

WORK SESSION: A work session will be held at 6:00 p.m. in Conference Room #3, Second Floor, of the Farmington City Hall, 160 South Main Street. The agenda for the work session will be to answer questions on items the City Council may have. The public is welcome to attend.

FARMINGTON CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of **Farmington City** will hold a regular City Council meeting on **Tuesday, March 15, 2011, at 7:00 p.m.** The meeting will be held at the Farmington City Hall, 160 South Main Street, Farmington, Utah. The agenda for the meeting shall be as follows:

CALL TO ORDER:

7:00 Roll Call (Opening Comments/Invocation) Pledge of Allegiance

7:05 Approval of Minutes from February 15th and March 1st

REPORTS OF COMMITTEES/MUNICIPAL OFFICERS:

7:10 Annual Update from Trails Committee, 2011 Priorities and Bylaw Modifications

7:30 Report on Code Enforcement Survey

PRESENTATION OF PETITIONS AND REQUESTS:

7:50 Approval of Conditional Use Permit and Site Plan for a Military Veterans Memorial at the Cemetery

7:55 Development of Ten Year Economic Forecasting Model for Revenues and Expenditures

SUMMARY ACTION:

8:05 Minute Motion Approving Summary Action List

- Adoption of Updated Strategic Plan
- Proclamation Declaring April "Emergency Awareness" Month
- Ratification of Approvals of Construction & Storm Water Bond Logs

GOVERNING BODY REPORTS:

8:15 City Manager Report

1. Letter to UTA Board of Trustees regarding Lagoon Bus Routes
2. EDCU Quarterly Investor Update Meeting and Reception

3. Building Activity Report for February

8:25 Mayor Harbertson & City Council Reports

ADJOURN: 8:35

CLOSED SESSION

Minute motion adjourning to closed session. if necessary. for reasons permitted by law.

DATED this 10th day of March, 2011.

FARMINGTON CITY CORPORATION

By: Holly Gadd
Holly Gadd, City Recorder

***PLEASE NOTE:** Times listed for each agenda item are estimates only and should not be construed to be binding on the City Council.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting, should notify Holly Gadd, City Recorder, 451-2383 x 205, at least 24 hours prior to the meeting.

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

SUBJECT: Roll Call (Opening Comments/Invocation) Pledge of Allegiance

It is requested that Council Member John Bilton give the invocation/opening comments to the meeting and it is requested that City Recorder Holly Gadd lead the audience in the Pledge of Allegiance.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

SUBJECT: Approval of Minutes of Previous Meetings

ACTION TO BE CONSIDERED:

Minute motion approving the minutes of the City Council meeting held on February 15, 2011 and March 1, 2011.

GENERAL INFORMATION:

Please see enclosed minutes. They have been reviewed by staff and are ready for Governing Body review and approval.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

FARMINGTON CITY COUNCIL MEETING

Tuesday, February 15, 2011

WORK SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot and Sid Young, City Manager Dave Millheim, City Planner David Petersen, Associate City Planner Christy Alexander, Finance Director Keith Johnson, Public Works Director Walt Hokanson, Recreation Supervisor Rich Taylor, Police Chief Wayne Hansen, Fire Chief Guido Smith, Planning Commission Chairman Randy Hillier, Vice Chairman Jim Young, Commission Members Steven Andersen, Rick Draper, Nelsen Michaelson, and Michael Nilson, Alternate Commission Member Kris Kaufman, City Recorder Holly Gadd, Assistant and Recording Secretary Cynthia DeCoursey

City Planner **David Petersen** began the work session at 5:45 p.m. He introduced **James Wood** and **Marci Milligan**, consultants from the Lotus Community Development Institute, Inc., and they gave a presentation which included information regarding Farmington City's housing needs. Issues such as demographic and economic trends, construction trends, affordability, and housing prices of both owner-occupied homes and rental homes were discussed, and the key findings were reviewed.

REGULAR SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot and Sid Young, City Manager Dave Millheim, Community Development Director David Petersen, City Engineer Paul Hirst, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey

CALL TO ORDER

Roll Call/Opening Comments/Invocation/Pledge of Allegiance

Mayor Harbertson opened the meeting at 7:05 p.m. and welcomed those in attendance, including Youth Council Members **Layne McKenna** and **Caitlyn Costley**. Council Member **Rick Dutson** offered the invocation, and the Pledge of Allegiance was led by **Dave Millheim**.

Minutes of previous City Council Meeting

Motion

Sid Young made a motion to approve the minutes of the January 18, 2011 City Council meeting. The motion was seconded by **Jim Talbot** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

REPORTS OF COMMITTEES/MUNICIPAL OFFICERS

Introduction of new Associate City Planner

Mayor Harbertson introduced the new Associate City Planner **Christy Alexander**. She lived in Utah for 30 years, worked in Seattle for several years, and is excited to be back in Utah working for Farmington City.

Introduction of new Police Officer

Mayor Harbertson introduced new Police Officer **Brian Cooper**. He grew up in Fresno, California and earned a bachelor's degree in Business Management. He introduced his wife and their two children and his parents.

Administration of Oath of Office

City Recorder **Holly Gadd** administered the Oath of Office to Fire Chief **Guido Smith** and Police Officer **Brian Cooper**.

Planning Commission Report

- A request from **Alice Miller/Jon Neese** for a two-lot subdivision by metes and bounds (lot split) consisting of 1.109 acres located at 251 East State Street in the OTR zone was approved.
- A request from Destination Homes for a conditional use permit for the operation of a sales office in a model home located at 712 North 1875 West on Lot 202 of the Spring Creek Subdivision, Phase II, was approved.
- The Commission reviewed a request from CenterCal Properties for three pylon signs in the Station Park Development and approved it subject to review and approval of the coordinated project sign program. The Commission will review the sign program in greater detail at a meeting on Tuesday, February 15, 2011 at 7:00 p.m.

PRESENTATION OF PETITIONS AND REQUESTS:

Approval of Eagle Project for Taylor Haws – Aaron F. Richards Memorial on Park Lane Trail

Taylor Haws, 1869 North Bella Vista Drive, Farmington, said his family moved to Farmington 35 years ago, and **Aaron F. Richards** was their bishop and family friend. **Taylor** met with **George Chipman** of the Farmington Trails Committee in 2009 and received approval to construct a memorial for **Aaron F. Richards** for his Eagle Scout Project. He displayed a chart including pictures and information about the **Richards** family and said the actual memorial will be larger and will be placed under plexiglass and mounted on a gazebo at the trail head on Park Lane. He said it has been a privilege to learn more about and work with the **Richards** family. **Mayor Harbertson** commended **Taylor** for choosing such a wonderful project to honor one of Farmington City's citizens.

Motion

Cory Ritz made a motion to approve **Taylor Haws'** Eagle Project to create an **Aaron F. Richards Memorial** on Farmington City's Park Lane Trail. The motion was seconded by **Sid Young** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Consideration of Jody Brown and Ed & Carole McLaughlin's requests to opt out of the Recycling Program

The City received letters from residents **Ed & Carole McLaughlin** and **Jody Brown** who would like to opt out of the City's recycling service. Following a brief discussion, the City Manager realized that he did not provide adequate information, and he asked the Council to table the item to allow time for additional research.

Motion

Jim Talbot made a motion to table this item to allow staff to obtain additional information. **Sid Young** seconded the motion which was approved by Council Members **Bilton, Ritz, Talbot** and **Young**.

SUMMARY ACTION:

Summary Action List

- Approval of Resolution amending the Storm Water Enforcement Policy
- Approval of Amendment to the Consolidated Fee Schedule – Storm Water Permit Fees
- Approval of Resolution designating **Todd Godfrey** as Trustee for enforcing delinquent liens in Special Improvement District
- Approval of Agreement with **Shellie Christensen** for janitorial services for City Hall
- Approval of CLG Grant for the Historic Preservation Commission
- Approval of Resolution authorizing electronic meetings
- Approval of "Little Miss" Pageant and Drawing
- Ratification of approvals of Construction & Storm Water Bond Logs
- Consideration of re-approval for the final plat of Rice Farms Estates, Phase 5
- Inter-local Agreement with Davis County regarding the County Complex

Motion

Jim Talbot made a motion to approve the items on the Summary Action List. The motion was seconded by **Cory Ritz** and approved by Council Members **Bilton, Ritz, Talbot** and **Young**.

Little Miss Pageant and Drawing

Miss Farmington **Arielle Simpson**, and Farmington Pageant coordinators **SueAnn Phillips** and **Stephanie Gallacher** attended the meeting to assist **Mayor Harbertson** with a drawing to choose a "Little Miss" for Farmington City.

Rick Dutson returned to the meeting at 7:30 p.m.

NEW BUSINESS:

Discussion and approval of City Right-of-Way License Agreement (Form)

Dave Millheim recommended that the Council approve this (Form) and direct him to begin negotiations with the various utility companies operating within Farmington City's Rights of Way by sending a copy of the Agreement and a cover letter for their review. As each Agreement is negotiated and approved by the various utility companies, it will be reviewed by the City Council for formal ratification. Following a brief discussion, the Council agreed that fees should remain in place, and any request for fee waivers would be handled on a case-by-case basis.

Motion

Sid Young made a motion to approve the Farmington City Rights-of-Way License Agreement and the accompanying draft letter with an adjustment in the letter that the application fee for excavation permits is \$65 and to direct staff to obtain approval from prospective users. The motion was seconded by **Cory Ritz** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Discussion and approval of a part-time Fire Marshal

Fire Chief **Guido Smith** presented a proposal to hire a part-time Fire Marshal. As he reviewed Department records, he realized that Farmington City has never established a fire inspection/code enforcement program. In the past these services have been contracted with outside vendors, but the services are not adequate or cost effective to the community. He stressed that a critical component of fire protection is the enforcement of fire codes. Duties for the Fire Marshal position would include:

- Plan reviews and field inspections (both existing and new)
- Fire investigations
- Customer service relations
- Other duties as assigned

He pointed out that if the City continues to outsource the services, the cost would be \$43,680, whereas the cost of an in-house Fire Marshal would be \$17,120. The Council discussed issues such as whether or not existing employees could add these duties to their current responsibilities, if a well-qualified person would accept this job since it is only part time, whether or not Farmington has a large enough population to require a Fire Marshal, and if sufficient funds are available to hire an additional employee. The Fire Chief said Farmington has approximately 17,000 residents, and many other cities of that size employ Fire Marshals. He believes the City can find a person who desires a part-time job, is professional, and has a good background and training.

Motion

Cory Ritz made a motion to approve Fire Chief **Guido Smith's** request for the hiring of a part-time Fire Marshal, to authorize staff to recruit applicants for this position in the Fire Department, and to include a specific line item change in the budget with the funds being transferred from the Building

Department to the Fire Department. **Rick Dutson** seconded the motion which was then approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Discussion and approval of street lights in Farmington Creek Estates III

Dave Millheim said that when this subdivision was constructed, the City was in the process of modifying its lighting standards, and no street lights were required. Residents in the subdivision, the original developer, and the City have created a proposal to install six lights in the Subdivision.

Motion

John Bilton made a motion to authorize City Manager **Dave Millheim** to:

1. Install six (6) 100W HPS Granville fixture street lights in Farmington Creek Estates once the City receives \$2,725 from residents of the Subdivision (represented by **Ben Barrus**);
2. Receive \$1,700 from **Blake Matthews** via a cash bond and/or cash contribution placed on Lot 306 and a signed release stating that he has no future rights to the return of said cash bond;
3. Use no more than \$10,000 from Account 38-400-349 Decorative Lighting to make up the difference for the attached quote from Black & McDonald.

The motion was seconded by **Cory Ritz** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Discussion to authorize purchase of security cameras for City Hall

Mayor Harbertson said there is concern about the security of the City Hall, and the City has obtained several bids for a security camera system. **Dave Millheim** explained that this is not a full-blown security system but a deterrent, and a way to see what happened if there was a problem. The new building was not wired for a full security system because of prohibitive costs.

Motion

Jim Talbot made a motion to approve the bid from 3C Business Solutions to install a security camera system for the City Hall which includes cameras, parts, labor and training. **Sid Young** seconded the motion, and it was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Discussion and approval of Legacy Trail Maintenance Agreement with UDOT

Dave Millheim said there is no easy solution for this issue, but he urged the Council to approve this Agreement and assume the responsibility to maintain the Farmington portion of the trail. Several issues discussed by the Council included:

- The current watering system which crosses UDOT rights of way, multiple jurisdictions and utility easements;

- The water line apparently works but was not maintained at all by UDOT.
- Vegetation and trees were planted but were not watered appropriately.
- The possibility of a greater financial liability for Farmington if West Bountiful or other cities do not approve the Agreement.
- If the City chooses not to approve the Agreement, the trail will become a weed patch and safety concern.

George Chipman, 433 South 10 West, said there are many issues associated with the Trail, but the most critical one is providing water to the shrubbery and trees. Many of the plants have died, but there are still well over 100 trees, and if they are not watered from May through October, many more will be lost. He agreed to meet with the City Manager for additional discussion of the issue.

Motion

Sid Young made a motion to approve the Legacy Trail Maintenance Agreement with the Utah Department of Transportation (UDOT). The motion was seconded by **Rick Dutson** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Discussion and approval of Interlocal Agreement with UDOT regarding Segment One of the Park Lane Village Trail

Motion

John Bilton made a motion to approve the Interlocal Cooperation Agreement between UDOT and Farmington City for Segment One of the Park Lane Village Trail. The motion was seconded by **Cory Ritz** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Waiver of open space request for Humphrey's Subdivision

Motion

John Bilton made a motion to approve the open space waiver request for the **Humphrey's** two-lot subdivision subject to the property owner providing comparable compensation in lieu of the mandatory conservation easement normally required to encompass 10% of the gross area of subdivisions in the R zone (or in this case, 2,849 square feet). Compensation received must be set aside by the City in an account earmarked for open space acquisition, park development, or some other related use/activity. **Jim Talbot** seconded the motion which was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

GOVERNING BODY REPORTS

City Manager Report

Dave Millheim

- He referred to the list of upcoming Agenda items for the March 1, 2011 Council Meeting and said there will likely be changes and/or additions.
- He asked City Attorney **Todd Godfrey** to advise the City regarding the installation and construction of public improvements prior to bonding, and he presented several of the most important point included in the memo.
- The Building Activity Report for January 2011 was included in the packet.
- He asked if the Council would like to continue receiving a copy of the Planning Commission Reports in their packets, and the reply was that a summary of the report would be sufficient.
- There are several key issues regarding the UDOT signal light and jurisdictional transfer/trade issues for Park Lane: (1) the realignment of the new Park Lane from the old Park Lane was pulled from UDOT's agenda this week to allow them extra time to ensure that all of the property issues are resolved; (2) the signal light cost-sharing agreement is no longer viable; (3) The City is moving forward with the design of the signal light and has received three bids ranging from \$12,500 to \$40,000 which are being reviewed by Traffic Engineer **Tim Taylor**; (4) The City has money to fund the design, but there are no funds in place for the signal light.

Mayor's Report

Mayor Harbertson

- He and the City Manager and Council Members attended the NIMS (National Incident Management System) Training in Fruit Heights last week.
- Farmington will join with Fruit Heights to host an Emergency Preparedness Fair in April or May of 2011, and it will be held in Farmington in 2012.
- The May-June issue of the Zions Bank Community newsletter will have a feature article on Farmington City.
- A land trade and conservation easement agreement with the **Haugen** family regarding a 2-acre piece of property has been finalized and recorded.
- He met with **Dave Dixon** and a developer to determine a suitable use for property in west Farmington.
- He and **Dave Millheim** attended a meeting with **Frank McCullough** and **Andy Barfuss** concerning the purchase of **Susie Maughan's** property.
- A meeting was held with the Parks and Recreation Department to discuss issues concerning the Davis County Fairgrounds.

- He attended the West Davis Corridor Open House last Wednesday night and said there is an important meeting on February 23rd at 7:00 p.m. in the Community Center to explain the history of the WDC and to hear comments from the residents. He urged the **Mayor** and the Council to attend, and he reminded them that the closing period for public comments is March 8, 2011.

City Council Reports

John Bilton

- City Attorney **Todd Godfrey** is developing a draft agreement between the City and the residents in the Compton Bench area (900-1000 North) for the installation of curb, gutter and sidewalk.
- He requested a copy of the City's contract with historian **Glen Leonard** who is writing the history of Farmington and agreed to check on the progress that has been made on the history.
- He reported that the Preservation Commission will soon make a recommendation on the Sycamore District, and they also discussed the historical nature of the buildings at Lagoon which are original buildings that were moved from their original foundations.

Rick Dutson

- He expressed appreciation to staff for their efforts in hosting the City Council retreat which helped him focus on the City's most important issues.

Cory Ritz

- He requested that a closed session be held following the regular meeting to discuss the acquisition of real property.

Jim Talbot

- The Interior Design Committee will make a presentation at the March 1, 2011 Council Meeting.
- He said that during his campaign for the City Council, residents wanted the West Davis Corridor as far west as possible, and he is still in favor of that option.

Sid Young

- He was unable to attend the Policy Committee Meeting, but the Immigration Bill sponsored by **Representative Sandstrom** continues to be an important issue in the legislature and has undergone several updates.

