

FARMINGTON CITY STRATEGIC PLAN

ACTION PROGRAMS	Priority
1. Financial Forecast	
a. Determine future cost to run city government (<i>Max Forbush – 12/31/02</i>)	
b. Implement storm water utility fee (<i>Max Forbush – 7/1/03</i>)	
c. Annually update long-term revenue/expense projections. (<i>Keith Johnson - On going</i>)	
2. City Infrastructure	
a. Prioritize and implement flood mitigation plan - Phase I (<i>City Council - 2004</i>)	
b. Complete Phase I sprinkler telemetry systems to city parks and Cemetery. (<i>Walt Hokanson - 6/30/05</i>)	
c. Develop Capital Improvements Budget for Phase II irrigation telemetry systems. (<i>Walt Hokanson – 5/1/06</i>)	1
d. Develop/update street resurfacing Capital Improvements Plan. (<i>Walt Hokanson - 5/1/06</i>)	1
e. Develop Storm Sewer Capital Improvements Plan. (<i>Walt Hokanson/Max Forbush - 6-30-06</i>)	1
f. Develop/update Culinary Water Capital Improvements Plan. (<i>Walt Hokanson/Max Forbush - 12/31/06</i>)	1
g. Develop/update Public Works related operational and maintenance master plans. (<i>Walt Hokanson – On going</i>)	1
h. Evaluate and develop a Citywide lighting plan. (<i>Max Forbush/ Keith Johnson - 6/30/07</i>)	1

Action Programs	Priority
3. Federal and State Mandates	
a. Phase implementation for GASB 34 Regulations. <i>(Keith Johnson – 12/31/02)</i>	
b. Obtain an NPDES Permit to meet Federal Phase II Storm Water Management Regulations to reduce pollutants entering stream channels. (Ken Klinker - 6/30/06)	
c. Adopt storm water pollution control ordinance as required by UPDES permit. (Ken Klinker - 6-30-06)	1
d. Complete NIMS (National Incident Management System) Certification Training for Mayor and Council, City Manager, Finance Director and Emergency Preparedness Coordinator, as required. (Larry Gregory and Wayne Hansen - 12/31/06)	2
e. Research and develop appropriate code enforcement program appropriate for Farmington. (Ken Klinker / David Petersen - 6-30-07)	1
f. Implement UPDES Plan with related Best Management Practices. (Ken Klinker / David Petersen - On going)	3
4. Preservation, Development and Planning Strategies	
a. Update General Plan for U.S. 89 and west Farmington. (12/05)	
b. Update related Zoning Ordinance; MU, CMU, NMU, etc. (12/05)	
c. Update subdivision standards/specifications and display on the Internet. (David Petersen – 6-30-04)	
d. Adopt neighborhood conservation plan (OTR Zone) (David Petersen – 9/30/02)	
e. Develop tailored affordable housing plan for City/Implement use of RDA bond proceeds (\$200,000) (Max Forbush/Keith Johnson - 9-30-06)	1
f. Complete and implement economic development plan. Finalize with developers appropriate commuter rail station. (Max Forbush, David Petersen, City Council - 12/31/06)	1
g. Re-evaluate and finish OTR Zone designation. (David Petersen /City Council - 12/31/06)	1
h. Help developers update, amend and implement Master Development Guidelines (MDG's) at Station Park and northward. (David Petersen – Station Park Developers - 12/31/06)	1
Action Programs	Priority

i. Develop and implement TDR (Transfer of Development Rights) ordinance. (David Petersen)6-30-07)	1
j. Complete the SAMP process for west Farmington area. Focus on area north of Station Park; involve property owners in resolving wetland issues (Max Forbush / David Petersen - 6/30/07)	1
k. Develop tree planting plan and ordinance . (David Petersen, Trails Committee and Planning Commission - 12/31/07)	1
l. Establish a non-profit Conservation Commission for monitoring and administering open space. (David Petersen/Trails Committee) (6/30/08)	2
m. Develop plan for expanding boundary of Downtown RDA into R-4/OTR areas. (Max Forbush/David Petersen - 6-30-08)	2
n. Downtown grocery Store (6/30/10) (Max Forbush/David Petersen 6/30/10)	3
5. Leisure Services/Parks, Facilities and Programs	
a. Consider bond election for Arts and Recreation Building, Oakridge Park, picnic boweries at Main Park and South Park, playground equipment replacement, sprinkler telemetry systems and pool addition. (Max Forbush – 6/1/02)	
b. Complete basement at the Community Center.	
c. Complete emergency preparedness facilities finance plan for Emergency Operating Center (EOC). (Keith Johnson / Max Forbush/Larry Gregory/Viola Kinney/Paul White - (5/31/06)	1
d. Re-evaluate need for construction of permanent concession stand at pool and re-evaluate pool operations in light of recent changes in Health Department regulations. (Viola Kinney - 6-30-06)	1
e. Develop Park/Recreation 5-year Capital Improvement budget to include cemetery, parks, and trails land acquisition and development. (Viola Kinney/Neil Miller/Keith Johnson/Max Forbush/Trails Committee) (6/30/06)	1
f. Study feasibility/investigate development of 501c(3). (6/30/04) Hire consultant/employee to begin capital fund-raising campaign. (Mayor Harbertson/ Max Forbush/Viola Kinney - 12-31-06)	1
Action Program	Priority

