPANY	12/12/2011	86987	90.27
CDA	TOM RANDALL DISTRIBUTING	12/12/2011	86988	15,498.55
CDA	Void - Information Only Check	12/12/2011	86989	.00
CDA	ROCKY MOUNTAIN POWER	12/12/2011	86990	19,403.67
CDA	RMI	12/12/2011	86991	18,430.00
CDA	SIRCHIE	12/12/2011	86992	43.64
CDA	STICK-IT	12/12/2011	86993	150.00
CDA	THATCHER COMPANY	12/12/2011	86994	1,955.29
CDA	TURF EQUIPMENT & IRRIGATION	12/12/2011	86995	9.31
CDA	UT DEPT OF WORKFORCE SERVICES	12/12/2011	86996	516.00
CDA	WASATCH INTEGRATED WASTE	12/12/2011	86997	34,492.50
CDA	WHEELER MACHINERY COMPANY	12/12/2011	86998	86.28
CDA	WILLEY FORD	12/12/2011	86999	2,256.39
CDA	WILSON LANE SERVICE	12/12/2011	87000	347.39
CD	CHANG'S CHOP STIX - 16 LUNCHES PLUS TIP	12/14/2011	87001	128.62
CD	SUSAN JACOBSON - OFFICE CLEANING	12/15/2011	87002	550.00
CD	JOEL HALE CONSTRUCTION -	12/15/2011	87003	1,500.00
CD	DESTINATION HOMES -	12/15/2011	87004	1,500.00
CD	PETTY CASH - KNIVES FOR KITCHEN	12/15/2011	87005	119.46
CD	KEITH JOHNSON - REIMB. FOR GIFT CARD	12/15/2011	87006	796.73
CD	COLD TECH - SERVICE	12/15/2011	87007	489.97
CD	ANNETTE TIDWELL - HISTORICAL COMMITTEE C	12/15/2011	87008	200.00
CD	BRETT ANDERSON - SERVICE ON PLANNING COM	12/15/2011	87009	350.00
CD	JULIE BALLANTYNE - FOOTBALL REFUND	12/15/2011	87010	40.00
CD	BRENT BOUVANG - FOOTBALL REFUND	12/15/2011	87011	40.00
CD	BOB BREDSGUARD - FOOTBALL REFUND	12/15/2011	87012	40.00
CD	CORI CONNORS - CD SALES AND TICKET SALES	12/15/2011	87013	7,530.75
CD	RICK DRAPER - SERVICE ON PLANNING COMMIS	12/15/2011	87014	595.00
CD	INGER ERICKSON - TENNIS REFUND	12/15/2011	87015	60.00
CD	DEREK FURCH - COMM. CENTER DEPOSIT REFUN	12/15/2011	87016	75.00
CD	RANDY HILLIER - SERVICE ON PLANNING COMM	12/15/2011	87017	665.00
CD	JAMES JOHNSON - COMM. CENTER DEPOSIT REF	12/15/2011	87018	150.00
CD	KRIS KAUFMAN - SERVICE ON PLANNING COMMI	12/15/2011	87019	490.00
CD	TANA LEE - FOOTBALL REFUND	12/15/2011	87020	40.00
CD	LAURA LEONARD - FOOTBALL REFUND	12/15/2011	87021	40.00
CD	NELSEN MICHAELSON - SERVICE ON PLANNING	12/15/2011	87022	595.00
CD	MICHAEL NILSON - SERVICE ON PLANNING COM	12/15/2011	87023	525.00
CD	STEPHANIE OWENS - FOOTBALL REFUND	12/15/2011	87024	40.00
CD	KATHRYN REEVES - COMM CENTER DEPOSIT REF	12/15/2011	87025	75.00
CD	MEREDITH SAINSBURY - FOOTBALL REFUND	12/15/2011	87026	40.00
CD	MICHAEL SMITH - JR. JAZZ REFUND	12/15/2011	87027	45.00
CD	ZACH SUTTON - FOOTBALL REFUND	12/15/2011	87028	40.00
CD	RANDON TYSON - FOOTBALL REFUND	12/15/2011	87029	40.00
CD	KIM VAN WEEZEP - FOOTBALL REFUND	12/15/2011	87030	40.00
CD	MICHAEL WAGSTAFF - SERVING ON PLANNING C	12/15/2011	87031	455.00
CD	MARCEL WALKER - PLAY REFUND	12/15/2011	87032	50.00
CD	CECILIE WALL - FOOTBALL REFUND	12/15/2011	87033	40.00
CD	DAVE WHYTE - REIMB FOR SUPPLIES	12/15/2011	87034	65.63
CD	JIM YOUNG - SERVICE ON PLANNING COMMISSI	12/15/2011	87035	525.00
CD	LONE STAR - CATERING	12/15/2011	87036	1,235.00
CD	ARBOR DAY FOUNDATION - MEMBERSHIP	12/22/2011	87037	15.00