MISCELLANEOUS

City Engineer Report

Paul Hirst gave an update of the City's well-drilling project on 100 North Main Street and said the drilling is finished. The rig drilled a pilot hole to a depth of 800 feet, but the material at that depth contained too much sand and silt. The exact amount of water the well will produce is not yet known, but the estimation is that it will be greater than 1000 gallons per minute and less than 2000. He explained that the seal or first 200 feet of the 18-inch hole is solid steel casing to prevent water from entering the well formation, and concrete was placed all around the casing. In the next few days, the rig will be dismantled, and another well driller will come in with a turbine well. He will develop the well and pump it continuously for 40 hours which will allow us to see what the well can produce.

CLOSED SESSION

Motion

At 9:50 p.m. **Cory Ritz** made a motion to go into a closed session to discuss strategy as it pertains to the acquisition of real property. The motion was seconded by **Rick Dutson** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Sworn Statement

I, **Scott C. Harbertson**, Mayor of Farmington City, do hereby affirm that the items discussed in the closed meeting were as stated in the motion to go into closed session and that no other business was conducted while the Council was so convened in a closed meeting.

Scott C. Harbertson, Mayor

Motion

At 9:55 p.m. **Cory Ritz** made a motion to reconvene into an open session. It was seconded by **Rick Dutson** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

ADJOURNMENT

Motion

Cory Ritz made a motion to adjourn the meeting. The motion was seconded by **Rick Dutson**, and it was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**. The meeting was adjourned at 9:50 p.m.

Holly Gadd, City Recorder
Farmington City Corporation

FARMINGTON CITY COUNCIL MEETING

Tuesday, March 1, 2011

WORK SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot and Sid Young, City Manager Dave Millheim, City Planner David Petersen, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey

Mayor Harbertson began the meeting at 6:20 p.m. and welcomed those in attendance. The following items were reviewed:

Public Hearing: Consideration of Ordinance rezoning property owned by K.H. Kambouris at approximately 1470 South 200 East from A-F to LR-F (#Z-3-10)

Mayor Harbertson explained that the City's Master Plan calls for rezoning this area to LR-F.

Consideration of Request by K.H. Kambouris to waive open space requirements related to the creation of the Flag Lot at approximately 1470 South 200 East

David Petersen informed the Council that the Planning Commission approved this request on January 27, 2011, subject to the City Council granting a waiver of conservation subdivision requirements to allow a lot size less than 20,000 square feet. Adjacent property owner Steve Franey may attend the regular session to express his opposition to the Flag Lot. The Council discussed the access easement, the width of the stem, the physical frontage requirement of 20 feet, fire code requirements, and advice received from the City Attorney. They determined that any other issues the adjacent property owners may have are civil disputes and are not issues for the City to solve, and staff recommended approval of the waiver.

Request for amendment to Sign Ordinance – Jon Neese

Mayor Harbertson referred to a letter he received from Jon Neese who has several concerns with the Farmington City Sign Ordinance. Property Signs are limited to 6 square feet in area regardless of the proposed use: i.e. commercial, office, residential, etc. City Manager Dave Millheim said staff agrees that a change is necessary in order to provide greater sales exposure for non-residential properties and also some large undeveloped residential parcels. The Council directed staff to conduct research and learn how other cities deal with this issue.

Summary Action List

- Payment and Release Agreement with TC&T Investment, LLC
- Form Agreement for 900-1000 North/125 West to 227 West for public improvements to water lines and the installation of curb and gutter
- Agreement with Merrill Law regarding culinary water line and fire hydrant
- Ratification of Approvals of Construction & Storm Water Bond Logs

- **Approval of Disbursement Lists for December 2010 and January 2011**

There was a brief discussion of the Agreement for public improvements on 900-1000 North and the strategy which may be appropriate for convincing some of the neighbors to participate. The Council agreed that it is important for the neighbors who are on board with the project to assist the City as it negotiates and moves forward on the funding for this project.

REGULAR SESSION

Present: Mayor Scott Harbertson, Council Members John Bilton, Rick Dutson, Cory Ritz, Jim Talbot and Sid Young, City Manager Dave Millheim, City Planner David Petersen, Tammy North from CRS Engineering, City Recorder Holly Gadd and Recording Secretary Cynthia DeCoursey

CALL TO ORDER

Opening Comments/Invocation/Pledge of Allegiance

Mayor Harbertson opened the meeting at 7:00 p.m. and welcomed those in attendance. **Jim Talbot** offered the invocation, and the Pledge of Allegiance was led by **Sid Young**.

REPORTS OF COMMITTEES/MUNICIPAL OFFICERS

Introduction of and Administration of Oath of Office to Youth City Council Members

Mayor Harbertson introduced each Farmington Youth City Council Member and administered the Oath of Office to the group. The list of officers, returning Council Members, and new Council Members is attached to the minutes.

PUBLIC HEARINGS

Public Hearing: Consideration of Ordinance rezoning property owned by K.H. Kambouris at approximately 1470 South 200 East from A-F to LR-F (#Z-3-10)

David Petersen gave a brief explanation of the history of this area and explained that the Planning Commission approved the flag lot on January 27, 2011 subject to the rezoning of the property by the City Council.

Mayor Harbertson opened the public hearing at 7:15 p.m. There was no one from the public to speak concerning this item, and the public hearing was closed at 7:18 p.m.

Motion

Rick Dutson made a motion to approve the Ordinance amending the zoning map to show a change of zone for property located at approximately 1470 South 200 East from A-F to LR-F with the

attached findings. The motion was seconded by **Jim Talbot** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Findings

This rezone request is consistent with:

1. The Low Density Residential (LDR) designation set forth in the General Plan;
2. The LR-F zone designation of adjacent property; and
3. Similar past rezone actions of the City along the old highway.

Public Hearing: Consideration of a Preliminary Master Plan for a Planned Unit Development and an Ordinance enacting a PUD overlay for the Miller Meadows Subdivision *(At the request of the developer, this item has been cancelled.)*

PRESENTATION OF PETITIONS AND REQUESTS

Consideration of Request by K.H. Kambouris to waive open space requirements related to the creation of the Flag Lot at approximately 1470 South 200 East

David Petersen explained that the frontage requirement in this case is 20 feet, and the owner has only 16 ½ feet; however, he owns an easement which brings the total width to 33 feet. This is a benefit for **Mr. Franey** because the driveway will be located further away from his house. The City Attorney has also given approval of the action taken by the Planning Commission.

Steve Franey referred to the letter he sent to the **Mayor** and the City Council and argued that the Flag Lot does not meet City requirements. **Mayor Harbertson** and the Council agreed that **Mr. Franey's** points are valid, but they are civil matters which the City Council cannot or should not resolve. He encouraged the neighbors to work together to resolve any outstanding issues. The Council discussed the fact that the stem was graded by **Mr. Kambouris** without authorization and agreed that a landscaping plan should be required. The City Attorney is drafting some standards the applicant will be required to meet, and the Council will see the zone text amendment in several weeks.

Motion

Cory Ritz made a motion to waive the open space requirement for the **Kambouris** flag lot subject to the property owner providing comparable compensation in lieu of the mandatory conservation easement normally required to encompass 10% of the gross area of subdivisions in the LR-F zone (or in this case 1,747 square feet). Compensation received must be set aside in an account earmarked for open space acquisition, park development, or another related use/activity. [Note: the value of an easement is approximately 50% of the value of the land. The estimated value of undeveloped vacant land in this area of the City is \$2.00 per square foot; therefore, the comparable compensation for the requested waiver is \$1,747.00]. In addition, because the stem was graded prior to approval by the City Council, the applicant will be required to submit a landscaping plan which will be approved by City staff. The plan must concur with the City's Foothill Ordinance, be completed within 6 months, include site mitigation and erosion control and provide a buffer. The motion for approval is subject to all applicable Farmington City

development standards and ordinances and the following conditions and findings. The motion was seconded by **Rick Dutson** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Conditions

1. The property must be rezoned from A-F to LR-F by the City Council.
2. The City Council must consider and grant a waiver of conservation subdivision requirements as per Section 11-12-065 of the Zoning Ordinance to allow a lot size less than 20,000 square feet.
3. Access to the lot must be 20 feet in width consistent with the fire code whereby the northerly boundary of the access must be at least 16.5' north of the north property line of the stem and flag lot matching the north boundary of the applicant's easement on the **Stagg** property. (Tax I.D. #07-071-0067) thereby leaving a buffer area at least 13 feet in width adjacent to the north boundary of the **Franey** property (Tax I.D. #07-071-0004).
4. The applicant shall provide a landscape plan for the 13% buffer area for review and approval by City Staff. Said landscaping shall be installed in conjunction with any building on the subject parcel (Tax I.D. #07-071-0037) and shall be completed prior to certificate of occupancy.
5. The applicant shall enter into an extension agreement for the City to improve the 16.5 feet wide frontage of the subject parcel as it abuts the 200 East Street (SR 106) right of way. Such improvements may include, but not be limited to, grading, sub-grade, road base, curb, gutter, sidewalk, asphalt extension, and where necessary relocations of utilities, culinary water, secondary water, sanitary sewer and storm drain, and retaining walls, erosion control, re-vegetation and/or slope stabilization.
6. The orientation of any single family home on the subject property (that is, the front, rear and sides) will be determined by City staff prior to the issuance of any building permit thereon.
7. The applicant shall provide a fire hydrant(s) as determined by the Fire Department and Public Works.
8. Approval and/or excavation permits to widen the existing **Stagg** driveway must be obtained from UDOT concurrent with, or as a condition of, the issuance of any building permit.
9. In conjunction with the issuance of any building permit, the applicant must meet all applicable fire, building, and zoning code requirements to the satisfaction of the City, including among other things, a driveway incline of 14% or less and a turn-around approved by the Fire Department.

Findings

1. The subject property must be rezoned in order to comply with the Zoning Ordinance.
2. The LR-F zone is consistent with the General Plan.
3. Street and other improvements are required by ordinance for any subdivision in the City.
4. If approved and all standards of the Section 12-7-030(10) of the Subdivision Ordinance regarding flag lots are otherwise met (see enclosed ordinance), flag lots shall not exceed 10% of the total number of lots in the subdivision. Landscaping will help mitigate negative impacts of the flag lot, which flag lot comprises 25 to 50% of the total lots in the subdivision had it been approved by the City when the lots were created. Such impacts include, among other things, encroachment on privacy, noise, and traffic.
5. SR 106 is a busy, major collector road which handles a large volume of traffic. Minimizing the number of curb cuts (or positions of ingress and egress) will reduce points of traffic conflict.

UDOT may not approve a second point of access. Moreover, it is the understanding of the City that the applicant owns a previously recorded easement allowing for a shared driveway on 07-071-0067.

6. The shared driveway will also mitigate other potential negative impacts in that it is more aesthetically pleasing to the passer-by, provides less impervious surface (hence less storm water runoff), and represents a cost saving to the applicant: less to construct and maintain.
7. Topography constraints regarding access can be better overcome if the shared driveway is pushed as far north as possible. In other words, the location of the southerly edge of the driveway at least 13 feet from the north boundary of the **Franey** property will reduce retaining wall costs for the applicant and leave more room for landscaping.
8. Flag lots often encroach on the privacy of other lots. Section 12-7-030(10)(d) of the Subdivision Ordinance states in part, "Determinations as to which are the front, side, and rear setbacks shall be made by the Zoning Administrator at the time a building permit is requested and shall be based on the orientation of the proposed home on the lot." Moreover, someday there may be a street located on the east side of the subject lot.
9. The health, safety, and welfare of future residents of the flag lot and adjacent properties are enhanced by the observance of all applicable codes, a 20-foot wide driveway, adequate turnaround area for emergency vehicles, a driveway not exceeding 14% slope, and fire hydrant(s).

Request for amendment to Sign Ordinance – Jon Neese

This item was discussed in the work session, and the Council directed the City Manager to research the sign ordinances of surrounding cities regarding the sizing of both temporary and permanent signs, the length of time signs may be left up, and the enforcement of sign ordinances.

Consideration of Jody Brown and Ed & Carole McLaughlin's request to opt out of the Recycling Program

Mr. Millheim explained that this item was tabled at the previous Council meeting to allow further research, and he read Paragraph 1.3, letter b, of the Policies and Procedures which states: "Applications should demonstrate a substantial hardship, either physical or economical . . . and Applicant should also demonstrate that their recycling potential is minimal. Good causes could include: (1) Single persons over 65 years of age; (2) Couples over 70 years of age; (3) Medical, physical, or economic limitations; and (4) Other reasons acceptable to the City. The Council also directed staff to compose a letter which includes the paragraph from the Policies and Procedures which states exactly what the requirements are and can be given to residents who desire to opt out.

Motion

Jim Talbot made a motion to direct the City Manager to determine whether or not these residents should be allowed to opt out of the Recycling Program and to inform them of the decision. The motion was seconded by **Sid Young** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Presentation by the Interior Design Committee regarding art work for City Hall

Jim Talbot introduced **Alyssa Revel** and **Rebecca Mann** who are members of the Interior Design Committee and said **Keith Johnson** and **Holly Gadd** also serve on the Committee. He said they have focused on the following areas:

1. Main level entry – Two large, abstract paintings in the entry which will provide a backdrop and add color and interest;
2. Chamber Room – A 35"x40" frame in the Chamber Room which will display seven landscapes painted by Farmington artists; the front two walls (on each side of the Farmington seal) will include a 4' x 8' black and white photo of old Main Street and a 4' x 8' current black and white photo of Main Street; a color mural of Farmington (based upon a sketch by **Rebecca Mann**) will be added to the back wall of the Chamber Room;
3. Stairwell – A time line will include photos and paintings along with dates of significant events;
4. Additional ideas – a name and a theme for each room; possible themes include outdoors, patriotic and historical.

Mr. Talbot praised the excellent work of **Ms. Revel** and **Ms. Mann**. The Council suggested including old Lagoon in the mural and a possible need for enhanced lighting on the back wall.

Professional Services Agreement with CRS for the Park Lane/Station Park Traffic Signal Design

Motion

Sid Young made a motion to approve the Professional Services Agreement with CRS Consulting Engineers to provide services on the Park Lane and Station Park Traffic Signal Design and authorize the City Manager to give CRS notice to proceed on the scope of services as outlined in Exhibit "A" depending upon UDOT requirements. **Rick Dutson** seconded the motion which was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

SUMMARY ACTION

Summary Action List

- **Payment and Release Agreement with TC&T Investment, LLC**
- **Form Agreement for 900-1000 North/125 West to 227 West for public improvements to water lines and the installation of curb and gutter**
- **Agreement with Merrill Law regarding culinary water line and fire hydrant**
- **Ratification of Approvals of Construction & Storm Water Bond Logs**
- **Approval of Disbursement Lists for December 2010 and January 2011**

Motion

Rick Dutson made a motion to approve the items on the Summary Action List. **Sid Young** seconded the motion, and it was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

GOVERNING BODY REPORTS

City Manager Report

- He referred to the list of upcoming agenda items.
- He and the **Mayor** met with Davis County Commissioner **Millburn** and Davis County Attorney **Troy Rawlings** to discuss the Prosecution Agreement between Farmington City and the County. The County is concerned that felony cases are not receiving sufficient time and attention, and they have asked Farmington to pay for its own prosecution fees. **Mr. Millheim** noticed several discrepancies and asked the County to provide better data. The **Mayor** said the City does not receive many benefits from having Davis County offices located in Farmington and suggested that this could be a way for the County to give back to the City.
- He asked **Tammy North** of CRS Engineering to provide an update on the new City well. She showed a piece of the steel casing and the gravel pack which surrounds the casing and said water was found in most of the zones. The next step is test pumping and developing for another two weeks, but there will be very little impact to the surrounding area.
- **Craig Trottier** invited the **Mayor** and the Council for a private VIP tour of the Harmon's store. They accepted and asked the City Manager to invite members of the press to attend. He suggested scheduling the tour for 5:00 p.m. on March 15, 2011, prior to the regular work session.

Mayor Harbertson

- He attended a meeting with UDOT officials, **Mayor Hiatt** from Kaysville, and several legislative representatives, including **Stuart Adams** and **Brad Wilson**. Both legislators are very much in favor of the western alignment because of their concern regarding the capacity levels of I-15.
- He received a phone call from **Max Forbush** who is doing well.
- He attended the ribbon cutting ceremony for Javier's, a new restaurant located at the south end of the old K-mart building.
- **Randy Jeffries** from UDOT will attend a Town Hall meeting on March 16, 2011, and the **Mayor** asked for suggestions on the type of format the City should use. The Council decided to prepare a list of questions, allow **Mr. Jeffries** to review them prior to the meeting, and use the remainder of the time for comments and/or questions from residents.
- He suggested giving a token of appreciation to the neighbors who live near the new City Well for their patience during the drilling process.

John Bilton

- He raised a concern regarding an agreement between the City and **Glen Leonard** who is writing the History of Farmington and agreed to discuss the issue with **Mr. Leonard**.
- He went to the new Javier's restaurant and believes that area will become a better business location as the Station Park development continues.
- He asked each Council Member why they supported the C-1 alignment for the West Davis Corridor and voted in favor of the Resolution. He believes that the C-1 alignment is the least impactful for Farmington.
- He asked about the City's lease arrangement with a home on Main Street. and **Mr. Millheim** said he would check on the status of the situation.