g. Develop service action plan to meet short and long-term needs for Leisure Services Department, including programs for adults and seniors. (Viola Kinney) (On going)	1
h. Build amphitheater at Woodland Park. (6-30-10) (Viola Kinney & Max Forbush)	3
i. Pursue and complete Inter-local Agreement with School District re: program and facility use cooperation. (Viola Kinney/Max Forbush) (6/30/07)	1
6. Public Safety	
a. Expansion of fire station building (Max Forbush – 5/15/02)	
b. Hire architects/select site(s) for new Police Department/Administration building(s). (Max Forbush/Wayne Hansen/City Council) (6/30/06 – 12/31/08)	1
c. Plan increase in fire services coverage from 84 hours per week to full 24/7 coverage. Implement plan beginning of January 08. (Larry Gregory - 12/31/06 - 12/31/08)	1
d. Develop Capital Facilities Plan for fire protection and EMS service plan. (Keith Johnson/Max Forbush/Chief Gregory/Mayor & City Council - 6/30/06)	1
e. Hold bond election for police station/administration building(s) (Max Forbush, Mayor Harbertson/City Council - November 2006)	1
f. Develop plan for enhancing community policing efforts. (Wayne Hansen) (On going)	1
g. Construct Police Station/City Administration building(s). (Max Forbush, Wayne Hansen, Mayor & City Council - 12/31/07)	1
7. Citizen Participation	
a. Hold Town Hall Tuesday evening meeting before City Council meetings. (Governing Body) (On going)	
b. Develop policy guidelines for citizen committees pertaining to use of employee resources. (Max Forbush/Executive Staff - 4/1/06)	1
c. Implement Eagle Scout Coordinator Program. (Max Forbush/Walt Hokanson) (5/1/06)	1
	Priority

Action Program	
d. Develop citizen volunteer service opportunities plan and resource list. (Max Forbush/Keith Johnson/Viola Kinney/Walt Hokanson/Paul White/Mayor Harbertson) (6/30/06)	1
e. Finalize Public Hearing protocol brochure. Post on website. (Max Forbush/David Petersen - 12/31/06)	1
8. Human Resources, Training and Benefits	
a. Adopt updated Police Policies and Procedures. (Wayne Hansen – On going)	
b. Maintain and enhance periodic performance appraisals. (Max Forbush, Executive Staff, City Council - On Going) <ul style="list-style-type: none"> • Employees (annually) • City Manager (annually) • Professional Service Providers (every two years) 	1
c. Consider annual City Employee Master Hiring Plan for all departments. (Keith Johnson/City Council Personnel Committee – On going)	1
d. Consider annual review of comprehensive employee compensation and benefits plan. Keith Johnson/City Council Personnel Committee) (On going)	1
e. Enhance Fire Department leadership and training Program (Larry Gregory – On going)	1
9. Technology / Management Information Services	
a. Develop approved funding plan for replacement of Police Records Management System. (Wayne Hansen - 6-30-04)	
b. Enhance City web site/ maintain on regular basis. (Keith Johnson – On going)	
c. Implement paperless packets for City Council / Planning Commission. (Max Forbush/Keith Johnson - 6/30/06)	1

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d. Utilize computer technology to track vehicle maintenance. (Walt Hokanson - On going)	1
e. Promote County-wide G.I.S. technology. (Scott Davis, Mayor Harbertson, Max Forbush) (6/30/08)	2
f. Develop and implement city intranet plan. (Keith Johnson – 6/30/08)	2
g. Develop plan for financing and installing a City-wide fiber optics ring. (Keith Johnson/Max Forbush/Rick Dutson - 6-30-08)	2
10. Administrative Support Functions	
a. Develop and enhance media communications Plan for enhanced public relations. <ul style="list-style-type: none"> • Newsletter • Website • Channel 17 • Other (Mayor Harbertson/Max Forbush/Keith Johnson) (12/31/06) 	1
b. Complete codification of City ordinances. Place on website. (Max Forbush/Michael Mazuran/Margy Lomax/City Council/Planning Commission) (6/30/07)	1
11. Economic Development	
a. Evaluate ICSC Participation (Sid Young/Rick Dutson) (4/1/06)	1
b. Develop economic development brochure. (Mayor Harbertson, Rick Dutson - 12-31-06)	1
c. Construct “road to the north” in west Farmington. (Max Forbush, Rick Dutson, Sid Young - 10-30-08)	2

Action Program	Priority
12. Miscellaneous	
a. Investigate feasibility of writing a book on the history of Farmington. Investigate funding options. (Mayor Harbertson/Larry Haugen/ David Hale/Keith Johnson/Annette Tidwell) (6/30/06)	1
b. Establish a Citizen Sensitive Performance Measurement Program of City Services. (Max Forbush/Keith Johnson/Mayor Harbertson/Sid Young) (6/30/07)	1