

ATTENTION ALL VENDORS!!!

IT'S TIME TO MAKE PREPARATIONS FOR ANOTHER FARMINGTON FESTIVAL DAYS CELEBRATION. WE WISH TO THANK YOU (RETURNING AND NEW VENDORS) FOR YOUR INTEREST AND PARTICIPATION. OF COURSE, OUR HOPES ARE HIGH FOR A FUN EVENT **JULY 12, 2008**.

THE FOLLOWING GUIDELINES WILL NEED TO BE FOLLOWED BY **ALL** PARTICIPANTS TO HELP US ELIMINATE DUPLICATIONS IN AN EFFORT TO BETTER PROTECT THE PROFITABILITY OF ALL OF YOU, OUR VENDORS.

1. FILL OUT **COMPLETELY** AND MAIL ENCLOSED APPLICATION WITH A CHECK MADE OUT TO **FARMINGTON FESTIVAL DAYS** FOR THE AMOUNT SPECIFIED **AS SOON AS POSSIBLE (ABSOLUTE DEADLINE IS MONDAY, JULY 7, 2008)**. FILL IN ALL BLANKS AND ENCLOSE A COMPLETE AND COMPREHENSIVE LIST OF ALL ITEMS YOU WILL BE SELLING. FOOD VENDORS ENCLOSE A FULL MENU, PLEASE.

MAIL APPLICATION TO: FARMINGTON FESTIVAL DAYS
C/o Kathy Pozzuoli/Leslie Mansell
720 West 100 North
Farmington, Utah 84025

2. ALL APPLICATIONS WILL BE REVIEWED ON A **FIRST COME – FIRST SERVE BASIS**. AT THAT TIME **DUPLICATIONS MAY BE DENIED** AND WE WILL RETURN YOUR CHECK AND APPLICATION WITH ITEMS OR DUPLICATION HIGHLIGHTED THAT WE CAN NOT ACCEPT. YOU MAY ADJUST YOUR ENTRY AND RE-SUBMIT.

3. TO PREVENT DUPLICATION, **PLEASE DO NOT** ADD ANY ITEMS TO YOUR LIST ONCE YOUR ITEMIZED LIST HAS BEEN ACCEPTED.

4. IF ANY OF THE ABOVE GUIDELINES ARE NOT ADHERED TO, WE RESERVE THE RIGHT TO REVOKE PARTICIPATION RIGHTS AT ANY TIME WITHOUT REFUND.

PLEASE REFER TO FOLLOWING PAGE FOR ENTRANCE FEE CHARGES

PLEASE FEEL FREE TO CONTACT ME (*PREFERABLY BY EMAIL*) WITH ANY QUESTIONS OR CONCERNS YOU MAY HAVE. I WILL BE GLAD TO HELP YOU IN ANY WAY THAT I CAN.

Email: mpozz@aol.com (preferred contact please) or phone: 447-3394

HOPE TO SEE YOU THIS SUMMER!!

FARMINGTON FESTIVAL DAYS VENDOR INFORMATION SHEET

DATE: SATURDAY, JULY 12, 2008

LOCATION: FARMINGTON CITY PARK: 100 SOUTH MAIN STREET

SCHEDULE: **ALL NON-FOOD VENDORS:**

SET UP TIME: 6:30 A.M. THRU 8:30 A.M.

TAKE DOWN/CLEAN UP: 4:00 P.M. THRU 5:00 P.M.

FOOD VENDORS:

SET UP TIME: 8:00 A.M. THRU 9:00 A.M.

TAKE DOWN/CLEAN UP: 4:00 P.M. THRU 5:00 P.M.

PLEASE NOTE THE EARLIER TIME FOR THE NON-FOOD VENDORS

THE PARKING LOT WILL BE FULL BY 9:00 A.M.

PLEASE CALL KATHY @ 447-3394 or EMAIL: mpozz@aol.com IF YOU WOULD LIKE TO SET UP ON FRIDAY, JULY 11TH. LIGHTING AND OVERNIGHT SECURITY WILL BE PROVIDED.