Rick Dutson

- He attended the annual Seniors Dinner with the Farmington Youth City Council and commented that he was very impressed with all of the youth.

Corv Ritz

- He received numerous comments from residents who were impressed with the town hall meeting and the professionalism shown by City leaders. He attended a meeting on Mon., Feb. 28, which was organized primarily by HOA members. He told them that the City Leaders appreciate their support, and he encouraged them to post comments on the West Davis Corridor website.
- He distributed a letter written by Kaysville residents prior to the town hall meeting.
- He requested an update on the Farmington Creek Estates reimbursement issue, and the **Mayor** said one additional lot needs to be sold.
- **Steve Flanders'** lease on the property on the corner of Burke Lane expires this year, and he is interested in purchasing the property.

Jim Talbot

- He received an email from a homeowner in the Hunter's Creek Subdivision who felt that the **Mayor** cut off his comments prematurely. The Council discussed the use of a timer, but following a brief discussion and informal vote, they decided not to use a timer in the next meeting.

Sid Young

- He attended the League of Cities and Towns policy committee meeting. The immigration bill was approved by the House, and the bill to amend alcohol licenses was approved and will allow 40 additional alcohol licenses to be issued.

- He reminded the Council of the League of Cities and Towns Convention scheduled for April 13-15, 2011 which he plans to attend.
- He suggested further review of the City's Flag Lot Ordinance.

CLOSED SESSION

Motion

At 9:50 p.m. a motion was made by **John Bilton** for the Council to move to a closed session to discuss potential property acquisition and/or other reasons permitted by law. The motion was seconded by **Rick Dutson** and approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

Sworn Statement

I, **Scott C. Harbertson**, Mayor of Farmington City, do hereby affirm that the items discussed in the closed meeting were as stated in the motion to go into closed session and that no other business was conducted while the Council was so convened in a closed meeting.

Scott C. Harbertson, Mayor

Motion

At 10:15 p.m. **John Bilton** made a motion to reconvene in an open session. **Cory Ritz** seconded the motion which was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**.

ADJOURN

Motion

At 10:15 p.m. **Sid Young** made a motion to adjourn the meeting which was approved by Council Members **Bilton, Dutson, Ritz, Talbot** and **Young**, and the meeting was adjourned.

Holly Gadd, City Recorder
Farmington City Corporation

FARMINGTON YOUTH CITY COUNCIL 2011-2012

Mayor: Emily Welch
Director of Youth Citizenship: Rebecca Smith
Chair Of Publicity: Alexon Tiem
Director of Volunteerism: Alyssa Utley
Historian: Liz Ashby
Secretary/Treasurer: Christa Wiscombe
Sergeant Of Arms: Tee Jay Jewett

Returning Council Members:

Courtney Kattleman
Jacob Barnett

New Council Members:

Cameron Farley
Jaden Paget
Sarah Barfuss
Calvin Barnett
Coleman Barnson
Maren Lee
Olivia Oldroyd
Jace Riley
Niklas Simmons
Jarom Barnes
Austin Lemon
Sadie Caldwell
Sydney Pace
Katherine Smith
Maddie Taylor
Kauri Tye
Lizzy Welch
Porter Sykes
Cooper VandeMerwe

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

S U B J E C T: Annual Update from Trails Committee, 2011 Priorities and Bylaw Modifications

ACTION TO BE CONSIDERED:

Minute motion approving the enclosed modifications to officers and bylaw amendments.

GENERAL INFORMATION:

See enclosed staff report prepared by Dave Millheim and backup information prepared by George Chipman, Trails Committee Chair. George Chipman will be present to give a report on the priorities of the Trails Committee and to go over the annual report and bylaw amendments.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.



FARMINGTON CITY

SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
RICK DUTSON
CORY R. RITZ
JIM TALBOT
SID YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

City Council Staff Report

To: Honorable Mayor and City Council

From: Dave Millheim, City Manager

Date: March 7, 2011

**SUBJECT: ANNUAL UPDATE FROM TRAILS COMMITTEE, 2011
PRIORITIES AND BYLAW MODIFICATIONS**

RECOMMENDATIONS

1. Hear verbal report from Trails Committee chair on annual report as attached.
2. Hear Report on FTC trail priorities as outlined on 2-25-11 attached summary.
3. By minute motion, approve the modifications to officers and bylaw amendments as outlined on February 21st report as attached.

BACKGROUND

The Farmington Trails Committee (FTC) is a great asset to the City who all serve diligently on behalf of our residents. They will be delivering a summary report of the past years efforts as required under their bylaws. Staff also asked the Committee to outline key priorities for the coming year, which they have done, so that we can address these as part of the upcoming budget process as funds allow and the City Council approves. You are not approving these projects now but they will be coming forward as part of the budget process. Lastly, the committee would like to modify their membership and terms as outlined on the 2-21-11 memo. This requires City Council approval before becoming effective.

If the City Council has issues or feedback with any of the items outlined herein, those should be brought to the attention of the FTC and staff after the presentations so we can act accordingly. Our thanks go out to all the members of the FTC and to George Chipman in particular for their service.

Respectfully Submitted

Dave Millheim
City Manager

Annual FTC Progress Report – 2010

File: Progress_Report_2010.doc **Date:** February 28, 2011

SUMMARY

The By-Laws of the Farmington Trails Committee (FTC) require an annual progress report be made to our Governing Body of our activities. This report is for the calendar year of 2010.

TRAILS

1. **Trails Kiosk Handouts:** The seven kiosks throughout the City were kept stocked with free handouts listing all the trails and giving directions to the trailheads.
2. **Second Gas-powered Hedge Trimmer:** The FTC purchased a second hedge trimmer that is well suited for hillside and mountain trails with a shorter boom for close work on heavy brush and a anti-vibration system for long hours of operation with reduced fatigue.
3. **Trail Benches:** Two more high quality benches were installed along our trails. This brings the total to 14. The cost was covered completely from the FTC budget.

FINANCE

1. **Financial Planning:** A budget was submitted to and approved by the City along with a prioritized list of projects.
2. **Trails Literature Sales:** Sales of trail maps and Guides were brisk. This will allow the recovery of printing costs plus a little profit for future projects.

PUBLIC RELATIONS

1. **Guide Book:** A 158-paged book was published giving detailed information about all 100 miles of trails. This is treasured addition to any resident's library or hiker's knapsack with full-color pictures of maps, trailheads, scenery, history, points of interest, awards, and interesting features. Two large foldout maps show all the trails on tear-proof plastic paper fused with waterproof plastic ink.
2. **FTC Monthly Meetings:** The City Newsletter, Utah Public Meeting Notice website, and city website were used to invite the public to our monthly meetings.
3. **Festival Days:** The FTC participated in the Festival Days parade and had a water-squirring parade entry to refresh the spectators. Also, the FTC staffed an information booth at the carnival in the park.
4. **Get Fit Fair:** The FTC had a booth in the DATC Get Fit Fair to promote low-cost, healthy exercise.
5. **Trails Pamphlet:** Locations throughout the City were kept stocked with our popular pamphlet giving detailed information on 19 of our most popular trails.
6. **Utah Backcountry Horsemen Extravaganza:** FTC literature on our trails was made available at the annual event.
7. **100-Miler Power Hiker Patch and Award:** The ultimate Power Hiker patch became available for hikers to earn. It is called the "Centurion" and requires the applicant to visit all 100 miles in our great trail system. Earning this prestigious award requires significant time and effort and can be considered a life time achievement.

VOLUNTEERISM

1. **Trail Chiefs:** Our cadre of dedicated Trail Chiefs increased to 35 people. This reduced the number of miles each Trail Chief needed to monitor while still providing a safe and clean hiking experience for our trail users.
2. **Eagle Scout Trail Service Projects:** Three Eagle Scout candidates planted 21 trees along streets in Farmington and then proceeded to water them throughout the summer. One of the Scouts arranged the donation to the FTC of two large water tanks for future tree watering.

3. **Trail Advocate of the Year** – Max Forbush was selected as the Trail Advocate of the Year for his many years of support for the trails. His name plate was added to the commemorative wall plaque.

LEGAL

1. **Trails Kiosk:** A new trails kiosk was added to the Front Runner Station plaza. This required two years of negotiations and the signing by UDOT and the Farmington City Council of a legal agreement. Those now arriving by car, bus, or Front Runner have a convenient way to see where the trails are and how to reach them from the Front Runner Station.

CITY LIAISON

1. **City Meeting Representatives:** FTC members took turns with the assignment to attend every Planning Commission and City Council meeting where trail issues were on the agenda.
2. **FTC Meeting Representatives:** The FTC welcomed new City Council member Jim Talbot to serve with Sid Young to attend the FTC monthly meetings and help with communication and cooperation between the City and the FTC.
3. **Public Works:** The FTC met regularly with the Public Works Department to coordinate the trail needs between the City Public Works Department and the FTC.
4. **Centerville Presentation:** Bob Murri and George Chipman gave a presentation to the Centerville Trails Committee at their request. They desired to learn more about our Trail Chief Program and how we have achieved success and broad participation.
5. **Bicycle Summit:** Scott Ogilvie represented the FTC at the Utah Bike Summit and learned about promoting all aspects of bicycle transportation including improving bicycle routes in the County.
6. **Eagle Day:** 16 Eagle Scouts and their families along with the FTC were recognized on Eagle Day in the Bay by Lt. Governor Greg Bell for their service in trail construction.
7. **Nature Center Trail:** The FTC was honored during the Great Salt Lake Bird Festival at the official opening of the Farmington Bay Learning Center Trail for coordinating over 2000 hours of volunteer labor for the boardwalk construction.



Picture 001 - 1020 N. 49 E., foreground a few large rocks are a storm fence.



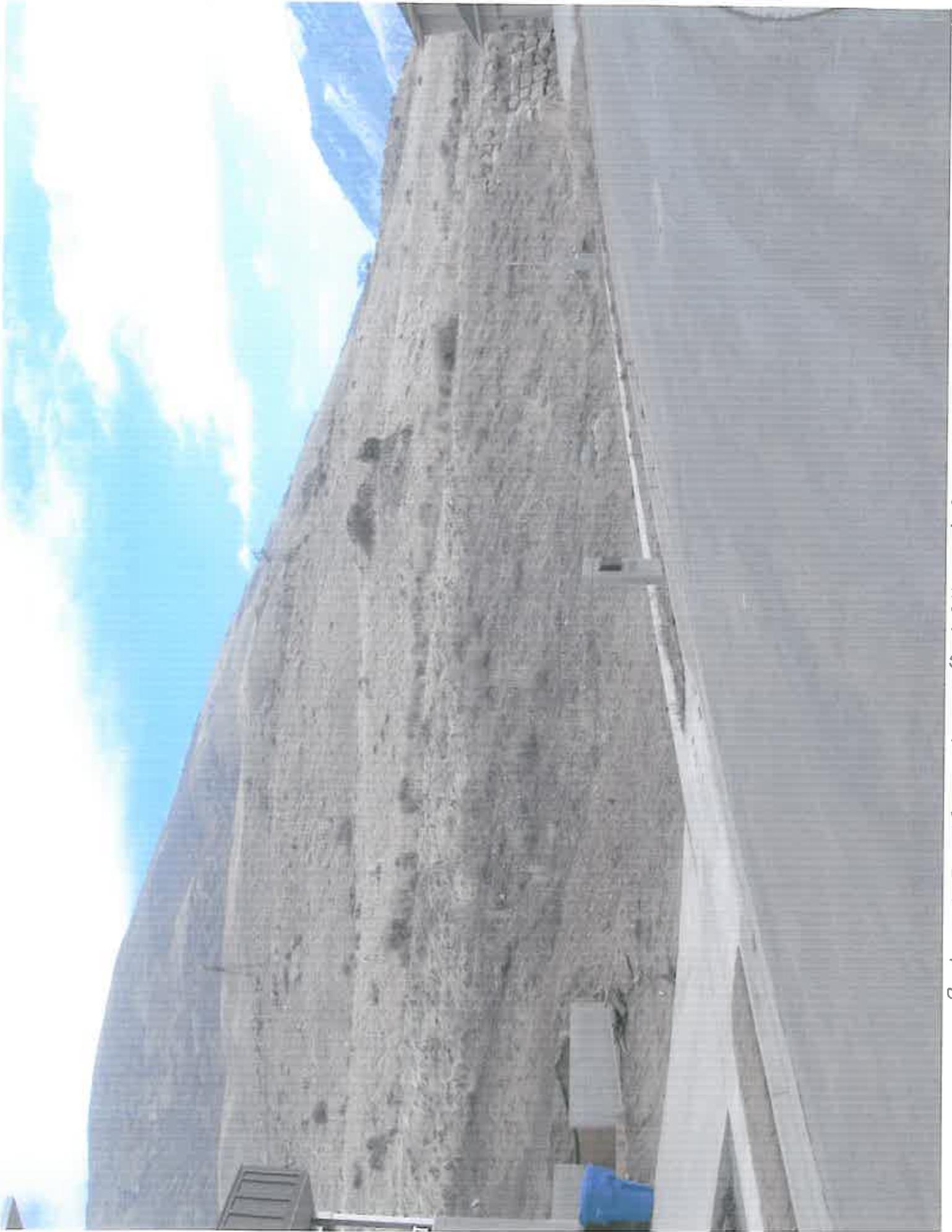
Picture 002 - 1129 N. 20 W.; Retain and Reinstall fence and large post to left of gate.



Picture 005 - 190 N. 2 W (Condor Cir), Richmond FTI move rest there to form a barracade.



Picture 006 - 1239 Stevens Cir., Fremont, Idaho, showing a temporary fence.



Picture 207 - 1390 N. 198 W. (Point of View Car). Recommend several large rocks be placed in partial pits or fence.



Picture 008 - 13th N. 148 W., Recommend large rocks on fence.



Picture nos - 1390 N. 198 W (Point of View (in)), Peromyscus 3 (large Yores by Bonchans).



Picture 013 - 1530 N. North Compton Rd. Recreational (unlower) metal simple wire and pole gate.



Picture 015 - 1926 N Bella Vista Dr, Beaumont, California, view from across two lots.

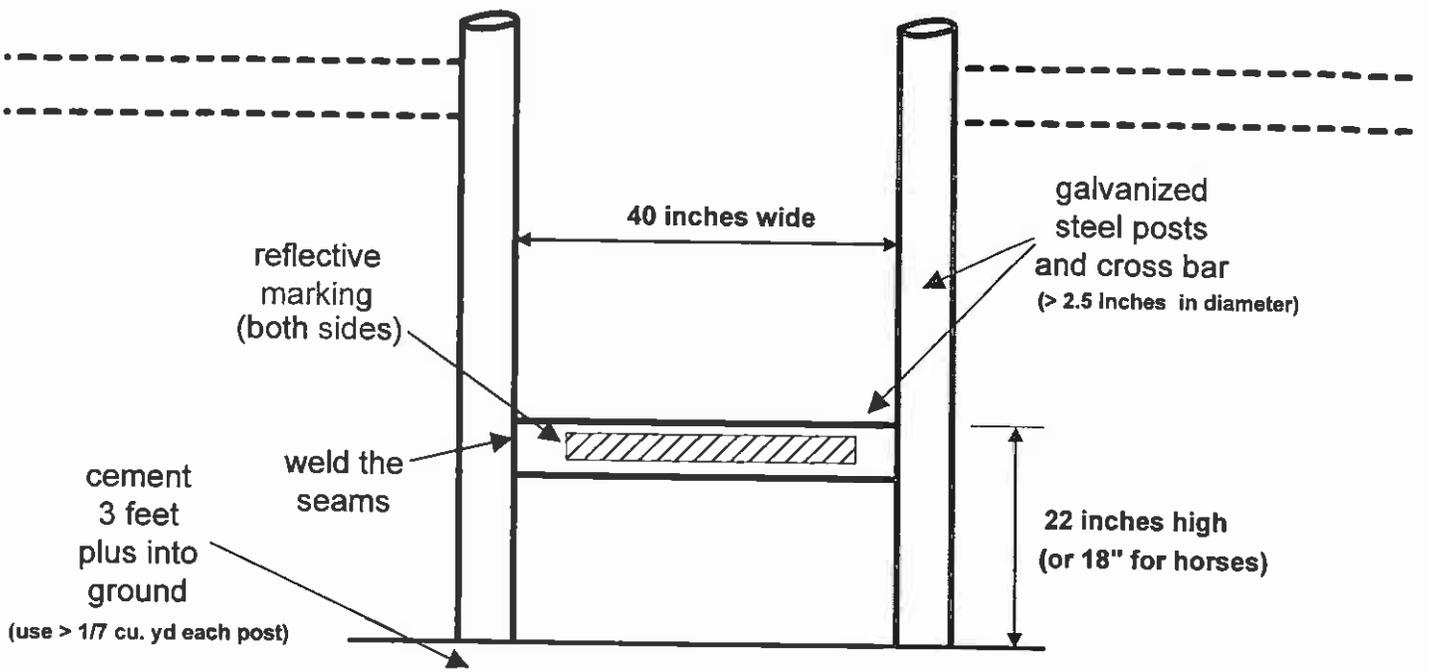


FIGURE 5 -- Vehicle Restriction Bar



Dave Millheim

From: george.g.chipman@L-3com.com
Sent: Monday, February 21, 2011 1:24 PM
To: Dave Millheim
Cc: Scott Ogilvie; dbwhiz@hotmail.com
Subject: FTC Nominations

David,

At our last FTC meeting we nominated four people to serve as members for the Farmington Trails Committee. Per our By Laws, I am submitting them for the approval of the City Council. The FTC would also like to amend our By Laws to allow a third officer. We propose splitting the duties of the "Vice Chair/Secretary" into "Vice Chair" and "Trail Coordinator". The Vice Chair would support the Chair in administrative duties and the Trail Coordinator would mainly handle clerical duties. We recommend the term of service for Vice Chair and Trail Coordinator to be two years. Our workload has grown with now over 40 Trail Chiefs and 100 miles of trails to manage. We would like these items addressed at the next convenient City Council meeting. The details are given below.