Journal	Payee or Description	Date	Check No	Amount
CD	BLUE PEBBLE PRESS - FARMINGTON NEWLETTER	12/22/2011	87038	750.00
CD	BELL PHOTOGRAPHERS INC. - SANTA EVENT	12/22/2011	87039	162.00
CD	BOYCE EQUIPMENT & PARTS CO. - SUPPLIES	12/22/2011	87040	44.50
CD	DAS MANUFACTURING, INC - CURB MARKER	12/22/2011	87041	125.72
CD	GOLD STAR AWARDS & ENGRAVING - PLAQUES	12/22/2011	87042	761.00
CD	ICC - MEMBERSHIP	12/22/2011	87043	125.00
CD	MASTER INSPECTIONS - INSPECTION SERVICES	12/22/2011	87044	720.00
CD	NEUMAN BAKERY - COOKIES	12/22/2011	87045	162.00
CD	PERFORMANCE AUDIO - REPAIRS	12/22/2011	87046	30.00
CD	PREVENTIVE PEST CONTROL - SERVICES	12/22/2011	87047	110.00
CD	SEVEN ROSES MUSIC - GUITAR INSTRUCTION	12/22/2011	87048	360.00
CD	TOPHEALTH - SUBSCRIPTION RENEWAL	12/22/2011	87049	475.44
CD	WALL STREET JOURNAL - ACCT. #J1610228775	12/22/2011	87050	119.88
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CD	WCEC ENGINEERS, INC. - PROFESSIONAL SERV	12/22/2011	87052	415.50
CD	ZIONS BANK - TRUST #2745968	12/22/2011	87053	188,389.98
CD	BRETT ANDERSON - PLANNING COMMISSION SER	12/22/2011	87054	35.00
CD	PATRICIA BAKER - COMM. CENTER DEPOSIT RE	12/22/2011	87055	300.00
CD	WILMA BINGHAM - COMM. CENTER DEPOSIT REF	12/22/2011	87056	835.00
CD	SCOTT JAY BLACK - OVERPAYMENT OF UTILITY	12/22/2011	87057	51.73
CD	SHELLIE CHRISTENSEN - OFFICE CLEANING -	12/22/2011	87058	1,752.00
CD	RICK DRAPER - PLANNING COMMISSION SERVIC	12/22/2011	87059	35.00
CD	MATT GIBBONS - JR. JAZZ REFUND	12/22/2011	87060	35.00
CD	BRET GALLACHER - BOARD OF ADJUSTMENT SER	12/22/2011	87061	50.00
CD	HEIDI GREEN - COMM. CENTER DEPOSIT REFUN	12/22/2011	87062	300.00
CD	NATHAN HARDY - BOARD OF ADJUSTMENT SERVI	12/22/2011	87063	25.00
CD	RANDY HILLIER - PLANNING COMMISSION SERV	12/22/2011	87064	35.00
CD	KEITH JOHNSON - GIFT CERT. REIMB.	12/22/2011	87065	480.00
CD	TYLER JUDKINS - BOARD OF ADJUSTMENT SERV	12/22/2011	87066	50.00
CD	VOID CK	12/22/2011	87067	.00
CD	KRIS KAUFMAN - BOARD OF ADJUSTMENT SERVI	12/22/2011	87068	60.00
CD	MERRILL LAW - CASH BOND REFUND	12/22/2011	87069	1,000.00
CD	JARED MARTIN - COMM. CENTER DEPOSIT REFU	12/22/2011	87070	75.00
CD	GARY MCCLOY -	12/22/2011	87071	704.25
CD	NELSEN MICHAELSON - PLANNING COMMISSION	12/22/2011	87072	85.00
CD	HEIDI MILLER - COMM. CENTER DEPOSIT REFU	12/22/2011	87073	50.00
CD	NEIL MILLER - REIMB. FOR RENTAL	12/22/2011	87074	53.50
CD	NANCY MORRISON - COMM. CENTER DEPOSIT RE	12/22/2011	87075	300.00
CD	DAVID E. PETERSEN - REIMB. FOR EDUCATION	12/22/2011	87076	38.00
CD	ARIELLE SIMPSON - REIMB. FOR SCHOLARSHIP	12/22/2011	87077	2,700.00
CD	RICH TAYLOR - REIMB. FOR SUPPLIES	12/22/2011	87078	42.11
CD	DOUGLAS TRUMP - COMM. CENTER DEPOSIT REF	12/22/2011	87079	300.00
CD	LARRY URRY - COMM. CENTER DEPOSIT REFUND	12/22/2011	87080	300.00
CD	MICHAEL WAGSTAFF - PLANNING COMMISSION S	12/22/2011	87081	35.00
CD	KATIE WAYMENT - COMM. CENTER DEPOSIT REF	12/22/2011	87082	150.00
CD	D.J. WILLIAMS - BOARD OF ADJUSTMENTS SER	12/22/2011	87083	25.00
CD	JIM YOUNG - PLANNING COMMISSION SERVICE	12/22/2011	87084	35.00
CD	DAVIS CO. ASSESSOR - PARCEL #08-060-0022	12/22/2011	87085	2,534.31
CD	INKLYNE CONSTRUCTION - PERMIT #08-8758,	12/22/2011	87086	500.00
CD	WORKERS COMPENSATION FUND - PROPOSAL #1E	12/22/2011	87087	5,428.97
CD	GFOA - FEE	12/22/2011	87088	435.00
CDA	A-1 UNIFORMS	12/28/2011	87089	209.20
CDA	AMERICAN LINEN - STEINER	12/28/2011	87090	51.94
CDA	BLAND TREE EXPERTS	12/28/2011	87091	24,800.00
CDA	BURT BROTHERS TIRE & SERVICE	12/28/2011	87092	970.20
CDA	CEM	12/28/2011	87093	631.00
CDA	CRS CONSULTING ENGINEERS II	12/28/2011	87094	17,460.80
CDA	CANYON OFFICE PRODUCTS	12/28/2011	87095	496.00
CDA	CARR PRINTING COMPANY	12/28/2011	87096	65.00

