

Farmington City

Job Description

Grade 13

Title:	Building Inspector III	Code:	210
Division:	Administration	Effective Date:	05/12
Department:	Building	Last Revised:	05/12

Performs a variety of **advanced level, para-professional and technical duties** as needed to assure compliance with city, county, state and/or federal uniform building, electrical, plumbing, mechanical codes and ordinances. Performs inspections on residential, commercial and industrial buildings.

SUPERVISION RECEIVED

Works under the general supervision of the Building Official.

SUPERVISION EXERCISED

May provide close to general supervision to building Inspector(s) II, I or trainee while in training or on project-by-project basis.

ESSENTIAL FUNCTIONS

Serves as a resource to contractors on matters relating to code requirements and construction techniques and practices; discusses and explains ordinances and codes to concerned home owners and contractors.

Performs as a lead inspector on assigned projects; conducts more complex and comprehensive inspections; visits building sites or existing buildings to perform inspections including zoning, yard location, footing, foundation, frame, wiring, plumbing, and heating to assure compliance to building codes and ordinances.

Participates in the development and implementation of departmental policies, practices and procedures related to building, plumbing, heating, electrical, zoning and related codes.

Visits building sites or existing buildings to perform inspections including zoning, yard location, footing, foundation, frame, wiring, plumbing, and heating to assure compliance to approved plans, building codes and ordinances.

Interprets regulations and codes to builder and property owners to assist them in altering construction plans to meet established standards.

Investigates alleged code violations; determines whether a violation exist; informs building owner/worker of violations in building construction; serves correction notices; prepares certification of the inspection; assists building official on abatement of unsafe buildings; examines burned buildings upon request to determine structural safety for occupancy or reuse.

Maintains files on inspections checks, work notices, soil and concrete tests, etc.; researches into particular problems; suggests solutions; follows up on written agreements between the city and building owners, developers, contractors, etc.

Discusses proposed changes in ordinances and codes with supervisors; receives correct interpretation and passes the same onto the public as the occasion arises; provides solicited input regarding code changes; reviews and studies uniform codes to stay abreast of changes.

May assist to examine building plans and specifications for compliance with uniform codes as to construction, building type, occupancy, fire protection and location of lot; verifies plans to conform to city ordinances; makes corrections for errors or blueprints; discusses and explains ordinances and codes to concerned home owners and contractors.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from high school, plus one (1) year of specialized training in building methods and practices related to commercial, industrial and residential structures provided through technical college, professional workshops or university studies;

AND

B. Four (4) years of responsible experience performing above or related duties;

OR

C. An equivalent combination of education and experience.

2. Knowledge, Skills and Abilities:

Considerable knowledge of construction methods and materials common to commercial, industrial and residential construction projects; basic engineering standards and codes; political, legal and governmental processes affecting various building programs and project management; building plumbing, electrical, mechanical and energy conservation codes; modern construction methods, practices, materials, tools and equipment; basic drafting techniques, blue prints and related specifications; interpersonal communication skills.

Working knowledge of principles of supervision and work flow management.

Considerable Skill in the art of diplomacy and cooperative problem solving.

Ability to interpret codes accurately and effectively; analyze permanent structures to determine conformity of established codes; communicate effectively verbally and in writing; read and interpret plans and specifications; visualize completed projects in planning stages and estimate the end results; estimate quantity of materials accurately; perform advanced mathematical calculations; develop and maintain effective working relationships with elected officials, federal agencies, state agencies, local governments, subordinates, and the public.

3. Special Qualifications:

Must possess a valid Utah Drivers license.

Must be an I.C.C. Certified Inspector in all four areas of inspection specialization (building, plumbing, electrical, mechanical).

4. Work Environment:

Tasks require a variety of physical activities not generally involving muscular strain. Physical activity and demands are frequent related to walking, standing, stooping, climbing, sitting, and reaching. Talking, hearing and seeing or other effective communication is essential to job performance. Mental application utilizes memory for details, emotional stability and discriminating thinking common to most job functions. Frequent travel required in course of performing portions of job functions.