Thanks for your service,

--g2c

FTC Nominated Members:

Bob Murri -- three year term (his last three year term expired); 513 Greystone Drive, Farmington, UT; 801 451-2411

Tracy McCoy -- three year term (his last three year term expired); 685 S. 350 E. , Farmington, UT; 801 451-5306

John Montgomery -- three year term (he is filling an open three year term) , 539 E. 350 E., Farmington, UT; 801 451-6160

Dee Winegar -- one year term (his last three year term expired and will be filling the remaining one year of Richard Lindsley's term who is moving) ,

487 Greystone Drive, Farmington, UT; 801 447-5566

FTC Nominated Officers:

Chairman – George Chipman; one year term; 433 S. 10 W., Farmington, UT; 801 451-6945

Vice Chairman – Scott Ogilvie; two year term; 150 E. 615 S., Farmington, UT; 801 451-9438

Trail Coordinator—Stacey Nielsen; two year term; 494 S. 1250 W., Farmington, UT; 801 451-

0977

P.S. At your request the FTC prepared our top five priorities for trail projects. At your convenience I would like a half hour to present and discuss them.

By-Laws of the Farmington Trails Committee
Revised February 2011

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Article I: Mission Statement and Mission Goals

The mission of the Farmington Trails Committee ("the Committee") is to serve under the direction of the Farmington City Council to improve the quality of trails and the quality of life of Farmington residents. The Committee works to maintain, improve, develop, preserve, and promote trails in and around Farmington that all may enjoy nature's pathways, open space, and walkable community trails. By making quality trails more accessible to our residents, neighbors, and the community, the Committee hopes to share the attendant physical, mental, and spiritual benefits of regular trail use.

Article II: Purpose and Role

The Committee has been created pursuant to Section 3-03-060 of the Farmington City Municipal Code *"to recommend and monitor the establishment of public trails and related facilities, programs and policies to meet the recreational needs of the citizens of Farmington City."* The Committee shall be an advisory committee of the City Council and act only under the direction of the City Council in accordance with the provisions of Section 3-03-060 of the Farmington City Municipal Code. It is intended that the Committee will act on policy issues as a non-partisan advisory body to the City related to the Farmington Area 20-Year Master Trails Map and development applications regarding the dedication and/or construction of public trails. The Committee shall act only under the direction and authority of the City Council with respect to the operation and maintenance of trails or the construction of trails by City employees. Committee requests for assistance from City employees will be channeled through the City Council. The projects and programs of the Committee shall first be approved by the City Council and shall consist mainly of light maintenance and development work. The Committee shall comply with all provisions of Section 3-03-060 of the Farmington City Municipal Code regarding the creation, role and duties of the Committee as well as provisions of Section 3-03-020 of the Farmington City Municipal Code regarding general rules for all City boards and committees.

Article III: Duties

The Committee shall undertake all the duties as described in Section 3-03-060(f) of the Farmington City Municipal Code, as amended, and any other duties as allowed by the Municipal Code and at the discretion of the Farmington City Council.

Article IV: Organization

Part 1: Officers, Duties, and Appointment

All officers and their method of appointment shall be as set forth in the Farmington City Municipal Code, Section 3-03-060, which provides that the members of

the Committee shall appoint one of their members as Chairperson, subject to such appointment being ratified by the City Council. Additional officers, their duties and appointment are hereby created to provide for the proper and efficient functioning of the Committee.

Section 1. Officers. The officers of the Committee shall be a Chairperson, Vice Chairperson, Trail Coordinator, and Chairperson Pro Tem. The officers shall ensure the requirements of these by-laws are met and the decisions and recommendations of the Committee are communicated to the City Council in accordance with applicable provisions of Section 3-03-060 of the Farmington City Municipal Code and these by-laws.

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Section 2. Chairperson.

Terms. The Chairperson shall serve in the position for a term of one year in accordance with applicable City Ordinances. The Chairperson may be appointed to renewed or successive terms in the same manner as the original appointment; i.e. recommendation by the Committee and ratification by the City Council.

Duties. Duties of the Chairperson shall be to call and preside at all meetings of the Committee and special meetings when needed; oversee the proceedings and activities of the Committee; give an annual report of the Committee activities and proposals; work closely with the Committee and City Council representatives; and provide leadership for the Committee.

Section 3. Vice Chairperson,

Deleted: /Secretary

Terms. The Vice Chairperson/Secretary may serve in the position for a term of two years. The Vice Chairperson/Secretary may be appointed to renewed or successive terms in the same manner as the original appointment; i.e. recommendation by the Committee and ratification by the City Council.

Duties. The Vice Chairperson shall act as Chairperson in the absence of the Chairperson, or in event of the Chairperson's inability or refusal to act. The Vice Chairperson when acting as the Chairperson shall have all powers and authorities of the Chairperson and is subject to all the restrictions of the Chairperson. The Vice Chairperson shall perform or supervise the performance of administrative duties as assigned by the Chairperson, and discharge such other assignments as assigned by the Chairperson.

Deleted: Secretary

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Deleted: of the following duties: record minutes of the Committee, keep copies of all correspondence of the Committee write such letters as the Committee directs, schedule meetings, provide notice of Committee meetings, take roll at Committee meetings; take charge of all records and correspondence of the Committee, keep current a roster of membership of the Committee

Section 4. Trail Coordinator.

Terms. The Trail Coordinator may serve in the position for a term of two years. The Trail Coordinator may be appointed to renewed or successive terms in the same manner as the original appointment; i.e. recommendation by the Committee and ratification by the City Council.

Duties. The Trail Coordinator shall perform or supervise the performance of the following duties: record minutes of the Committee; keep copies of all correspondence of the Committee; write such letters as the Committee directs; schedule meetings; provide notice of Committee meetings; take roll at Committee meetings; take charge of all records and correspondence of the Committee; keep current a roster of membership of the Committee; and discharge such other assignments as assigned by the Chairperson.

Section 5. Chairperson Pro-Tem. A member of the Committee may be assigned by the Committee to act as Chairperson Pro Tem in the absence of the Chairperson and the Vice Chairperson. The Chairperson Pro Tem when acting as the Chairperson shall have all the powers and authorities of the Chairperson and is subject to all restrictions of the Chairperson. The Chairperson Pro-Tem shall be subject to the approval of the Committee per **Article VI**. A Chairperson Pro-Tem may serve only on a temporary basis not to exceed three months. If absence of the Chairperson extends beyond three months, a new Chairperson to the Committee shall be appointed in accordance with the procedures set forth herein and by City Ordinance.

Deleted: Secretary,

Section 6. Other Officers. Other officers not identified in these by-laws may be added by amendment to these articles per **Article XI**.

Section 7. Nominating Officers. The Committee shall vote per **Article VI** on persons to stand for appointment as officers of the Committee. The Committee shall submit the names that have been agreed upon to the City for review and approval.

Section 8. Name Review and Appointment. The City Council reserves the right to reject any of the nominees submitted, in which case the Committee would submit the name(s) of other persons to fill the position(s) or the City Council would appoint a person of the City Council's choosing.

Section 9. One Office. A Committee member may only occupy one office at a time.

Part 2: Membership and Appointment

Membership and appointment to the Committee are governed by the Farmington City Municipal Code, Section 3-03-060, which provides that members are appointed by the Mayor with the advice and consent of the City Council. Additional requirements are listed below, as approved by the City.

Section 1. Composition. Any person, having reached eighteen (18) years of age, who is a resident of Farmington City, may be appointed as a member of the Committee, excepting others specifically approved by the City whose credentials are sufficient to warrant appointment. The Committee shall be composed of no more than nine (9) but no less than seven (7) regular members. City Council member(s) may be assigned by the City Council to serve in liaison relationships with the Committee in accordance with provisions of Section 3-03-020(g) of the Farmington City Municipal Code.

Section 2. Membership Recommendations. The Committee shall vote per Article VI on persons to stand for appointment as members of the Committee. The Committee shall submit the names that have been agreed upon to the Mayor, who shall evaluate and appoint members of the Committee, subject to the advice and consent of the City Council.

Section 3. Terms. The term of membership on the Committee is three years. Terms may be shortened when necessary to provide staggered terms in accordance with applicable City Ordinances. Terms are renewable, provided the same procedure for appointment is followed.

Section 4. Voluntary Termination of Membership. If during his or her membership any member resigns, dies, moves, or is otherwise unable or unwilling to continue to serve, then the City Council shall remove that member from the Committee. A new member shall be appointed following applicable procedures for filling vacancies on committees.

Section 5. Shortened Term of Membership. The City reserves the right to remove a current Committee member, with or without cause, upon the majority vote of the City Council, provided that the current Committee member is first advised of the action.

Section 6. Membership Term Record. A record of term of office of each member shall be kept by the ~~Trail Coordinator~~. The ~~Trail Coordinator~~ shall advise the City when vacancies occur. These records shall be available for public examination during business hours at the City offices in accordance with the Governmental Records Access and Management Act (GRAMA), *Utah Code Ann.* §§ 63-2-101, *et seq.*, as amended. No mandatory restriction is set on the number of consecutive terms a Committee member may serve.

~~Deleted: Vice Chairperson Secretary,~~

~~Deleted: Vice-Chairperson Secretary,~~

Part 3: Subcommittees

Section 1. Subcommittees. Subcommittees may be created by the Committee as deemed necessary to promote the mission statement and carry out the work of the Committee.

Article V: Meetings

All meetings of the Committee shall be held in accordance with Farmington City Municipal Code, Section 3-03-060, the Utah Open and Public Meetings Act, *Utah Code Ann.* §§ 52-4-101, *et seq.*, as amended, and as established hereafter.

Section 1. Frequency. Regular Committee meetings will be scheduled at least quarterly. An annual schedule of regular meetings should be adopted by the Committee at the final regular meeting of each calendar year for the next year.

Section 2. Notice. Committee meetings shall be noticed in accordance with the Utah Open and Public Meetings Act, *Utah Code Ann.* §§ 52-4-101, *et seq.*, as amended, and

shall be conducted in accordance with that Act's provisions. Specific notice of meetings shall be provided to each Committee member.

Section 3. Special Meetings. Special Committee meetings may be called by the Chairperson or in response to a vote of the other members in accordance with **Article VI** of these by-laws or whenever such meetings are deemed necessary or desirable. These meetings shall be in addition to the regular Committee meetings. Notice of special meetings shall be provided as set forth in the Open and Public Meetings Act, *Utah Code Ann.* §§ 52-4-101, *et seq.*, as amended.

Section 4. Communications Outside of Formal Meetings. Committee members may communicate on business relating to the Committee outside of formal meetings using letters, phone calls, e-mails, or other means to handle issues arising between formal meetings provided that any decision or action requiring a Committee vote shall be voted upon at a duly noticed meeting of the Committee with a quorum present.

Section 5. Meeting Locations. Meetings of the Committee shall be held at Farmington City Hall unless circumstances dictate a different location. In the event the meeting is held at any location other than City Hall, such location and notice of the meeting shall comply with the Open and Public Meetings Act, *Utah Code Ann.* §§ 52-4-101, *et seq.*, as amended.

Section 7. Agenda. A written agenda shall be prepared for all meetings of the Committee as set forth in the Open and Public Meetings Act, *Utah Code Ann.* §§ 52-4-101, *et seq.*, as amended.

Section 8. Conduct of Meetings. The Chairperson should give wide latitude to discussion of business and give equal time if requested to each member but shall not allow individuals or groups to engage in personal arguments. If this should occur, the Chairperson has the discretion to declare such persons out of order and, if necessary, to ask such person to leave the meeting.

Section 9. Meeting Minutes. The ~~Trail Coordinator~~ or his/her designee shall, where possible and practical, make available to all Committee members the minutes of the last Committee meeting prior to the next meeting. All meeting minutes of the Committee shall be reviewed, discussed, corrected if necessary, and approved by vote of the Committee per **Article VI**.

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Section 10. Reverence. The Committee may choose to open the Committee meetings with a reverence (prayer, thought, poem, devotion, moment of silence, etc.). A Committee member not desiring to be present during this reverence may be excused. The reverence shall be brief, in good taste, and in accordance with the dictates of the presenter's conscience.

Article VI: Voting

All recommendations of the Committee shall be approved by majority vote of a quorum of the voting members present at a properly scheduled and noticed Committee meeting. The Committee Chairperson is a non-voting member of the Committee except as needed to cast a vote to break a tie. A simple majority of appointed members shall constitute a quorum. In order to obtain a clear majority on issues with more than two propositions, a re-vote will be taken on the two issues receiving the most votes if one proposition does not receive a majority of the votes.

Article VII: Finances

Section 1. Budgeting Process and Submission. The officers shall cause an annual Committee operating budget to be prepared and proposed. The proposed budget shall be approved at a regular meeting of the Committee by vote and submitted to the City Council for final review and approval.

Section 2. Funds. The Committee may seek funding from the City Council for support of the Committee for such expenses as deemed appropriate by the City. The City, on behalf of the Committee, may accept voluntary contributions from other organizations or individuals for the promotion of the mission of the Committee if such contributions comply with City financial policy. All funds received by the City on behalf of the Committee shall comply with provisions of State law, including the Uniform Fiscal Procedures Act. The City shall create and maintain on behalf of the Committee special general ledger accounts into which all funds shall be deposited. The Committee may only use these funds for Committee related purposes, as authorized by the Committee.

Section 3. Non-cash Donations. Non-cash donations such as supplies, labor, food, materials, equipment, and merchandise may also be accepted by the City on behalf of the Committee from individuals, organizations, agencies, groups, merchants, etc., in the furtherance of the mission of the Committee and in accordance with applicable City Ordinances and these by-laws.

Section 4. Requisition for payment. Expenses and requisitions for funds shall be remitted at least quarterly to the City through such channels and at such times as City ordinances and procedures may provide. All budget proposals, purchasing, purchase reimbursements, payment of invoices, and requests for assistance are to be channeled for approval through the City's Finance Director or his or her designee. Neither the Committee, nor Committee members have any authority to pledge, encumber or spend unapproved City funds.

Section 5. Expenditure Approval Procedures. Expenses incurred and approved by the City Council for the Committee shall be remitted at least quarterly to the officers of the Committee for approval on forms and with proper receipts and documentation, as required by the City.

Section 6. Audit of expenditures and operations. All Committee expenditures and program operations are subject to City budgetary financial risk management and other pertinent City rules and regulations.

Article VIII: Ethics

Committee members are expected to comply with the Municipal Officers' and Employees' Ethics Act as set forth in *Utah Code Ann. §§ 10-3-1301, et seq.*, as amended. In addition to the applicable provisions of the Ethics Act, Committee members must adhere to the following conflict of interest provisions:

1. Committee members must be aware of any actual or potential conflict of interest. Committee members serve without monetary compensation and/or favored treatment.
2. Persons with vested interests in particular facilities or programs shall not participate in activities or decisions related to that facility or program. Participation shall include discussion of or voting upon such matters. The disclosure of such interest is the responsibility of the prospective appointee. In the case of conflict of interest the affected Committee member shall be required to recuse himself or herself from the discussion and voting for the related facility or program.
3. No permanent City employee may serve on the Committee.
4. Committee members shall not serve concurrently on more than one advisory board or committee of the City, unless approved otherwise by the City Council.
5. No more than two family members may serve on the same board or committee. Family members may, however, serve on separate boards or committees.

Article IX: Volunteer Status and Immunity

Committee members and other volunteers assisting with approved trail projects shall not be considered employees, but shall be considered volunteers of the City for purposes of the Utah Governmental Immunity Act to the extent provided by law when performing approved and authorized Committee functions or duties.

Article X: Periodic Reports

Section 1. Types of Reporting. Reports shall be prepared and submitted to the City Council annually as required by City Ordinance regarding the Committee's activities and proposed projects. Additional or supplemental reports shall be prepared and provided to the City Council upon request of the City Council. Official reports of the Committee

shall be deemed public. These reports shall be filed with the City Recorder's office. The public may view these records upon request during regular City office business hours in accordance with the Utah Government Records Access and Management Act, *Utah Code Ann.* §§ 63-2-101, *et. seq.*, as amended. These reports and records may include:

- 1) Proposed projects and projects in progress reports;
- 2) A roster of membership; and
- 3) Committee meeting minutes.

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Section 2. Preparation. The Committee members shall see that upon request, the above reports are compiled, published, distributed, and maintained in accordance with the provisions set forth herein and as otherwise required by law. Committee meeting minutes shall be provided to the City Recorder as soon as practical after preparation and approval by the Committee.

Section 3. Approval. Project reports, and official minutes of the Committee meeting shall be approved by a vote of the Committee per **Article VI** before submission to the City Council or distribution to any other interested parties.