Journal	Payee or Description	Date	Check No	Amount
CDA	CASELLE	12/28/2011	87097	2,481.00
CDA	CINTAS LOCBOX636525	12/28/2011	87098	232.67
CDA	CLIPPER PUBLISHING COMPANY	12/28/2011	87099	454.48
CDA	COMFORT SYSTEMS	12/28/2011	87100	7,265.24
CDA	CONFAB CARRY CRETE	12/28/2011	87101	162.50
CDA	CRAYTHORNE, INC.	12/28/2011	87102	1,760.11
CDA	DJB GAS SERVICES, INC.	12/28/2011	87103	871.27
CDA	DAVIS COUNTY	12/28/2011	87104	115.00
CDA	DICK'S MARKET	12/28/2011	87105	47.00
CDA	DIGITAL-ALLY	12/28/2011	87106	1,470.00
CDA	DURK'S PLUMBING SUPPLY	12/28/2011	87107	7,713.66
CDA	W W GRAINGER, INC.	12/28/2011	87108	53.13
CDA	GRANITE CONSTRUCTION COMPANY	12/28/2011	87109	195.36
CDA	HOME DEPOT	12/28/2011	87110	370.78
CDA	INTERMOUNTAIN DRUG TESTING	12/28/2011	87111	151.00
CDA	IRIS MEDICAL, INC.	12/28/2011	87112	1,691.99
CDA	J & J PRODUCE	12/28/2011	87113	60.00
CDA	KAYSVILLE CLINIC	12/28/2011	87114	60.00
CDA	KAYSVILLE CITY	12/28/2011	87115	360.00
CDA	KENT'S REPAIR	12/28/2011	87116	978.21
CDA	KILGORE PAVING	12/28/2011	87117	29,325.00
CDA	KROGER - SMITH'S CUSTOMER CHGS	12/28/2011	87118	736.45
CDA	KURT'S SHOP	12/28/2011	87119	287.50
CDA	LAKEVIEW HOSPITAL	12/28/2011	87120	35.00
CDA	LEXIS PUBLISHING	12/28/2011	87121	150.00
CDA	MAW EQUIPMENT	12/28/2011	87122	37.98
CDA	MEDIA ONE OF UTAH	12/28/2011	87123	443.01
CDA	LARRY H. MILLER CHRYSLER JEEP	12/28/2011	87124	477.59
CDA	MOENCH PRINTING	12/28/2011	87125	1,710.00
CDA	MOUNTAIN STATES SUPPLY, INC.	12/28/2011	87126	311.33
CDA	MOUNTAIN WEST TRUCK CENTER	12/28/2011	87127	161.36
CDA	NICHOLAS & COMPANY	12/28/2011	87128	135.95
CDA	NORCO WELDING SAFETY MEDICAL	12/28/2011	87129	70.41
CDA	OCE NORTH AMERICA	12/28/2011	87130	307.19
CDA	OFFICE DEPOT	12/28/2011	87131	284.44
CDA	PJ CHEESE, INC.	12/28/2011	87132	180.40
CDA	JACK B. PARSON COMPANY	12/28/2011	87133	2,270.25
CDA	PRECISION WINDSHIELD REPAIR	12/28/2011	87134	20.00
CDA	PRIME SYSTEMS	12/28/2011	87135	964.00
CDA	PRO KLEANERS	12/28/2011	87136	415.00
CDA	PRO PIPE	12/28/2011	87137	682.50
CDA	PURCELL TIRE & RUBBER COMPANY	12/28/2011	87138	1,113.12
CDA	QUESTAR GAS	12/28/2011	87139	5,850.62
CDA	TOM RANDALL DISTRIBUTING	12/28/2011	87140	8,127.32
CDA	RAY'S MUFFLER SERVICE	12/28/2011	87141	179.96
CDA	ROBINSON WASTE SERVICES	12/28/2011	87142	38,635.52
CDA	ROSS EQUIPMENT COMPANY, INC.	12/28/2011	87143	678.27
CDA	SALT LAKE WHOLESALE SPORTS	12/28/2011	87144	244.46
CDA	SEMI SERVICE, INC.	12/28/2011	87145	301.38
CDA	SHRED-IT	12/28/2011	87146	64.20
CDA	SKAGGS COMPANIES, INC.	12/28/2011	87147	80.97
CDA	STANDARD-EXAMINER	12/28/2011	87148	191.62
CDA	STARWEST	12/28/2011	87149	188.00
CDA	STAPLES ADVANTAGE	12/28/2011	87150	117.64
CDA	SUNRISE ENGINEERING, INC.	12/28/2011	87151	2,809.72
CDA	SYMBOL ARTS	12/28/2011	87152	567.15
CDA	TEC SERV, INC	12/28/2011	87153	750.00
CDA	THYSSENKRUPP ELEVATOR	12/28/2011	87154	507.96
CDA	U.S. POSTAL SERVICE	12/28/2011	87155	380.00