VENDOR FEE: EACH BOOTH SPACE WILL COST THE FOLLOWING:

FARMINGTON RESIDENT	\$45
NON-RESIDENT	\$55
LATE FEE (AFTER JULY 1)	\$10
ELECTRICAL HOOK UP	\$10 additional
TENT RENTAL FEE*	\$10 additional

***IT WOULD BE TO YOUR ADVANTAGE TO BRING YOUR OWN 9X9 TENT-THE CITY HAS LIMITED TENTS FOR RENT, THEY WILL BE RESERVED ON A FIRST COME-FIRST SERVE BASIS. THE FEE ALLOWS FOR SET-UP AND UPKEEP.**

BOOTH SPACE WILL NOT BE RESERVED UNTIL PAYMENT IS RECEIVED. PAYMENT AND APPLICATION MUST BE RECEIVED BY MONDAY JULY 7, 2008.

THIS IS AN ABSOLUTE CUT-OFF DATE.

NO VENDORS WILL BE ACCEPTED AFTER THIS DATE!!!

FOOD BOOTHS MUST HAVE THE FOLLOWING:

1. AN APPROVED APPLICATION: ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED. THIS IS TO PREVENT MANY BOOTHS FROM SELLING THE SAME ITEMS.
2. AT LEAST ONE PERSON WHO HAS A VALID FOOD HANDLERS PERMIT OR TEMPORARY FOOD ESTABLISHMENT PERMIT.
3. SANITIZING SOLUTION AS PRESCRIBED BY HEALTH DEPT.
4. EACH FOOD BOOTH MAY SELL SOFT DRINKS

NON-FOOD BOOTHS & GAMES MUST HAVE THE FOLLOWING: AN

APPROVED APPLICATION: ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED. THIS IS TO PREVENT MANY BOOTHS FROM SELLING THE SAME ITEMS.

April 1, 2008

Dear Vendor,

Thank you for your interest in Farmington City's Annual Festival days Event. Your application has been received and the committee is excited about your participation. When you arrive for set-up the morning of July 12th, a list will be posted on the large entertainment/stage bowery. There will be a number by each vendor's name. This is you assigned space. The booth spaces will be marked with the numbers. Find you number, and you've found your space. Also, I will be there to assist you with finding your space/booth and will be there throughout the event to assist you.

If you would like to set-up Friday evening, July 11, please email me at mpoz@aol.com or call (801)447-3394 to confirm this arrangement. Overnight security will be provided.

A copy of the Davis County Health Department @ 801- 451-3296.

As a reminder, here is a copy of the information that was sent to you with the application regarding set-up and take-down:

DATE: Saturday, July 12th, 2008 ** Please note: The parking lot will be full by 9:00am**

LOCATION: Farmington City Main Park: 100 South Main Street

SCHEDULE:

ALL NON-FOOD VENDORS:

SET UP TIME: 6:30AM – 8:30AM

TAKE DOWN/CLEAN UP: 4:00PM – 5:00PM

NON-FOOD BOOTHS & GAMES MUST HAVE THE FOLLOWING: AN APPROVED APPLICATION: ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED.

****** PLEASE NOTE THE EALIER SET UP TIME FOR TH ENON-FOOD VNEODRS******

FOOD VENDORS:

SET UPTIME: 8AM – 9:00AM

TAKE DOWN/CLEANUP: 4:00PM – 5:00PM

FOOD BOOTHS MSUT HAVE THE FOLLOWING:

1. AN APPROVED APPLICATION: ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED. THIS IS TO PREVENT MANY BOOTHS FROM SELLING THE SAME ITEMS.
2. AVALID FOOD HANDLER PERMIT IAND TEMPORARY FOOD ESTABLISHMENT PERMIT (You MUST have this permit prior to the event or you can be fined and closed down).
3. SANITIZING SOLUTION AS PRESCRIBED BY HEALTH DEPARTMENT.
4. EACH FOOD BOOTH MAY SELL SOFT DRINKS.

The parade actually starts at 10:00am. Therefore, the majority of foot traffic/festival goes will not arrive in the park until after the parade ends at approximately 11:00am. The ending time has extended until 4:00pm, at which time tear down begins so that the City can prepare for the dinner and concert in the park scheduled for that evening. Again thank you for your interest in our community festival. It should be a great day in the park and the committee wishes you great success. Please don't hesitate to contact me with any questions or concerns you have. If you need directions to the park, feel free to contact me.

See you there,

Kathy Pozzuoli

Farmington Festival Days

Concessions Chairperson

Email: mpoz@aol.com

Phone: (801)447-3394