Section 4. Presentation. Upon specific request, Committee officers or Committee members may be requested to present written, electronic, and/or verbal reports to the City Council.

Article XI: Amendments

Section 1. Amending. Amendments to these by-laws may be recommended at any regular meeting of this Committee provided that notice of the proposed amendments and meeting are provided as required herein.

Section 2. Procedure. Recommendation for approval of an amendment shall be by Committee vote per **Article VI**. All amendments or revisions shall be subject to the review and approval of the City Council.

Section 3. Effective Date. These by-laws and any amendments hereto shall become effective immediately upon approval by the City Council.

Article XII: By-Laws

This document constitutes the by-laws of the Committee in their entirety. A copy of these by-laws shall be available at all Committee meetings.

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

SUBJECT: Report on Code Enforcement Survey

GENERAL INFORMATION:

See enclosed staff report and data prepared by Matt McCullough. Matt will be present at the work session to go over the data and to answer any questions that may arise.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.



FARMINGTON CITY

SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
RICK DUTSON
CORY R. RITZ
JIM TALBOT
SID YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

City Council Staff Report

To: Mayor and City Council

From: Matt McCullough

Date: March 22, 2011

SUBJECT: CODE ENFORCEMENT SURVEY RESULTS

RECOMMENDATION

Hear verbal report on summary of survey results. Assess and give direction to staff of further code enforcement efforts.

BACKGROUND

A Citywide Code Enforcement Survey consisting of eight (8) questions was sent out to all City residents in the February 2011 Newsletter. Previously, in 2010 the City revamped its ordinances in an effort to take a more proactive role in code enforcement. The main purpose of the survey was to provide valuable feedback on the effectiveness of past code enforcement practices at encouraging compliance with ordinances dealing with issues such as junk vehicles, weeds, graffiti, noise, illegal dumping, illegal signs, and zoning violations. The results will help in the administration of the new program.

Survey results were due by 5:00 pm on February 28, 2011. At the conclusion of the survey there were 597 respondents, approximately 11% of the number of households receiving utility bills. Staff was pleased at the response level we received.

Key Points

- **81%** of respondents agree or strongly agree that code enforcement is necessary to maintain or improve their neighborhood.
- **579** total respondents from all areas of the City. Number of respondents from each area of the City are as follows:
 - West Farmington (North of Clark Ln.) 11%
 - West Farmington (South of Clark Ln.) 11%
 - Oakridge Area 15%
 - North Farmington 23%

- Central Farmington 14%
 - South Farmington 25%
- 74% of respondents said that the condition of their neighborhood is the same as compared to last year.
- 14% of respondents disagree or strongly disagree that previous code enforcement complaints have been adequately addressed by the City.
- 77% of respondents think that the code enforcement policy should be more aggressive.
- The **Top 5** most important violations for code enforcement to address are:
 1. Weeds/tall grass (42%)
 2. Junk vehicles (35%)
 3. Refuse/debris (32%)
 4. Parking on streets during winter months and or longer than 72 hours (25%)
 5. Real Property Maintenance (22%)
- There were a number of comments from citizens complaining of dogs in their neighborhood that were roaming freely and not being cleaned up after.
- A number of people commented that they would rather see the road conditions improved (i.e. pot holes, sidewalks, resurfacing, etc.) before spending money on code enforcement.

Respectfully Submitted



Matt McCullough
GIS Specialist

Review & Concur



Dave Millheim
City Manager

Initial Report

Last Modified: 03/02/2011

1. Code enforcement is necessary to maintain or improve my neighborhood.

#	Answer	Bar	Response	%
1	Strongly Agree		235	40%
2	Agree		241	41%
3	Neither Agree nor Disagree		49	8%
4	Disagree		37	6%
5	Strongly Disagree		31	5%
Total			593	

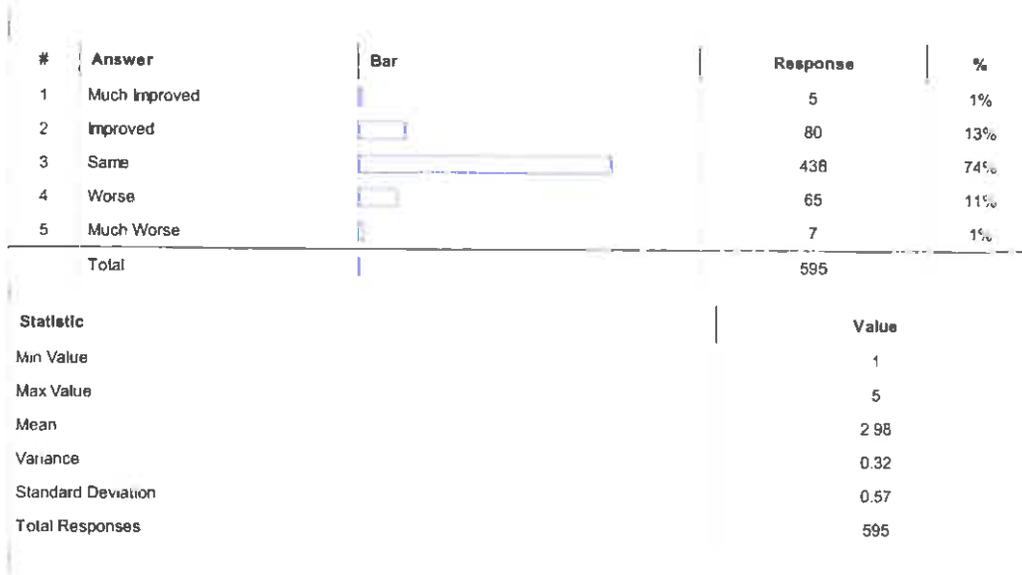
Statistic	Value
Min Value	1
Max Value	5
Mean	1.97
Variance	1.20
Standard Deviation	1.10
Total Responses	593

2. In what area of the City do you reside?

#	Answer	Bar	Response	%
1	West Farmington (West of I-15 and North of Clark Ln)		65	11%
2	West Farmington (West of I-15 and South of Clark Ln)		65	11%
3	Oakridge Area (between I-15 and U.S. 89)		89	15%
4	North Farmington (East of U.S. 89, North of 600 North)		140	23%
5	Central Farmington (East of I-15 and between 600 North and 200 South)		86	14%
6	South Farmington (East of I-15 and South of 200 South)		152	25%
Total			597	

Statistic	Value
Min Value	1
Max Value	6
Mean	3.96
Variance	2.73
Standard Deviation	1.65
Total Responses	597

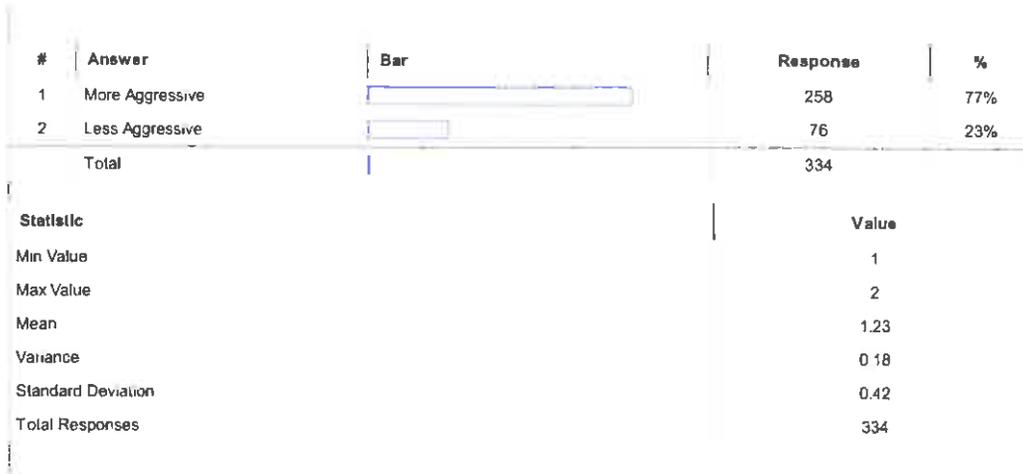
3. How would you rate the condition of your neighborhood as compared to last year?



4. My previous code enforcement complaints have been adequately addressed by Farmington City.



5. Do you think the Farmington City code enforcement policy should be:



6. The code enforcement penalties are sufficient to encourage compliance.



7. What are the most important violations for code enforcement to address? (pick 3)

#	Answer	Bar	Response	%
1	Junk vehicles		201	35%
2	Refuse/Debris		185	32%
3	Weeds/tall grass		239	42%
4	Illegal home occupauons		67	12%
5	Graffiti		81	14%
6	Secure construction materials and related debris on-site		43	8%
7	Noise		70	12%
8	Obstruction of sidewalks		91	16%
9	Mud in the street		34	6%
10	Erosion control		43	8%
11	Illegal dumping		78	14%
12	Illegal signs		27	5%
13	Parking on streets during winter months and or longer than 72 hours (including RVs, utility trailers, etc)		145	25%
14	Parking on front lawn		54	9%
15	Real property maintenance		124	22%
16	Zoning violations		39	7%
17	Other		82	14%

Other

TEST

Weeds, Obstruction of Sidewalks, Street/Sidewalk Snow Removal, Dog Poop Clean Up, Bored, Uplight, & Nosey Neighbors!

Rening of part of homes without license to do so

all of the above

Push back against ridiculous federal policies requiring street sweeping That machine is pretty ugly, after all!

Ugly fences clear out to property line (sidewalk)

illegal shed&hol tub bldg

Previous complaints regarding outbuildings and debris have gone unenforced - it has been two years and the condition remains

barking dogs, motorcycle riding on residential property

Dogs wandering around

Speeding on 650 West

Garbage cans left in front yard

Joggers on streets instead of sidewalks

Speeding up and down continental drive

Overwatering in Summer therefore water runs down gutters on hills and is wasted

control of free roaming pets

dogs not on their own property

school district overtaking

Building code violations such as basement apartments

Dogs should be on leashes or fenced Owners should pick up after them

Snow removal streets/sidewalks, dog poop and noisy neighbors

Fireworks

Snow removal on sidewalks

Clearview zones being blocked by trees

Construction trucks on North Compton Rd

Garage sale signs not removed after sale

Putting in landscaping after 6 years without any

Dogs

Dogs in Heritage Park

Building and Zoning are not strict enough, especially for new homes

Garbage and Recycle bins left on the street for days after pickup

AIR POLLUTION

Barking dogs

Text Response

TEST

There are a couple of houses on 1100 west with file cabinets, tables, old vehicles etc in the front yard. I would also like to see the corner of 500 S and 1100 west paved as the road is deteriorating and making that part of the area look awful.

I reported a neighbor who always parks in the street and nothing was ever done.

also refuse / debris and parking on front lawn (my computer only let me choose one item instead of three)

Code enforcement can go overboard. Do not see a problem where we live.

I live on 700 south, just off 200 east, and we have great neighbors, there are never any violations, or need of government interference.

900 and 1000 North torn up and a mess for the winter.

I think the code enforcement officer is a real handsome fella.

Teach correct principles and let the people govern themselves.

I do believe though that you should be able to park on the streets during winter. If your car is buried when the snow plows goes through let the person worry about it. You have people parking across the sidewalks because they can't park on the street and some of the driveways doesn't allow you to park all the way into the driveway. These people have no choice but to park over the sidewalk. The city needs to understand that when they allowed the developer to build the twin homes the way they did.

Shrubs and trees obstruct views and signs at intersections. Please enforce sidewalk snow removal.

The biggest eyesore in the city is the home on main street across from moon park (approx). the people who live there collect all kinds of "stuff" and fill their yard and driveway with it. It really makes the city look bad. It is a hard thing to do to ask folks to clean up junk in and around their property, but some folks get away with it year after year.

Enforcement penalties are sufficient if enforced.

There are also many dogs still allowed to roam and "do their thing."

We have brought the last violation (above) to the city's attention multiple times and have even sent photos. No action has been taken, the clutter & junk remains. Gives the neighborhood a "trailer trash" type atmosphere. Nice.

Complaints have been lodged with the Farrington City and the Home Owner's Association regarding the disallowed construction of a hot tub out building over the last two years. The building and other materials have blown around, completely fallen down, remains in a condition that is, at the very least, distracting to the neighborhood. We are tired of having to constantly view this eye soar. The homeowner has no regard for the rules or ordinances.

finish trail on old DR&G railroad track. residents letting dogs continually bark.

It just makes me sick to see graffiti. I chose to live in Farrington so I didn't have to see it. Graffiti needs to be taken care ASAP. It destroys the appearance of the neighborhood.

We frequently use 100 East between 100 and 200 South. It is very difficult to drive down this section due to parked vehicles & RV's, especially during the summer months.

I am sick of having people's RV's and trailers in the street all spring, summer, and fall. It makes our neighborhood look like crap.

Since no information is given on the code requirements nor on the penalties imposed, this survey is difficult to answer and will produce results that are less than useful.

Is snow removal ever addressed? Walking in the winter is difficult because many sidewalks are never cleared of snow & ice.

neighbors dogs wander the neighborhood.

out of ordinance fencing.

snow removal from sidewalks.

Suggest identifying ways that volunteer citizens can participate in the process of code enforcement so that budget limitations don't limit the City's ability to enforce codes. If we have the laws, we should enforce them. If we cannot enforce them, we shouldn't have them. I am willing to help with this effort. Nelsen Michaelson (801-447-9125).

Our HOA does a great job of enforcing its own codes (and I assume the city's as well). Because of this, most of the things on the previous list aren't even applicable. I would like to see enforcement continue as it has in the past because it seems to be working.

Remove garbage cans ASAP and rake and clean up leaves.

I'm proud to live in Farrington and think it is a clean well kept city.

Along with this and higher property tax there won't be anybody left to pay your tax!

No over night parking when there is no snow removal needed should not be enforced with a citation.

There are many more important issues to address than these codes.

Definitely because of Ralph - Response to question 4.

Code Enforcement must be done in a reasonable manner and not in a heavy-handed, unfair, accusatory or insensitive manner.

The most important code enforcement should be to push owners of blighted properties to clean them up and maintain things properly. Also tickets should be issued to homes that have junk out in their front yards. These residents make the city look trashy.

Our neighbors do not have a yard and have lived in the house over 3 years. Nothing has been done to encourage a lawn.

Trees blocking east side view lots (excessive tall trees).

Maughan Property!

Sidewalks not being cleared for children to walk to school.

do we have the budget for this enforcement? I would fix the pot holes first and public areas then be concerned for helping the private property owners.

Blowing leaves, broken tree branches thrown in gutter and not being cleaned up.

Weeds on vacant lots cut one time a year. Should be when weeds get tall and before going to seed.

Code Enforcement Cross Tabulation(2)

Add Banner

In what area of the City do you reside?	Code enforcement is necessary to maintain or improve my neighborhood.					Total
	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	
West Farmington (West of I-15 and North of Clark Ln.)	28	27	4	4	2	65
West Farmington (West of I-15 and South of Clark Ln.)	30	24	7	3	1	65
Oakridge Area (between I-15 and U.S. 89)	36	33	11	4	3	87
North Farmington (East of U.S. 89, North of 600 North)	61	56	7	9	6	139
Central Farmington (East of I-15 and between 600 North and 200 South)	24	35	8	9	10	86
South Farmington (East of I-15 and South of 200 South)	56	66	12	8	9	151
Total	235	241	49	37	31	593

Add Stub

In what area of the City do you reside?	Code enforcement is necessary to maintain or improve my neighborhood.
Chi Square	23.56*
Degrees of Freedom	20
p-value	0.26

*Note: The Chi-Square approximation may be inaccurate - expected frequency less than 5

Condition of Neighborhood

 Add Banner

How would you rate the condition of your neighbourhood as compared to last year?	In what area of the City do you reside?						Total
	West Farmington (West of I-15 and North of Clark Ln.)	West Farmington (West of I-15 and South of Clark Ln.)	Oakridge Area (between I-15 and U.S. 89)	North Farmington (East of U.S. 89, North of 600 North)	Central Farmington (East of I-15 and between 600 North and 200 South)	South Farmington (East of I-15 and South of 200 South)	
Much Improved	1	0	0	0	3	1	5
Improved	10	14	11	16	14	15	80
Same	48	40	64	113	56	118	438
Worse	5	11	12	10	9	18	65
Much Worse	0	0	2	1	3	1	7
Total	65	65	89	140	85	151	595

 Add Stub

How would you rate the condition of your neighbourhood as compared to last year?		In what area of the City do you reside?	
Chi Square	31.51*		
Degrees of Freedom	20		
p-value	0.05		

*Note: The Chi-Square approximation may be inaccurate - expected frequency less than 5

Code Enforcement Cross Tabulation(1)

 Add Banner

Do you think the Farmington City code enforcement policy should be:	In what area of the City do you reside?						Total
	West Farmington (West of I-15 and North of Clark Ln.)	West Farmington (West of I-15 and South of Clark Ln.)	Oakridge Area (between I-15 and U.S. 89)	North Farmington (East of U.S. 89, North of 600 North)	Central Farmington (East of I-15 and between 600 North and 200 South)	South Farmington (East of I-15 and South of 200 South)	
More Aggressive	25	31	44	56	31	71	258
Less Aggressive	9	8	9	10	21	19	76
Total	34	39	53	66	52	90	334

 Add Sub

	In what area of the City do you reside?
Chi Square	12.89
Degrees of Freedom	5
p-value	0.02