Journal	Payee or Description	Date	Check No	Amount
CDA	ULRICH & ASSOCIATES	12/28/2011	87156	4,000.00
CDA	UNITED STATES WELDING, INC.	12/28/2011	87157	42.35
CDA	UTAH BARRICADE COMPANY	12/28/2011	87158	105.00
CDA	UTAH COMMUNICATIONS AGENCY NET	12/28/2011	87159	1,767.00
CDA	VALPAK OF NORTHERN UTAH	12/28/2011	87160	345.00
CDA	VERMONT SYSTEMS	12/28/2011	87161	871.00
CDA	WARNER TRUCKLAND	12/28/2011	87162	1,370.16
CDA	WEBER BASIN WATER	12/28/2011	87163	73,863.63
CDA	WHEELER MACHINERY COMPANY	12/28/2011	87164	603.14
CDA	WILLEY FORD	12/28/2011	87165	4.24
CDA	WILSON LANE SERVICE	12/28/2011	87166	1,853.94
CDA	YOUNG CHEVROLET	12/28/2011	87167	63.02
CDA	YOUR VALET CLEANERS	12/28/2011	87168	705.88
CD	DSI RECYCLING SYSTEMS INC. - REPAIR	12/29/2011	87169	288.50
CD	THE LIGHTING EDGE - WIND DAMAGE REPAIR T	12/29/2011	87170	4,680.50
CD	DESTINATION HOMES - PERMIT #11-9985	12/29/2011	87171	3,000.00
CD	HASKELL HOMES, INC. -	12/29/2011	87172	1,500.00
CD	LODDER HOMES INC -	12/29/2011	87173	1,500.00
CD	JOHN OPENSHAW -	12/29/2011	87174	1,500.00
CD	JERRY PRESTON CONSTRUCTION -	12/29/2011	87175	3,000.00
CD	HENRY WALKER HOMES -	12/29/2011	87176	1,500.00
CD	STEPHAN BARLOW - COMM. CENTER DEPOSIT RE	12/29/2011	87177	75.00
CD	RITA DAVIS - COMM. CENTER DEPOSIT REFUND	12/29/2011	87178	300.00
CD	LORI FARNSWORTH - COMM. CENTER BLDG. CLE	12/29/2011	87179	500.00
CD	BRYAN FLOYD - COMM. CENTER DEPOSIT REFUN	12/29/2011	87180	75.00
CD	SHANNIVEE FRASURE - JR. JAZZ REFUND	12/29/2011	87181	50.00
CD	HOLLY GADD - MILEAGE	12/29/2011	87182	192.50
CD	JANEEN HANCOCK - COMM. CENTER DEPOSIT RE	12/29/2011	87183	50.00
CD	SCOTT HARBERTSON - REIMB. EXERCISE EQUIP	12/29/2011	87184	1,645.70
CD	JULIA HAUGEN - COMM. CENTER DEPOSIT REFU	12/29/2011	87185	300.00
CD	JANN LEONARD - COMM. CENTER DEPOSIT REFU	12/29/2011	87186	300.00
CD	DAVE MILLHEIM -	12/29/2011	87187	60.91
CD	RICK WESCHE - REIMB. EDUCATION ASSISTANC	12/29/2011	87188	739.75
CD	ANDREA WRIGHT - COMM. CENTER DEPOSIT REF	12/29/2011	87189	75.00
CD	ROCKY MOUNTAIN POWER - STREETLIGHTS	12/29/2011	87190	7,678.57
CD	CARL & VALERIE JENSEN -	12/29/2011	87191	1,500.00
Total:				1,245,830.21

Report Criteria:

Transaction.Journal Code = cd, cda, cdpt

Farmington Police Department

286 SOUTH 200 EAST • FARMINGTON, UTAH 84025

WAYNE D. HANSEN
CHIEF OF POLICE

TEL (801) 451-2842
FAX (801) 451-7865

City Council Staff Report

To: Honorable Mayor and City Council
From: Wayne Hansen, Police Chief
Date: January 9, 2012
SUBJECT: **Off duty employment policy regarding outside employment**

RECOMMENDATIONS

By resolution approve changes to section 7.130 of the Farmington Police Department Policy manual regarding off duty employment.

BACKGROUND

These changes are recommended as a result of S.B. 92 which was passed in the 2011 General Session of the Utah State Legislature. Adopting this policy will bring both Farmington City and the Farmington Police Department into compliance with the requirements of state code as amended by S.B. 92. This policy will require officers to get prior approval for off duty employment. It also sets forth standards of prohibited outside employment as well as requirements for groups or individuals wishing to contract with the City for police services.

Respectfully Submitted



Wayne Hansen
Police Chief

Review and Concur.