Code Enforcement Cross Tabulation(4)



What are the most important violations for code enforcement to address? (pick 3)	In what area of the City do you reside?						Total
	West Farmington (West of I-15 and North of Clark Ln.)	West Farmington (West of I-15 and South of Clark Ln.)	Oakidge Area (between I-15 and U.S. 89)	North Farmington (East of U.S. 89, North of 600 North)	Central Farmington (East of I-15 and between 600 North and 200 South)	South Farmington (East of I-15 and South of 200 South)	
Junk vehicles	24	28	32	55	19	43	201
Refuse/Debris	26	18	24	48	25	44	185
Weeds/tall grass	28	38	28	49	33	65	239
Illegal home occupations	4	9	13	16	10	15	67
Graffiti	12	8	10	29	12	10	81
Secure construction materials and related debris on-site	8	9	6	6	6	8	43
Noise	7	8	13	14	15	13	70
Obstruction of sidewalks	9	8	9	19	15	31	91
Mud in the street	3	4	4	8	6	9	34
Erosion control	5	2	3	15	8	10	43
Illegal dumping	7	18	11	15	9	18	78
Illegal signs	2	3	4	8	2	8	27
Parking on streets during winter months and/or longer than 72 hours (including RVs, utility trailers, etc.)	9	12	25	34	15	50	145
Parking on front lawn	6	2	16	11	6	13	54
Real property maintenance	12	16	17	20	19	40	124
Zoning violations	2	5	6	9	9	8	39
Other	6	6	14	17	16	28	82
Total	59	84	87	137	77	148	572



What are the most important violations for code enforcement to address? (pick 3)	In what area of the City do you reside?
Chi Square	108.83*
Degrees of Freedom	80
p-value	0.02

*Note: The Chi-Square approximation may be inaccurate - expected frequency less than 5

Code Enforcement Cross Tabulation(5)

Add Banner

		In what area of the City do you reside?						Total
		West Farmington (West of I-15 and North of Clark Ln.)	West Farmington (West of I-15 and South of Clark Ln.)	Oakridge Area (between I-15 and U.S. 89)	North Farmington (East of U.S. 89, North of 500 North)	Central Farmington (East of I- 15 and between 600 North and 200 South)	South Farmington (East of I-15 and South of 200 South)	Total
The code enforcement penalties are sufficient to encourage compliance.	Strongly Agree	8	5	10	6	9	3	41
	Agree	12	15	27	47	30	55	186
	Neither Agree nor Disagree	32	28	32	68	31	69	260
	Disagree	8	10	17	14	11	19	79
	Strongly Disagree	4	7	3	5	4	4	27
Total		64	65	89	140	65	150	593

Add Stub

		In what area of the City do you reside?
The code enforcement penalties are sufficient to encourage compliance.	Chi-Square	35.44*
	Degrees of Freedom	20
	p-value	0.02

*Note: The Chi-Square approximation may be inaccurate - expected frequency less than 5

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

S U B J E C T: Approval of Conditional Use Permit and Site Plan for a Military Veterans Memorial at the Cemetery

ACTION TO BE CONSIDERED:

Make a motion to approve the conditional use permit and site plan as submitted.

GENERAL INFORMATION:

See enclosed staff report and site plan prepared by Christy Alexander.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.



FARMINGTON CITY

City Council Staff Report

Mayor and City Council

Christy Alexander

Date: March 7, 2011

SUBJECT: APPROVAL OF CONDITIONAL USE PERMIT AND SITE PLAN FOR MILITARY VETERANS MEMORIAL

SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
RICK DUTSON
CORY R. RITZ
JIM TALBOT
SID YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

RECOMMENDATION

Move that the City Council approve the conditional use permit and site plan as shown on the submitted plan.

BACKGROUND

Staff has received a conditional use permit and site plan for a proposed Military Veterans Memorial on property located in the Northwest corner of the Farmington City Cemetery located at 200 East 500 in the R-2-F zone (C-2-11). The property is owned by the City and all work on the proposed project has and will be done voluntarily and through private donations. All burial plots affected by the Memorial have received family consent and been agreed upon to be moved elsewhere within the Cemetery. There are currently 135 veterans buried in the Cemetery, whose names will be laser etched onto granite tiles, while allowing for additional names to be added in the future. There will be three flagpoles and five 12-inch diameter military emblems signifying the five arms of the military. The current plaque will be transferred to the new Memorial, and a new dedication plaque will be designed. The Memorial will hopefully become a landmark in Farmington and will offer citizens a place to reflect upon and commemorate those who have served their country in military service. The Farmington City Planning Commission voted on February 24, 2011 to approve a conditional use permit and site plan for the proposed Military Veterans Memorial with the following conditions:

1. Sign regulations shall be followed for all signs throughout the memorial.
2. Outdoor lighting, if used, must be subdued. All lighting shall be designed, located and directed to minimize glare, reflection and light pollution into adjoining and nearby lots
3. The use granted is solely for purposes of a memorial associated with the cemetery on which it is located, and no other recreational activities of any kind shall be associated with this use permit.
4. Parking areas for the memorial will be shared with those of the cemetery and no additional parking shall be constructed.

Respectfully Submitted

Christy J. Alexander
Associate City Planner

Review & Concur

Dave Millheim
City Manager

FARMINGTON CITY CEMETERY
MILITARY VETERANS MEMORIAL

200 EAST 551 SOUTH - FARMINGTON, UTAH

JANUARY 7, 2011

ARCHITECT

MICHAEL R. NILSON, AIA
 144 W. OAKRIDGE DRIVE
 FARMINGTON, UT 84205
 801.349.6543
 mrnilson@grubal.com

STRUCTURAL ENGINEER

R. DOUGLAS JONES P.E.
 1705 N. HILFIELD ROAD
 LAYTON, UT 84040
 801.776.6510

**M.R. NILSON
 ARCHITECT**

FARMINGTON CITY CEMETERY
MILITARY VETERANS MEMORIAL
 200 EAST 500 SOUTH
 FARMINGTON, UTAH 84205

STRUCTURAL ENGINEER
 R. DOUGLAS JONES P.E.
 1705 N. HILFIELD ROAD
 LAYTON, UT 84040
 801.776.6510

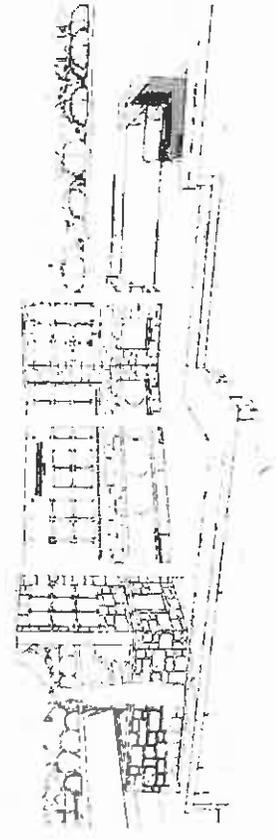
DRAWING INDEX

NO.	DESCRIPTION
1	GENERAL NOTES
2	FOUNDATION PLAN
3	FOUNDATION ELEVATION
4	FOUNDATION SECTION
5	FOUNDATION DETAIL

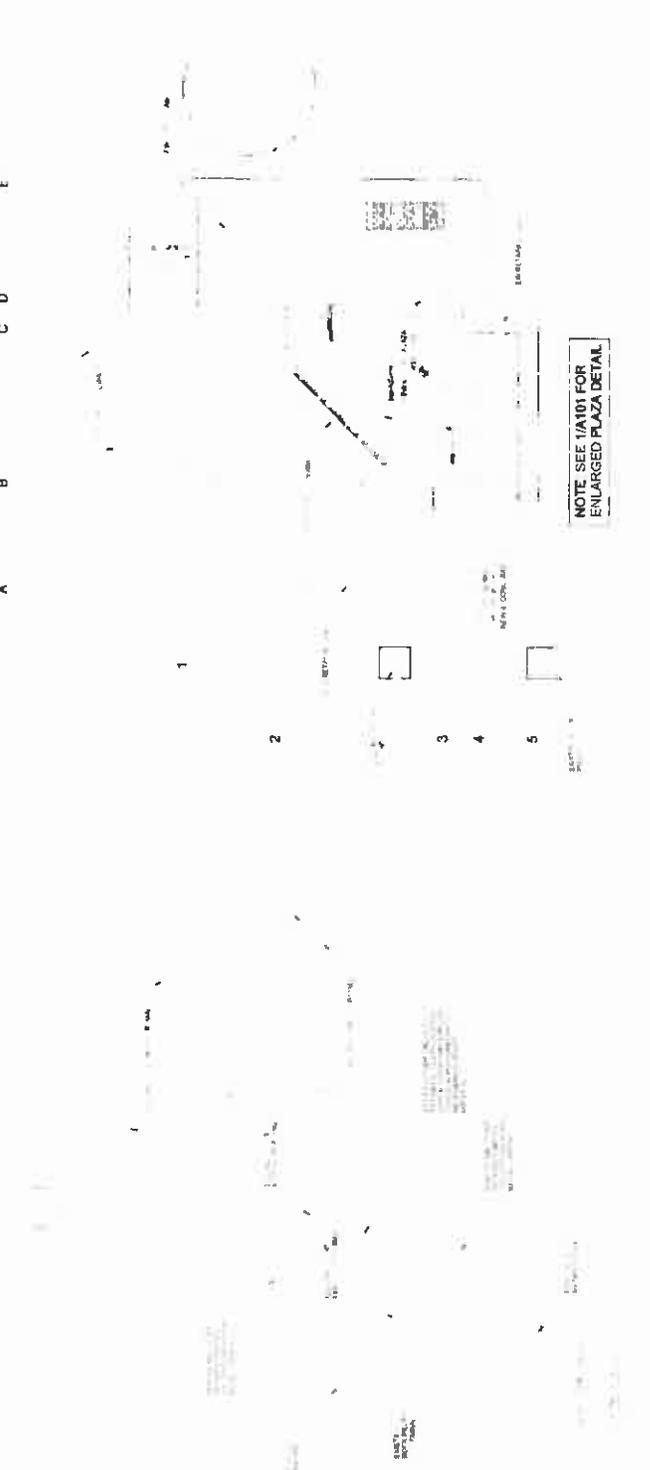
SITE PLAN

07 JAN 2011

A001



A B C D E



NOTE: SEE 1/101 FOR ENLARGED PLAZA DETAIL

SITE PLAN
 1/8" = 1'-0"

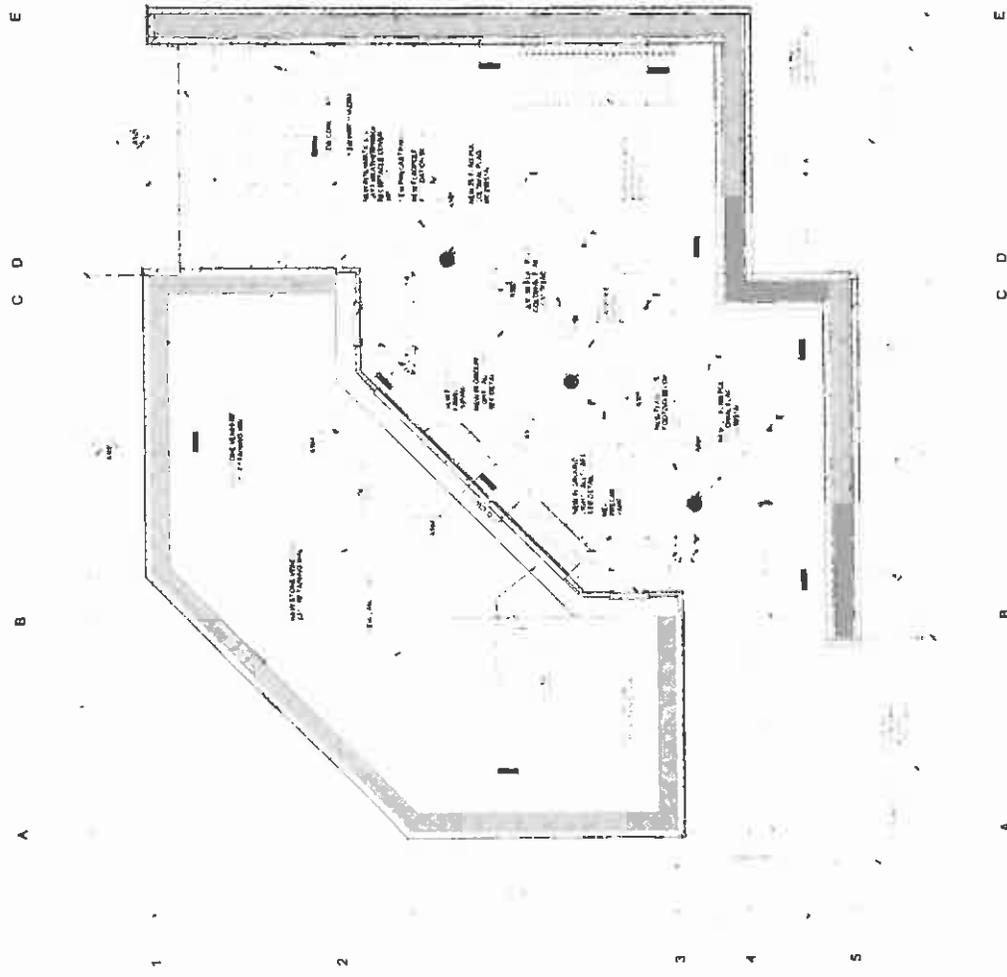
DEMOLITION SITE PLAN
 1/8" = 1'-0"

MILITARY VETERANS MEMORIAL
FARMINGTON CITY CEMETERY
200 EAST 500 SOUTH
FARMINGTON UTAH 84225

3/11/2010 10:00 AM
1/10/2010 10:00 AM
1/10/2010 10:00 AM

PLANS

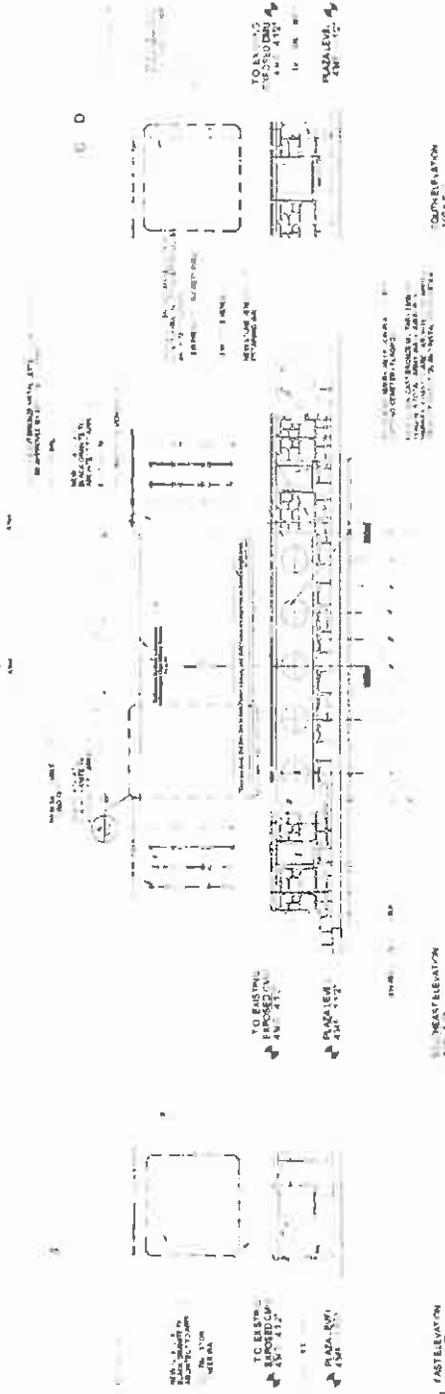
07 JANUARY
A101



1. FLOOR PLAN
1/10/2010

FARMINGTON CITY CEMETERY
MILITARY VETERANS MEMORIAL
200 EAST 500 SOUTH
FARMINGTON, UTAH 84202

EXERCISE PLAZA
11' 0" x 24' 0" x 10' 0" x 10' 0"
AREA OF 2800 SQ. FT.