Dave Millheim
City Manager

RESOLUTION NO. _____

A RESOLUTION AMENDING SECTION 7.130 OF THE FARMINGTON CITY POLICE DEPARTMENT POLICIES AND PROCEDURES REGARDING OUTSIDE EMPLOYMENT

WHEREAS, the City Council has previously adopted by resolution the Farmington City Police Department Policies and Procedures pertaining to the operation of the Farmington City Police Department; and

WHEREAS, the Police Chief has recommended amendments to Section 7.130 of the Police Department Policies and Procedures regarding outside employment, which amendments are intended to comply with recent statutory changes from the 2011 General Session of the Utah Legislature, including, but not limited to, S.B. 92 regarding peace officers engaged in off-duty employment as security officers; and

WHEREAS, the City Council desires to amend Section 7.130 of the Police Department Policies and Procedures, as more particularly provided herein, to address the terms and conditions of outside employment for Department employees;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FARMINGTON CITY, STATE OF UTAH:

Section 1. Amendment. Section 7.130 of the Farmington City Police Department Policies and Procedures is hereby amended to read in its entirety as set forth in **Exhibit "A,"** attached hereto and incorporated herein by reference.

Section 2. Severability. If any section, clause or provision of this Resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect.

Section 3. Effective Date. This Resolution shall become effective immediately.

PASSED AND ADOPTED BY THE CITY COUNCIL OF FARMINGTON CITY, STATE OF UTAH, ON THIS ____ DAY OF JANUARY, 2012

FARMINGTON CITY

ATTEST:

Holly Gadd
City Recorder

By: _____
Scott C. Harbertson
Mayor

EXHIBIT "A"

Outside Employment Policy

7.130 OUTSIDE EMPLOYMENT

7.130.1 Purpose and Scope

In order to avoid actual or perceived conflicts of interest for Department employees engaging in outside employment, all employees shall obtain written approval from the Police Chief prior to engaging in any outside employment. Approval of outside employment shall be at the discretion of the Police Chief in accordance with the provisions of this policy.

Provisions of this policy are also intended to address issues regarding Department employees engaged in off-duty employment as security officers in accordance with *Utah Code Ann.* § 58-63-304 and § 53-13-114 as amended.

7.130.1.1 Definitions

Outside Employment- Any employee of the Department who receives wages, compensation or other consideration of value from another employer, organization or individual not affiliated directly with this Department for services, product(s) or benefits rendered. Outside employment also includes Department employees engaged in off-duty employment as a security officer.

Outside Overtime- Any employee of the Department who performs duties or services on behalf of an outside organization, company or individual within this jurisdiction. Such outside overtime shall be requested and scheduled directly through this Department so that the Department may be reimbursed for the cost of wages and benefits.

7.130.2 Obtaining Approval

No employee of the Department may engage in any outside employment without first obtaining prior written approval of the Police Chief. Failure to obtain prior written approval for outside employment or engaging in outside employment prohibited by this policy may lead to disciplinary action.

In order to obtain approval for outside employment, the employee must complete an Off-Duty Employment Approval Permit, which shall be forwarded to the Police Chief for consideration.

If approved, the employee will be provided with a copy of the approved permit. Unless otherwise indicated in writing on the approved permit, a permit will be valid through the end of the calendar year. Any employee seeking to renew a permit shall submit a new Off-Duty Employment Approval Permit no later than January 15th.

Any employee seeking approval of outside employment, whose request has been denied, shall be provided with a written reason for the denial of the application at the time of the denial.

7.130.2.1 Appeal Of Denial Of Outside Employment

If an employee's Off-Duty Employment Permit is denied or withdrawn by the Department, the employee may file a written notice of appeal to the Police Chief within 10 days of the date of denial.

If the employee's appeal is denied, the employee may file a grievance pursuant to applicable Department grievance policy.

7.130.2.2 Revocation/Suspension Of Outside Employment Permits

Any outside employment permit may be revoked or suspended under the following circumstances:

- (a) Should an employee's performance at this Department decline to a point where it is evaluated by a supervisor as needing improvement to reach an overall level of competency, the Police Chief may, at his/her discretion, revoke any previously approved outside employment permit(s). That revocation will stand until the employee's performance has been reestablished at a satisfactory level and his/her supervisor recommends reinstatement of the outside employment permit.
- (b) Suspension or revocation of a previously approved outside employment permit may be included as a term or condition of sustained discipline or continued employment with the Department.
- (c) If, at any time during the term of a valid outside employment permit, an employee's conduct or outside employment conflicts with the provisions of Department policy, the permit may be suspended or revoked.
- (d) When an employee is unable to perform at a full-duty capacity due to an injury or other condition, any previously approved outside employment permit may be subjected to similar restrictions as those applicable to the employee's full time duties until the employee has returned to a full duty status.

7.130.3 Prohibited Outside Employment

The Department expressly reserves the right to deny any Off-Duty Employment Approval Permit submitted by an employee seeking to engage in any activity which:

- (a) Interferes with an employee's performance.
- (b) Conflicts with the interests of the Department or Farmington City.
- (c) Gives reason for criticism or suspicion of conflicting interests or duties.
- (d) Employment as a process server, re-possessor, or bill collector towing of vehicles, or in any other employment in which police authority might tend to be used to collect money or merchandise for private purposes.
- (e) Personnel investigations for the private sector or any employment which might require the police officer to have access to the police information, files, records or services as a condition of employment.

- (f) Assists, in any manner, the case preparation for a defense counsel in any criminal or civil action or proceeding which involves Farmington City.
- (g) For a business or labor group on strike.
- (h) Establishments involved in the sale or pornographic materials, or sexual devices, or videos, or provide entertainment or services of a sexual nature.
- (i) Any employment at an establishment or for a company whose principal business is the sale, manufacture or transport of alcoholic beverages.

7.130.3.1 Outside Overtime

Any private organization, entity or individual seeking outside services from members of the Department must request such services in advance. Such services shall be requested in writing to the Police Chief.

- (a) The Department will set a reasonable fixed hourly rate for outside services, to be paid to the Department by the entity requesting such services (two hour minimum per event).
- (b) Should such a request be approved, participating employees shall be subject to the following conditions:
 1. The officer(s) shall wear the Department uniform/identification.
 2. The officer(s) shall be subject to the rules and regulations of the Department.
 3. No officer may engage in such event during or at the site of a strike, lockout, picket or other physical demonstration of a labor dispute.
 4. Compensation for such approved outside security services shall be at time and one half if eligible under applicable wage and hour policies.
 5. The authorizing police administrator should insure that the contact person, phone number, and billing address of the private entity are forwarded to the executive secretary for billing purposes.

7.130.3.2 Outside Overtime Arrest And Reporting Procedure

Any employee making an arrest or taking other official police action while working in an approved outside overtime assignment shall be required to complete all related reports in a timely manner pursuant to Department policy. If outside employment includes Department employees engaged in off-duty employment as a security officer, such employment shall comply with applicable provisions of *Utah Code Ann.* § 53-13-114 and § 58-63-304, as amended.

7.130.3.3 Special Restrictions

Except for emergency situations or with prior authorization from the Division Commander, officers assigned to undercover or covert operations shall not be eligible to work overtime or other assignments in a uniformed or other capacity which might reasonably disclose the officer's law enforcement status.

7.130.4 Review Of Financial Records

If before or after approving a request for an outside employment position, the Department is concerned that a conflict of interest exists based on a financial reason, the Department may request that the employee provide his/her financial records for review/audit. If the employee elects not to provide the requested records his/her off-duty work permit may be denied or revoked.

7.130.5 Changes In Outside Employment Status

If an employee terminates his/her outside employment during the period of a valid permit, the employee shall promptly submit written notification of such termination to the Police Chief through the chain of command. Any subsequent request for renewal or continued outside employment must thereafter be processed and approved through normal procedures set forth in this policy.

Employees shall also promptly submit in writing to the Police Chief any material changes in outside employment including any change in the number of hours, type of duties or demands of any approved outside employment. Employees who are uncertain whether a change in outside employment is material are advised to report the change.

This policy replaces any previous version/s of Farmington Police policy 7.130

For Council Meeting:
January 17, 2012

S U B J E C T: City Manager Report

1. Upcoming Agenda Items
2. To Do Lists
3. Building Activity Report for December 2011
4. Farmington Claims Summary 2006-2011
5. Enhanced Street Lights – Park Lane Village

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

Upcoming Agenda Items

February 7, 2012 – Staff Reports Due: January 27th

Public Hearing:

- Vacation of Burke Lane/675 North Street

Action Items:

- Approval of Minutes of Previous Meetings
- Trail Property Conveyance Petition – Farmington Creek Estates Phase 3

Summary Action Items:

- Ratification of Approvals of Construction & Storm Water Bond Logs
- Approval of Disbursement Lists
- Appointment of City Recorder and City Treasurer

City Council Action List

Dept.	Status	Meeting Date	Item
Walt	Initiated	December 14, 2010	Talk to Well Driller and Paul Hirst about plans to open up the future pump house site to allow access to Forbush Park from the East through the site. CRS is working on this
Dave M.	Initiated	January 5, 2011	Set up meeting with County on Court Services. Discuss with Department Heads any issues to bring up with County regarding improved prosecution needs, if any. (Waiting for information from County)
Dave P.	Initiated	January 5, 2011	Give Dave M status of Cory Riz trail easement. What needs to be done to put this to bed?
Holly	Initiated	January 5, 2011	Find electronic drawing pad used for remote accessing screen. Train Dave P., Cynthia and Dave M. on how to use CC AV stuff.
Dave M.	Initiated	January 18, 2011	Work with Tim Taylor on improved signage request for I-15 and get to UDOT. Make sure Davis Clipper article goes with request to add emphasis.
Dave M.	Initiated	January 18, 2011	Nag Bryson Garbett on Nadine Simon to see when they will have something we can act upon.
Keith	Initiated	January 18, 2011	Work up general guidelines for use by community groups for after hours use of building.
Dave M.	Initiated	February 16, 2011	Change ROW notice letter to be defined \$65 fee. Hand deliver to affected providers. Begin negotiating new agreements. Make sure Public Works understands new rules.
Dave P.	Initiated	February 16, 2011	Come back to PC with recommended components for Affordable Housing compliance. Think multi-year and only tools we could accomplish in Farmington without a lot of administrative oversight. Staffing is limited.
Dave P.	Initiated	March 1, 2011	How do we monitor Kambouris landscaping requirement? (Follow up)
Dave P.	Initiated	March 1, 2011	Do survey of neighboring cities signs for liming, temp vs. permanent, sizing, residential vs. commercial. Bring back SR to City Council with recommendations.
Dave P.	Initiated	March 1, 2011	Do Flag Lot study and prepare future Staff Report. How big is program? Steps to mitigate? Is conforming criteria for future development (splitting) good enough or do we need more?