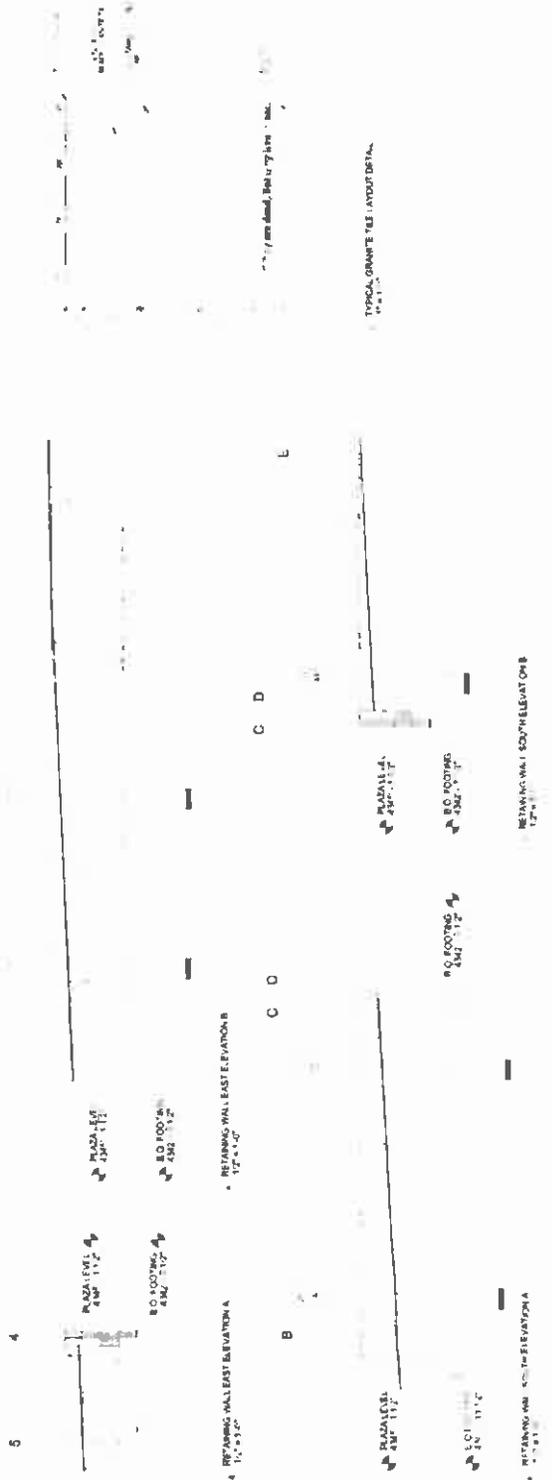


1 EAST ELEVATION
12' 0" x 12'

2 WEST ELEVATION
12' 0" x 12'

3 SOUTH ELEVATION
12' 0" x 12'

4 5 4 3 2 1



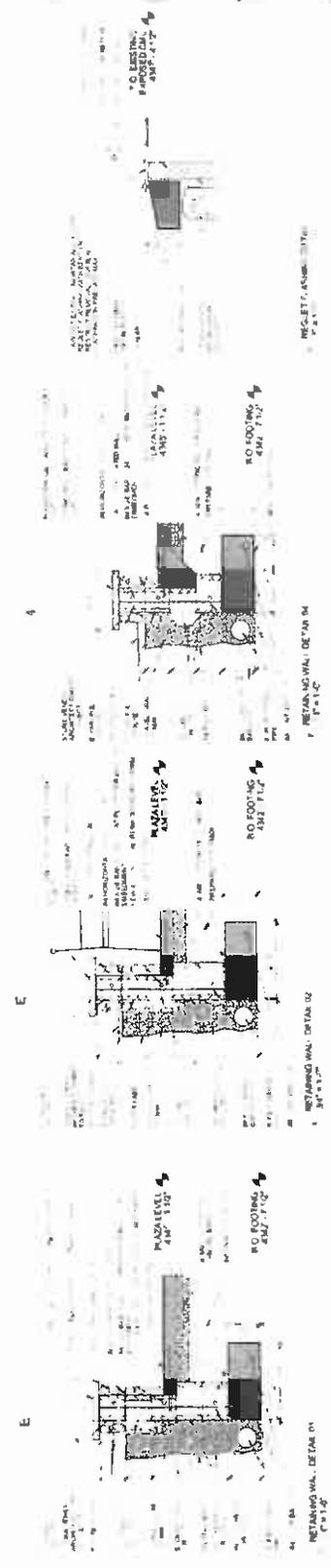
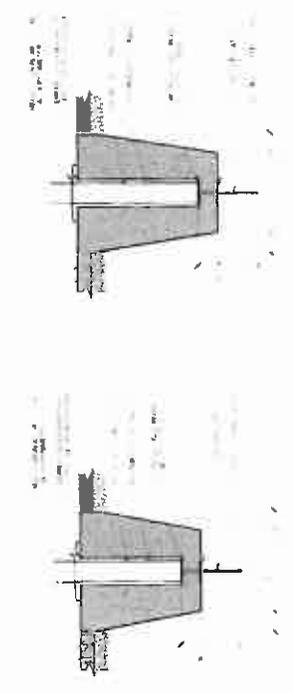
4 TYPICAL GRANITE TILE JACOBBETAL
12' 0" x 12'

ELEVATIONS

JAN 2011
A102

1

2



RETAINING WALL DETAIL C1

RETAINING WALL DETAIL C2

RETAINING WALL DETAIL C3

RETAINING WALL DETAIL C4

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

S U B J E C T: Development of Ten Year Economic Forecasting Model for Revenues and Expenditures

ACTION TO BE CONSIDERED:

Minute motion approving the attached proposal. Authorize the City to enter a scope of work agreement with Econowest Associates.

GENERAL INFORMATION:

See enclosed staff report prepared by Dave Millheim and forecast model prepared by Doug Macdonald of Econowest Associates.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.



FARMINGTON CITY

SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
RICK DUTSON
CORY R. RITZ
JIM TALBOT
SID YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

City Council Staff Report

To: Honorable Mayor and City Council

From: Dave Millheim, City Manager

Date: March 7, 2011

SUBJECT: **DEVELOPMENT OF TEN YEAR ECONOMIC FORECASTING MODEL FOR REVENUES AND EXPENDITURES**

RECOMMENDATION

By minute motion, approve the attached proposal from Econowest Associates to develop a ten year economic forecasting model of revenues and expenditures for Farmington City. Authorize the City to enter a scope of work agreement not to exceed \$11,250 for the services outlined in the proposal.

BACKGROUND

The City as well as the State and Nation have gone through a drastic economic downturn. This affects both revenues and expenditures in a myriad of ways. The City also has several long term, large ticket items, such as a regional west side park/recreation center and increased public safety demands. Lastly, with Station Park coming on line we believe it wise to have a better handle on revenue expectations before those dollars hit our coffers and get "absorbed" into the budget. Currently, we are forecasting a large fund balance at the end of this fiscal year but we know that exists only through past prudence and cannot be relied upon to meet all future needs of the City. Historically, cities only look a year or so out in the budgeting process and that model is simply problematic when attempting to do long range forecasting.

As discussed at the recent retreat, Staff proposes, with the help of this study, developing a ten year forecasting model of both revenues and expenditures to aid the city in making long range decisions. This will enable us to better manage our bonding opportunities and the peaks and valleys of a cyclical economy.

We have met with Mr. Doug MacDonald, the owner of Econowest and a Farmington resident and developed the attached proposal for your consideration. Mr. MacDonald is the former economist for the Utah State Tax Commission and comes widely

recommended for this type of work. It is anticipated this study would take four to six months to complete. We also want to point out that by doing this study off cycle with our budget process, it will enable us to better plan for the use of the fund balance mentioned above and not let those funds get lost in a wish list of spending requests for City programs. At a time when many cities are suffering from large deficits and funding shortfalls, Farmington staff and the Mayor and Council are to be complimented on careful fund management. We view completion of this study and its future application as a management tool as a further demonstration of prudent financial management.

Lastly, the proposal also includes two important items staff wants to emphasize. First, we will develop a menu of six to twelve formula variables that we can update on an annual basis to do better forecasting (examples include issued building permits, population, square footage of additional developed property, etc.). Second, upon completion: Mr. MacDonald will assist the City Council in a work session format in helping explain the key findings of the study and the floating variables we will use for the future. We have funds within this year's budget to start this project due to unspent funds allocated for studies that will no longer be done.

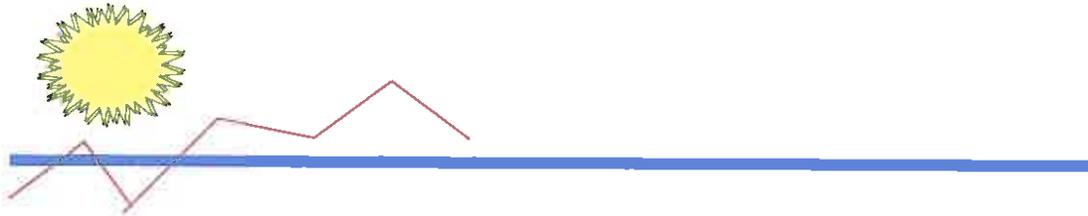
Respectfully Submitted



Dave Millheim
City Manager

ECONOWEST ASSOCIATES

Strategic Plan for Farmington City



February 16, 2011

To: Dave Millheim, City Manager
Farmington City Corporation
160 South Main
Farmington, UT 84025

Thank you for your consideration of this proposal to build a 10-year Strategic Plan for Farmington City. It may be a little trite, but it is still true that as Steven and John Covey used to drum into our minds in graduate school, “failure to plan is a plan to fail.” Based on these words of advice, your idea to put on paper Farmington City’s baseline and other scenarios for the next 10 years is a positive step in defining and reaching your long-term goals.

At Econowest Associates Inc. we specialize in forecasting short- and long-term economic events. We have been on the ground floor of several strategic plans. Our platform for this project is following the work already put forward by other cities like Orem and Park City, who, like you, desire to minimize surprises and maximize financial rewards in the next 10 years. Below we list the stated tasks that will be necessary in achieving a successful, long-term strategic plan.

1. **Quarterly forecast model for sales tax revenues.** We plan to build a multi-variable econometric model to forecast sales tax revenues. We expect to use variables such as Davis County or State of Utah wages and salaries, Farmington relative to state population, and perhaps national variables such as the U.S. gross domestic product or S&P 500 index. We intend to build a quarterly model since they are

follow and identify the turning points in the economy better than annual models. We employ an econometric package that uses artificial intelligence, which will guide us to the best possible equations. It is our intent to synthesize the model into a spreadsheet format that can be used by you (and/or Keith) to forecast future revenues yourself. We will be available to update the model any time you feel it may be getting dated due to structural or political changes.

2. **Annual forecast models for all other revenues.** We also intend to build five or six other annual econometric models to forecast property tax, franchise tax, and planning and budget fees. Depending on the available data these models will be either time series or multi-variable. We will need to work with Keith to obtain the base data and understand the nuances here.
3. **Expenses – 2000 to 2010, divided into major categories by department.** Again, we will need to work with Keith to ascertain expenses, not only by major department but also divide those expenses into three major types, e.g., personnel; materials, supplies and services; capital outlay; and inter-fund transfers and contingencies. Breaking down expenses in this manner will help us to predict expenses in the future.
4. **Expenses forecasts to 2021: breaking expenses into demand, inflation and council directed growth.** In addition, it will be necessary to back-cast and forecast expense into the three following categories: 1) Inflationary growth, 2) Demand growth, and 3) “Council Directed” growth. This is a clever policy tool that can help you and the council analyze and prioritize future expenses. It is currently employed in Park City’s Financial Impact Assessment Report.
5. **Debt schedule forecast.** An analysis of debt service demands is necessary to 1) highlight needed expenses here to pay off and liquidate current debt, 2) reveal when over the next 10 years, there may be ending issues, which may free up general fund spending or enable additional debt to be taken on for future needs, e.g., new fire trucks or buildings out west.
6. **Station Place analysis and forecast.** Because of the large potential increase in “direct” sales due to the development of perhaps one million square feet of retail space, we need to analyze the potential pluses and minuses here. It should not be overlooked that the inclusion of a new grocery store may significantly cannibalize

existing stores in north Farmington, In addition, we need to look at how the new retail dollars may impact Farmington's current favorable place in the population/direct sales formula.

7. **Capital project forecast.** Construction in progress also needs to be monitored, priced out and examined given the growing needs for the Farmington community.
8. **Benchmarking statistics.** The League of Cities and Towns has been analyzing and benchmarking rule of thumb expenses for about 50 cities. Farmington has yet to join this approach. As we proceed through the strategic plan, we will add important historical statistics to the appendix to further this useful and important effort.

Based on the way we understand the scope and intent of building a strategic plan, we offer an estimate for what we would term Phase I of the Plan. We envision the final output of Phase I of the strategic plan will contain a 12-page summary of the economy, the models and the forecast for revenues and expenses. It will explain the methodology of breaking out expenses into the demand-driven, inflation-driven and council directed growth. In addition, we expect to complete a sizable appendix, which you will be able to work with of about 15 to 20 pages.

We expect this project will consume about 90 hours of research at \$135 per hour for a total cost of approximately \$12,150. Because we are Farmington residents we would like to offer our services for a discounted hourly rate at \$125 per hour, saving \$900, or a net of \$11,250. Phase I of this project should take about three months to complete. If the scope of the project goes beyond the scope of 90 hours by more than than 20%, we would like to come back and renegotiate the total hours allowed.

We expect that we will need to meet with department heads, Keith and yourself quite often to answer our questions, restructure and redirect if necessary the scope of the model in order to produce a plan that you will be able to employ well into the future. If you have any questions, please feel free to contact us.

Sincerely,


Doug Macdonald

Econowest Associates Inc.
1810 N. Kensington Street
Farmington, UT 84025-4211
dougmacdonald@mac.com
(801) 550-3161 (cell)

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

SUBJECT: Minute Motion Approving Summary Action List

- Adoption of Updated Strategic Plan
- Proclamation Declaring April "Emergency Awareness" Month
- Ratification of Approvals of Construction & Storm Water Bond Logs

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.



FARMINGTON CITY

SCOTT C. HARBERTSON
MAYOR

JOHN BILTON
RICK DUTSON
CORY R. RITZ
JIM TALBOT
SID YOUNG
CITY COUNCIL

DAVE MILLHEIM
CITY MANAGER

City Council Staff Report

To: Honorable Mayor and City Council
From: Dave Millheim, City Manager
Date: March 7, 2011
SUBJECT: **ADOPTION OF UPDATED STRATEGIC PLAN**

RECOMMENDATION

By minute motion adopt the attached updated strategic plan for Farmington City.

BACKGROUND

Staff and City Council recently went through an update process of the City's strategic plan. This plan exists to set both short and long term priorities for the City over multi-year time periods. This update ended with a retreat with the executive staff and City Council wherein we took items off the old plan which had been completed and added and discussed new items needing attention. Priorities were also set in descending order of importance within each sub goal. Dates and responsible parties were added or amended where applicable. You will note some projects are on-going in nature or low on the priority list so some completion dates may not be set forth.

The City Council also suggested that this plan be updated at least every other year, preferably in an off election year cycle to assist new members of the City Council by providing a historical context for long term goals of the City.

Staff has taken all the comments made during the retreat and incorporated them into this update. We respectfully ask the Council to adopt this plan by minute motion as it becomes a guiding document in setting priorities for the future. We will summarize key points of this plan in an upcoming City newsletter.

Respectfully Submitted

Dave Millheim
City Manager

Farmington City's Vision (2007-2012)
"Going from Good to Great"

Remember Our Strengths:

- Balance of Rural/City Life.
- Small town historical ambiance.
- Trees/Main Street/Parks.
- Good City Employees/Government.
- Sense of Community.
- Quality of Life.
- Public Works Department.
- Mountainside/Trails
- Cultural & Community Events.
- Friendly Town.

Strategic Plan:

A. Develop a Quality, Unique, Diversified & Stable Tax Base While Maintaining Balance of Rural/City Life and Small Town Historical Ambiance

1. Ten year revenue and expenditure analysis and development of cash flow model.
Keith Johnson/Dave Millheim (8/2011)
2. Work in collaborative efforts with all parties in mixed use area west of the freeway.
 - a) Develop signal light for Station Parkway/Park Lane.
Dave Millheim (6/2011)
 - b) Assessment Study of business park needs/tools.
Dave Millheim/David Petersen (9/2011)
 - c) Identify funding for Park Lane extension.
Dave Millheim/David Petersen/Mayor Harbertson (on-going)
3. Encourage establishment of Regional/Collector Transportation Corridors
 - a) Northwest Quadrant
 - (1) Amend Master Transportation Plan to address West Davis Corridor environmental impact study alignment, if needed,

to finalize Legacy-to-Legacy Highway connection and related solutions to protect Park Lane from traffic gridlock.

Governing Body/Dave Millheim/David Petersen
(upon UDOT determination)

- (2) Park Lane re-alignment. Land acquisition, design, and improvements.

Governing Body/Dave Millheim/David Petersen

- b) Keep idea of continuous east side Frontage Road active by adding it to Wasatch Front Regional Council's and UDOT's long-term improvement list.

Dave Millheim/David Petersen

- c) Finalize western collector right-of-way as it relates to business park.

Dave Millheim/David Petersen

- d) Hotel with food service. (Gather user data for perspective users.)

David Petersen/Intern

4. Develop and adopt Master Plan of area north of Park Lane to Shepard Lane area east of U.S. 89. Amend zoning text to address number of residential units along U.S. 89 corridor and Transportation Mixed Use area identified on the General Plan. (CMU not done)

David Petersen/Planning Commission/
Governing Body

5. Develop collaborative relationship with brokerage community to promote economic development anywhere feasible in the City.

Mayor Harbertson/Dave Millheim/Rick Dutson

6. Refine and strengthen LM&B Development Standards and extend LM&B transition area to Glover's lane - by ordinance adoption.

David Petersen/Planning Commission

B. Preserve and Enhance the Historic Ambiance of Downtown as a Community Hub or "Gathering Place"

(Generally area from 100 North to 100 South, 100 East to 100 West)

1. Revise Downtown Master Plan and emphasize gathering place. Appoint committee and create partnership with County and School District.

Mayor Harbertson/Dave Millheim/David Petersen

2. Encourage pedestrian and connectability with library and county complex campuses with appropriate commercial use to complement revised Downtown Master Plan.

Mayor/David Petersen

3. Formulate redevelopment plan for Wells Fargo Bank block as a mixed use development looking at HHI and RDA funds/US89.

**Mayor Harbertson/Dave Millheim/Rick Dutson
(12/2012)**

4. Amend decorative street lighting plan for downtown with underground power and double gooseneck lights. Secure cost estimates from Rocky Mountain Power/ others.

- North on Main Street to 100 North (both sides of street)
- West on State Street from 100 East to Main Street (lights fronting School District, County campus and Post Office - both sides)
- West from Main on State Street one-half block (north side)
- West along 100 North from Richard E. Kendall Building across North Main for a distance of one-half block (both sides).

Dave Millheim/Christy Alexander (12/2013)

5. Encourage restoration of facade on the corner restaurant and the School District building to the north of the restaurant.

Mayor Harbertson/David Petersen

6. Discuss with Lagoon their long term "buffer" plans. Work with Davis County School District and Lagoon to restore and keep Lagoon home on 100 North from being demolished.

Mayor Harbertson/David Petersen

C. Promote Historic Preservation in "Old Farmington" and Citywide

1. Develop Master Historic Preservation Plan that:

- a) Establishes preservation priorities and continues to place landmarks and districts on an historic registry;

Alysa Revell/Christy Alexander

2. Write book on history of Farmington and get update from Glen Leonard.

**Glen Leonard/John Bilton/Two Representatives
from Historic Preservation**

Balance of rural/city life. Small town historical ambiance. Sense of community. Quality of life. Public Works Department. Mountainside/trails. Culture & community events. Friendly town.

D. Sustain & Enhance Farmington's Quality of Life, Sense of Community (Connectivity), Friendliness, & Security

1. Find ways to unify Farmington.
 - a) Plan for Fire Substation in west Farmington with space for police within facility. Budget for acquisition of property.
 - Decide what to do with triangle parcel on 1525 West and Burke Lane.
 - Enhance training facility for public safety within site.
Guido Smith/Wayne Hansen/Dave Millheim
2. Promote Strong Cultural Arts/Special Events.
 - a) Formulate a plan for acquisition and development of large Regional park.
Neil Miller/Rick Dutson/Dave Millheim/Keith Johnson/David Petersen/County Representative (12/2011)
3. Promote Tree Planting in the City
 - a) Encourage residents to plant trees in existing neighborhoods.
 - b) Create Tree Planting Plan and 5-year budget for tree planting along:
 - 200 East. south of State Street to Centerville boundary;
 - North on Main Street from 600 North to City boundary;
 - Park Lane from interchange east to S.R. 106; and
 - West on Clark Lane from I-15 to Buffalo Ranches;
 - Tree replacement plan to address aging sycamores on Main and State.
Neil Miller/Colby Thackeray/Christy Alexander Keith Johnson/Matt McCullough (4/2012)
 - c) Analyze urban interface to wild land fire interface.
Guido Smith (11/2011)

Balance of rural/city life. Small town historical ambiance. Sense of community. Quality of life. Public Works Department. Mountainside/trails. Culture & community events. Friendly town.

- d) Seek grants for Tree Planting.
Neil Miller (Annually)
- 4. Improve connectivity of sidewalks and trails to neighborhoods.
Christy Alexander
- 5. Update Affordable Housing Plan with emphasis on Senior Housing.
Dave Petersen/Christy Alexander
- 6. Finish Attractive Gateways/Signage.
 - a) Design and fund gateways that need attention (existing and new).
Walt Hokanson /Neil Miller/Keith Johnson
 - b) Create 5-year Capital Improvements budget for landscape/signage improvements.
Dave Millheim/Walt Hokanson/Keith Johnson (6/30/2012)
 - Create design for identified gateways. Budget and prioritize.
Dave Millheim/Walt Hokanson (12/21/2012)
 - c) Enhanced I-15 signage.
Dave Millheim/Tim Taylor (12/2011)
- 7. Improve Lighting in Appropriate Areas.
 - a) Explore financing for decorative street lights on:
 - West State (Main to 400 West);
 - Identify South Main to end of block;
 - North Main Street (100 South to 600 North); and
 - West on Clark Lane from I-15 to 1525 West.
 Dave Millheim/City Council/Keith Johnson (6/30/2014)
- 8. Continuation of Open Space Land Use Planning.
 - a) Establish a conservation committee for monitoring and administering open space. (Assign to Trails Committee)
David Petersen/Mayor Harbertson (6/30/2011)
- 9. Visual Arts in Parks
Neil Miller

Balance of rural/city life. Small town historical ambiance. Sense of community. Quality of life. Public Works Department. Mountainside/trails. Culture & community events. Friendly town.

10. Bowery at Point of View Park

Neil Miller

11. Pedestrian bridge over I-15 connect Garbett Homes with Haws development.

E. Foster and Encourage “Great” City Governance

1. Maintain a fair and friendly electoral process.

- a) Provide timely and accurate information regarding election process. polling locations, voter registration, early voting, etc. to public.
- b) Host a candidate orientation meeting. (8/2011)
- c) Analyze and limit the number of campaign signage on City property.

Holly Gadd/Dave Millheim

2. Hire and retain competent and high quality employees through:

- (a) salary adjustment strategies to keep valuable employees (b) appropriate training (c) comparable compensation with job market and current job descriptions; (d) appreciation and recognition of employees` service and performance through awards and other means; (e) scheduling of luncheon seminars on informative topics; and (f) holding social events such as summer barbeque and Christmas luncheon.

Dave Millheim/Keith Johnson/Executive Staff
(on-going)

3. Encourage and invite citizen participation.

- a) Develop, implement, and train City officials and employees on protocol for resolving citizen conflicts by involving staff first and elected officials when appropriate. Implement outcome-based solutions for reoccurring problems.

Dave Millheim/Executive Staff/Governing Body
(on-going)

- b) Develop process for inviting, maintaining and sharing list of citizens who volunteer for public service.

Keith Johnson/Matt McCullough/Holly Gadd
Governing Body

Balance of rural/city life. Small town historical ambiance. Sense of community. Quality of life. Public Works Department. Mountainside/trails. Culture & community events. Friendly town.

4. Enhanced EOC training and updated plans.
Guido Smith/ Wayne Hansen/Walt Hokansen
5. Promote high ethics in City government.
 - a) Hold annual ethics training for all employees, committee members, boards and elected officials.
Dave Millheim/Governing Body
6. Promote positive aspects of City.
 - a) Share information and promote positive aspects of City in weekly executive staff meetings and individual departmental staff meetings at least on a monthly basis. Invite City Manager/Mayor to department staff meetings annually.
Dave Millheim/Executive Staff. (on-going)
 - b) Continue to hold Communications Committee meetings to ensure quality and consistency of all communication to the public making sure rules and guidelines are being followed.
Dave Millheim/Communications Committee (on-going)
7. Maintain and encourage affordable excellent City services.
 - a) City Council to adopt priority list on a semi-annual basis.
Dave Millheim/Keith Johnson/Governing Body (on-going)
8. Utilize and implement technology to improve City operations.
 - a) Link all City buildings together through intranet plan.
Keith Johnson (on-going)
 - b) Develop ordinance requiring enhanced communication systems in large commercial buildings.
Guido Smith/Wayne Hansen/Eric Miller
9. Update and maintain City laws and procedures by completing ordinance recodification. Place on internet.
Dave Millheim/Holly Gadd

Balance of rural/city life. Small town historical ambiance. Sense of community. Quality of life. Public Works Department. Mountainside/trails. Culture & community events. Friendly town.

F. Provide for Future City Facilities, Equipment, & Resources

1. Do we purchase and develop additional land for cemetery?
Neil Miller/David Petersen/Governing Body
2. Consummate trade of land parcels with UDOT. (Land near maintenance shop)
Dave Millheim/Governing Body
3. Complete Capital Improvements Facilities Plan for equipment, roads, storm drains, parks, culinary water, and general government buildings. Prioritize with dates. Develop rotation schedule so component parts get addressed at least once every five years.
Dave Millheim/Keith Johnson/Executive Staff (on-going)
 - a) Street maintenance and pavement plan.
Walt Hokanson (on-going)
4. Consider annual City employee master hiring plan for all departments during budget review.
Keith Johnson /Executive Staff (on-going)
5. Study feasibility of City-owned and maintained subsurface drains with recommended action plan to Governing Body.
Paul Hirst /Walt Hokanson/Governing Body. (on-going)
6. Pursue federal grant funding for Fire and Police personnel.
Guido Smith
7. Establish career staffing for 24/7 Fire/EMS coverage.
Guido Smith

updated 03/08/2011

Balance of rural/city life. Small town historical ambiance. Sense of community. Quality of life. Public Works Department. Mountainside/trails. Culture & community events. Friendly town.

APRIL 2011 FARMINGTON CITY PREPAREDNESS MONTH

PROCLAMATION

WHEREAS, There is a nationwide coordinated effort sponsored by the U.S. Department of Homeland Security each Year to encourage Citizens to prepare for emergencies in their homes, businesses, and schools: and,

WHEREAS, this event aims to increase public awareness concerning the importance of preparing for emergencies and to persuade individuals to take action: and,

WHEREAS, during the month of April, Farmington City will urge residents to take measures to make themselves and their families better prepared for emergencies, and also encourage them to attend the Tri – City Emergency Preparedness Fair which will be conducted jointly by Farmington, Kaysville, and Fruit Heights Cities, held April 30, 2011: and,

WHEREAS, being prepared includes creating an emergency supply kit containing items that will allow you and your family to survive for at least three days in the event of an emergency, developing a plan that addresses sheltering in place or evacuating the area, staying informed about different threats that could affect your community, and getting involved by training in first aid and emergency response: and,

WHEREAS, throughout the year, Emergency Management Coordinator Paul White and the Farmington City Citizen Corps promotes emergency preparedness by maintaining and training Community Emergency Response Teams on disaster preparedness as well as maintaining the Community in Personal Preparedness.

WHEREAS, the Farmington City Council would like to officially recognize the Farmington, Utah Emergency Services and its community partners including the Citizen Corps and the many other volunteer and civic organizations that routinely offer their invaluable services to our community.

NOW THEREFORE, be it proclaimed by the Farmington City Council of Farmington, Utah that the month of April 2011 be designated as

EMERGENCY PREPAREDNESS MONTH

ORDERED on this _____ day of March 2011.

Scott C Harbertson, Mayor

ATTEST:

City Recorder

STORM WATER & CONSTRUCTION BOND LOG

DATE	NAME	PERMIT	STORM WATER BOND	CONSTRUCTION BOND
2/28	Blake Mathews	9776	\$1,000.00	\$500.00
3/3	MC Green	9767	\$1,000.00	\$500.00
3/3	MC Green	9768	combined bond with 9767	\$500.00
3/4	Ivory Homes	9781	\$1,000.00	\$500.00

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

SUBJECT: City Manager Report

1. Letter to the UTA Board of Trustees regarding Lagoon Bus Routes
2. EDCU Quarterly Investor Update Meeting and Reception
3. Building Activity Report for February

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.

Zimbra

dmillheim@farmington.utah.gov

± Font Size ▾

FW: Letter to Trustees_APR 2011 Changes_February 28.docx

From : Kent Jorgenson (Sr. Marketing Representative) <KJorgenson@rideuta.com>

Mon, Mar 07, 2011 01:08 PM

Subject : FW: Letter to Trustees_APR 2011 Changes_February 28.docx 1 attachment**To :** dmilheim@farmington.utah.gov

Mr. Millheim, enclosed is a draft memo we will be sending the UTA Board of Trustees, Finance and Operations Committee and then to the full Board in their regular March 23, 2011 meeting. We received your communication from the Farmington City Council and will continue to stay in contact with you to determine when would be the best time to re-address the issue of bus connections to the development west of the Farmington Commuter Rail Station.

We have also worked out a wonderful solution with Lagoon on the location of the north and south bus stops. Both will be located in an improved area adjacent to the Subway shop and camp ground on the south side of their property.

We appreciate your interest in public transportation and improving our service not only in your community but along the Wasatch Front.

Kent Jorgenson

 **Letter to Trustees_APR 2011 Changes_February 28.docx**14 KB

February 28, 2011

FROM: Art Bowen, Regional General Manager, Mount Ogden Business Unit

MEMORANDUM FOR: UTA Board of Trustees
Jerry Benson, Chief Operations Officer

SUBJECT: Finalized Service Changes for April 2011 Pursuant to Public Hearings

Esteemed Board Members:

1. Based upon ridership, projected efficiency gains, and budget constraints, the Mount Ogden Business Unit proposed service reductions for April 2011 that would improve the IPR without undue impact upon the riding public.
2. A series of public hearings was conducted on January 10, 12, and 13 in Brigham City, Layton, and South Ogden respectively. Attendance at all hearings was extremely light, with comments voiced against elimination of Sunday Lagoon Shuttle service and the discontinuance of Route 685.
3. After having allowed a reasonable amount of time for public input and subsequent analysis, the Mount Ogden Business Unit has determined to proceed with proposed service changes as follows:
 - a. Discontinue Lagoon Shuttle Sunday service and replace it with a realignment of Route 470 to service Lagoon directly on Sundays.
 - b. Discontinue Saturday service for Routes 626 and 627 as planned.
 - c. Discontinue Saturday service for Route 613 as planned.
 - d. Discontinue Saturday service for Route 455 as planned.
 - e. Discontinue service for Route 685 as planned.
4. The points of contact for these actions are Bart Dean, ext. 1246 or Kirk Wangsgard, ext. 1247.

Art Bowen
Regional General Manager
Mount Ogden Business Unit

Zimbra

dmillheim@farmington.utah.gov

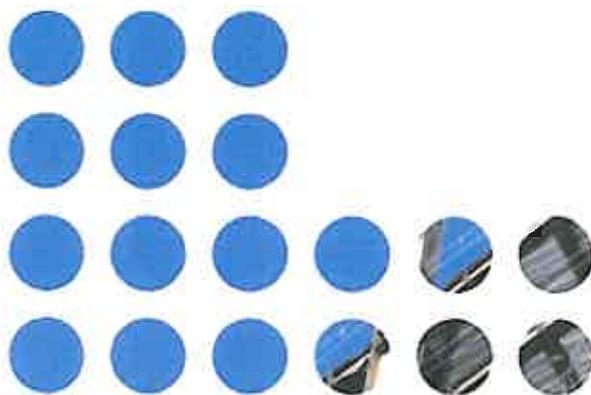
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March Quarterly Investor Update Meeting and Reception

From : EDCU - Jeff Edwards <JeffEdwards@edcutah.org>
Subject : March Quarterly Investor Update Meeting and Reception
To : 'dmillheim@farmington.utah.gov' <dmillheim@farmington.utah.gov>

Mon, Mar 07, 2011 03:14 PM

4 attachments



QUARTERLY UPDATE



The Board of Trustees of **Economic Development Corporation of Utah**
cordially invites you to attend the

Quarterly Investor Update Meeting and Reception

Wednesday, March 23, 2011, 4:00 PM – 6:00 PM
Juan Diego Catholic High School (Library) - 300 East 11800 South, Draper, Utah 84020
(See directions next page)

Month of February 2011	BUILDING ACTIVITY REPORT - JULY 2010 THRU JUNE 2011				
RESIDENTIAL	PERMITS THIS MONTH	DWELLING UNITS THIS MONTH	VALUATION	PERMITS YEAR TO DATE	DWELLING UNITS YEAR TO DATE
NEW CONSTRUCTION *****					
SINGLE FAMILY	11	11	\$2,375,200.00	75	75
DUPLEX					
MULTIPLE DWELLING					
OTHER RESIDENTIAL	2	2	\$260,000.00	9	9
SUB-TOTAL	13	13	\$2,635,200.00	84	84
REMODELS / ALTERATION / ADDITIONS *****					
BASEMENT FINISH	6		\$220,745.00	31	
CARPORT/GARAGE	1		\$20,000.00	2	
ADDITIONS/REMODELS				6	
SWIMMING POOLS/SPAS	1		\$41,950.00	1	
OTHER (water heater, fig & fndtn, drywall repair)	4		\$28,000.00	59	
SUB-TOTAL	12		\$310,695.00	99	
NON-RESIDENTIAL - NEW CONSTRUCTION *****					
COMMERCIAL (shell only)	1		\$1,094,850.00	9	
PUBLIC/INSTITUTIONAL					
CHURCHES					
OTHERS				1	
SUB-TOTAL	1		\$1,094,850.00	10	
REMODELS / ALTERATIONS / ADDITIONS - NON-RESIDENTIAL *****					
COMMERCIAL/INDUSTRIAL	1		\$170,000.00	6	
OFFICE				3	
PUBLIC/INSTITUTIONAL					
CHURCHES					
OTHER				3	
SUB-TOTAL	1		\$170,000.00	12	
MISCELLANEOUS - NON-RESIDENTIAL *****					
Signs, Demo, Sewer Lift Station	4		\$817,500.00	7	
SUB-TOTAL	4		\$817,500.00	7	
TOTALS	31	13	\$5,028,245.00	212	84

CITY COUNCIL AGENDA

For Council Meeting:
March 15, 2011

SUBJECT: Mayor Harbertson & City Council Reports

To be given at Council meeting.

NOTE: Appointments must be scheduled 14 days prior to Council Meetings; discussion items should be submitted 7 days prior to Council meeting.