City Council Action List

Dave M	Initiated	March 29, 2011	Talk to CRS on Well site plan. Make sure site plan goes through noticing process with neighbors at PC and CC level.
Dave P.	Initiated	March 29, 2011	Get matrix done on all existing approvals, development agreements, plats, etc. no later than April 22nd.
Dave P.	Initiated	March 29, 2011	Discuss with Dave M. specific list of projects you wish to complete FY using extra dollars we found in budget discussions. Specifically the Alley Rose home.
Dave P.	Initiated	April 19, 2011	Get Ally Rose house project underway. Write memo to City Council explaining what projects are in process. What projects do you want to do with extra dollars from budget?
Dave M	Initiated	June 7, 2011	Talk to Verizon representative on height, co-location and specificity of design before they come back for consideration on cell tower.
Walt	Initiated	June 7, 2011	Spring Clean-up guidelines were approved but fix typo on sheet to specify 10 inch diameter so there is no confusion. Make sure we get those guidelines in City newsletter next year in advance of clean-up with emphasis that rules will be enforced.
Wayne	Initiated	June 7, 2011	Work with me on cross walk issue for 200 East. See me for details and possible letter to UDOT. UDOT will evaluate and call with recommendations.
Dave P	Initiated	June 21, 2011	Have Eric Miller put final punch list together for City Hall cleanups. Provide list to CC
Dave P	Initiated	July 19, 2011	Work with Paul Hirst on Well House sit plan and elevations per comments received from Council. Take through site plan process with City as the applicant.
Dave P	Initiated	July 19, 2011	Get Eric Miller started on generator bids for emergency backup for City Hall.
Guido	Initiated	July 19, 2011	Dave wants to see 8/16 staff report on Fireworks ban, season recap and potential new restrictions map no later than Monday the 8th. <i>On Hold</i>
Dave P	Initiated	August 16, 2011	Blake Mathews - Address all issues listed on Dave's email. Easement language, existing PUE easement, Chevron, and existing swimming pool issue.
Dave P	Initiated	August 16, 2011	HAWS Development Agreement amendment - set up conference call with Todd to address modifications (use of funds allowed, keep things safe with impact fee rules, possibly bring back on the 25th to CC)
Dave P	Initiated	August 16, 2011	

City Council Action List

Keith	Initiated	September 6, 2011	Get with Larry F about Commercial Water Rate issue with timelines for completion. Give update to Dave M.
Keith	Initiated	September 6, 2011	Get with Dave M on scheduling out the follow up for the MacDonald study. Prioritization with staff and special meeting with CC.
Guido	Initiated	September 6, 2011	Report to Dave M on gym usage for the memberships paid by the City.
Dave M	Initiated	October 4, 2011	Work with Key Bank on potential property acquisition.
Dave M	Initiated	October 18, 2011	Work with Key Bank and Todd Godfrey on purchase agreement.
Keith	Initiated	November 3, 2011	Part time employee benefits issue - Bring up during next budget cycle with recommendations.

City Council Action List

Dept.	Status	Meeting Date	Item
Dave P	Not Started	January 18, 2011	Talk to Dave M on sidewalk survey and how we are going to address missing links created by wetlands, no development plans, etc.
Walt	Not Started	January 18, 2011	Contact County Health Department and prepare memo outline of flouride requirements as they relate to water system. Ask Dave M. issues before you call.
Dave M	Not Started	April 19, 2011	Call Todd Godfrey on Farr trail easement issue and get 60 day request in play to review options.
Dave P	Not Started	June 7, 2011	Beautification plan for Park Lane interchange. Talk to Dave M about this.
Walt	Not Started	July 19, 2011	Talk to Dave on gate and signage for Farmington Canyon near pond entrance.
Dave M	Not Started	August 18, 2011	Greg Garfield Easement - Get aerial map prepared to draft in improvements to be made to Point of View Park. Have Neil and Guido sign off before improvements are constructed. Encourage Greg to get it done within one year.
Neil	Not Started	September 6, 2011	Fast pitch softball. See Dave M on Council comments. School District property NE corner of bus area/future High School ground. Talk to Gary Payne
Dave P	Not Started	September 6, 2011	RDA - Make sure all conditions are met as outlined in the motion. Arrange site tour for Eric to inspect. Start thinking about draft agreement regarding Affordable Housing.
Dave M	Not Started	October 4, 2011	Set up meeting with Tom Owens to discuss future options for his property. 801-451-0249
Dave P	Not Started	October 4, 2011	Let Dave know who drafted original Garbett Development Agreement so we can address why more emphasis was not put in the record for owner occupied requirement.
Dave P	Not Started	October 4, 2011	Bring back zoning text amendment language to include samples of detrimental use specific to section 11-18-107(2)(XD) vi (Business Park)
Dave P	Not Started	October 4, 2011	Talk to Dave M about how we get neighborhood group input for business park so they are a little better informed the next time we have a related item.

City Council Action List

Dave P	Not Started	October 4, 2011	Talk to Eric and get Dave M recommendation on digital plan storage. Costs vs. benefits, etc. Have Eric put together the staff report if this is going to be something we pursue.
Dave P	Not Started	October 4, 2011	Get with Ralph, Dave M and Ken to talk about signage enforcement fairness and process.
Dave M	Not Started	October 18, 2011	Draft position letter for West Davis Corridor for UDOT related at west side having no access and City still wanting Shepard Lane alternative.
Walt	Not Started	October 18, 2011	Have Ray White contact UDOT to see what it would take to get better directional signage for people to get to Legacy Hwy from the west side.
Dave P	Not Started	October 18, 2011	Let Howard Kent know the Council is supportive of fee in lieu of open space for Spring Creek and get his engineer started on plat redraft. Need to come up with a correct valuation and payment plan.
Dave M	Not Started	November 3, 2011	Talk to Wendall Wild with Food Pantry on pro bono ad space in newsletter and related issues.
Dave M	Not Started	November 3, 2011	Get Todd started on easement/vacation documents related to Burke Lane and let Haws know he needs to make TMLU application for barn showing site plan for abutting parcel.
Dave M	Not Started	November 3, 2011	Talk to Tim Taylor on Shepard Lane bike lane options for safety enhancements.
Dave M	Not Started	November 3, 2011	Write administrative policy on no subdivisions being built without approvals, bonds and plats recorded. Let Howard Kent know no new phases of project can be built with old methods.
Walt	Not Started	November 3, 2011	Get excavation permit ordinance back on in two weeks, not summary action. Show reline changes made so Council can follow.
Walt	Not Started	November 3, 2011	Complaint about dead cottonwoods within street ROW at 300 S 1000 W. Verify if in Right of Way and if creating safety hazard, cut them down.

Month of December 2011	BUILDING ACTIVITY REPORT - JULY 2011 THRU JUNE 2012				
RESIDENTIAL	PERMITS THIS MONTH	DWELLING UNITS THIS MONTH	VALUATION	PERMITS YEAR TO DATE	DWELLING UNITS YEAR TO DATE
NEW CONSTRUCTION *****					
SINGLE FAMILY	7	7	\$1,838,000.00	54	54
DUPLEX	0	0	\$0.00	2	2
MULTIPLE DWELLING	0	0	\$0.00	0	0
OTHER RESIDENTIAL	0	0	\$0.00	3	3
SUB-TOTAL	7	7	\$1,838,000.00	59	59
REMODELS / ALTERATION / ADDITIONS *****					
BASEMENT FINISH	2		\$11,391.00	12	
CARPORT/GARAGE	0		\$0.00	0	
ADDITIONS/REMODELS	4		\$215,731.00	12	
SWIMMING POOLS/SPAS	0		\$0.00	0	
OTHER	17		\$157,743.00	44	
SUB-TOTAL	23		\$384,865.00	68	
NON-RESIDENTIAL - NEW CONSTRUCTION *****					
COMMERCIAL	3		\$279,000.00	10	
PUBLIC/INSTITUTIONAL	0		\$0.00	2	
CHURCHES	0		\$0.00	0	
OTHERS	0		\$0.00	1	
SUB-TOTAL	3		\$279,000.00	13	
REMODELS / ALTERATIONS / ADDITIONS - NON-RESIDENTIAL *****					
COMMERCIAL/INDUSTRIAL	2		\$507,000.00	11	
OFFICE	0		\$0.00	1	
PUBLIC/INSTITUTIONAL	0		\$0.00	1	
CHURCHES	0		\$0.00	0	
OTHER	0		\$0.00	0	
SUB-TOTAL	2		\$507,000.00	13	
MISCELLANEOUS - NON-RESIDENTIAL *****					
awnings, sign, gas heaters	2		\$6,300.00	24	
SUB-TOTAL	2		\$6,300.00	24	
TOTALS	37	7	\$3,015,165.00	177	59

Farmington Claims Summary 2006 through 2011

Planning & Zoning

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>4</u>	<u>85,689.03</u>

Administration

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>0</u>	<u>0.00</u>

Streets

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>8</u>	<u>47,518.81</u>

Traffic Control Devices

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>1</u>	<u>0.00</u>

Personnel

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>1</u>	<u>1,440.00</u>

Police

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>2</u>	<u>84,184.02</u>

Parks & Recreation

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>4</u>	<u>56,871.74</u>

Vehicle Accidents

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>8</u>	<u>38,309.56</u>

Building Permits

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>2</u>	<u>1,678.57</u>

Water Utility

<u>Years</u>	<u># Claims</u>	<u>Total Paid</u>
06-11	<u>2</u>	<u>695.00</u>

CITY COUNCIL AGENDA

For Council Meeting:
January 17, 2012

SUBJECT: Mayor Harbertson & City Council Reports

1. Confirm Date for Council Retreat
2. Town Hall Reminder and Sign-ups
3. Citizen of the Year Nominations

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.