

**FARMINGTON FESTIVAL DAYS JULY 11, 2009**  
**ATTENTION ALL VENDORS!!!**

IT'S TIME TO MAKE PREPARATIONS FOR ANOTHER FARMINGTON FESTIVAL DAYS CELEBRATION. WE WISH TO THANK YOU (RETURNING AND NEW VENDORS) FOR YOUR INTEREST AND PARTICIPATION IN THIS FUN EVENT.

THE GUIDELINES WILL NEED TO BE FOLLOWED BY *ALL* PARTICIPANTS. TO HELP US ELIMINATE DUPLICATIONS. IN AN EFFORT TO BETTER PROTECT THE PROFITABILITY OF ALL VENDORS.

1. FILL OUT **COMPLETELY** AND MAIL ENCLOSED APPLICATION WITH A CHECK MADE OUT TO **FARMINGTON CITY FESTIVAL DAYS** FOR THE AMOUNT SPECIFIED **AS SOON AS POSSIBLE (ABSOLUTE DEADLINE IS FRIDAY, JULY 3, 2009)**. FILL IN ALL BLANKS AND ENCLOSE A COMPLETE AND COMPREHENSIVE LIST OF ALL ITEMS YOU WILL BE SELLING. FOOD VENDORS ENCLOSE A FULL MENU, PLEASE.

MAIL APPLICATION TO: FARMINGTON CITY FESTIVAL DAYS  
Kathy Pozzuoli/JoLynn Church  
720 West 100 North  
Farmington, Utah 84025

2. ALL APPLICATIONS WILL BE REVIEWED ON A **FIRST COME – FIRST SERVE BASIS**. AT THAT TIME **DUPLICATIONS MAY BE DENIED** AND WE WILL RETURN YOUR CHECK AND APPLICATION WITH ITEMS OR DUPLICATION HIGHLIGHTED THAT WE CAN NOT ACCEPT. YOU MAY ADJUST YOUR ENTRY AND RE-SUBMIT.
3. TO PREVENT DUPLICATION, ***PLEASE DO NOT*** ADD ANY ITEMS TO YOUR LIST ONCE YOUR ITEMIZED LIST HAS BEEN ACCEPTED.
4. IF ANY OF THE ABOVE GUIDELINES ARE NOT ADHERED TO, WE RESERVE THE RIGHT TO REVOKE PARTICIPATION RIGHTS AT ANY TIME WITHOUT REFUND.

**PLEASE REFER TO THE FOLLOWING PAGE FOR ENTRANCE FEE CHARGES**

PLEASE FEEL FREE TO CONTACT ME (*PREFERABLY BY EMAIL*) WITH ANY OF YOUR QUESTIONS OR CONCERNS YOU MAY HAVE. I WILL BE GLAD TO HELP YOU IN ANY WAY THAT I CAN.

Email: [mpozz@aol.com](mailto:mpozz@aol.com) (preferred contact please) or phone: (801) 447-3394  
Farmington City Parks and Recreation phone (801) 451-0953

HOPE TO SEE YOU THIS SUMMER!!

# FARMINGTON FESTIVAL DAYS VENDOR INFORMATION SHEET

**DATE:** SATURDAY, JULY 11, 2009

**LOCATION:** FARMINGTON CITY MAIN PARK: 100 SOUTH MAIN STREET

**SCHEDULE:** **ALL NON-FOOD VENDORS:**

SET-UP TIME: 6:30 A.M. THRU 8:30 A.M.

TAKE DOWN/CLEAN-UP: 4:00 P.M. THRU 5:00 P.M.

**FOOD VENDORS:**

SET-UP TIME: 8:00 A.M. THRU 9:00 A.M.

TAKE DOWN/CLEAN-UP: 4:00 P.M. THRU 5:00 P.M.

\*\*\*PLEASE NOTE THE EARLIER TIME FOR THE NON-FOOD VENDORS\*\*\*

THE PARKING LOT WILL BE FULL BY 9:00 A.M.

PLEASE CALL KATHY @ 447-3394 or EMAIL: [mpozz@aol.com](mailto:mpozz@aol.com) IF YOU WOULD LIKE TO SET UP ON FRIDAY, JULY 10th. LIGHTING AND OVERNIGHT SECURITY WILL BE PROVIDED.

**VENDOR FEE:** EACH BOOTH SPACE WILL COST THE FOLLOWING:

FARMINGTON RESIDENT	\$45
NON-RESIDENT	\$55
LATE FEE (AFTER JULY 3)	\$15
ELECTRICAL HOOK UP	\$10
TENT RENTAL FEE*	\$10

**\*IT WOULD BE TO YOUR ADVANTAGE TO BRING YOUR OWN 9X9 TENT. THE CITY HAS LIMITED TENTS FOR RENT. THEY WILL BE RESERVED ON A FIRST COME-FIRST SERVE BASIS. THE FEE ALLOWS FOR SET-UP AND UPKEEP.**

**BOOTH SPACE WILL NOT BE RESERVED UNTIL PAYMENT IS RECEIVED. PAYMENT AND APPLICATION MUST BE RECEIVED BY FRIDAY JULY 3, 2009.**

**THIS IS AN ABSOLUTE CUT-OFF DATE.**

**NO VENDORS WILL BE ACCEPTED AFTER THIS DATE!!!**

**FOOD BOOTHS MUST HAVE THE FOLLOWING:**

- 1) AN APPROVED APPLICATION: ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED. THIS IS TO PREVENT MANY BOOTHS FROM SELLING THE SAME ITEMS.
- 2) AT LEAST ONE PERSON WHO HAS A VALID FOOD HANDLERS PERMIT OR TEMPORARY FOOD ESTABLISHMENT PERMIT.
- 3) SANITIZING SOLUTION AS PRESCRIBED BY HEALTH DEPT.
- 4) EACH FOOD BOOTH MAY SELL SOFT DRINKS

**NON-FOOD BOOTHS & GAMES MUST HAVE THE FOLLOWING:**

AN APPROVED APPLICATION: ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED. THIS IS TO PREVENT MANY BOOTHS FROM SELLING THE SAME ITEMS.



Dear Vendor,

Thank you for your interest in Farmington City's Annual Festival Days Event. The Committee is excited about your participation. When you arrive for set-up the morning of July 11, 2009 a list will be posted on the large entertainment/stage bowery. There will be a number by each vendor's name. This is your assigned space. The booth spaces will be marked with numbers. Find you number, and you've found your space. Also, I will be there to assist you with finding your space/booth and will be there throughout the event to assist you.

***If you would like to set-up Friday evening, July 10, 2009 please email me at [mpozz@aol.com](mailto:mpozz@aol.com) or call (801)447-3394 to confirm this arrangement. Overnight security will be provided.***

**DATE:** Saturday, July 11<sup>th</sup>, 2009 \*\* Please note: The parking lot will be full by 9:00am\*\*

**LOCATION:** Farmington City Main Park: 100 South Main Street

**SCHEDULE:**

**ALL NON-FOOD VENDORS:**  
SET-UP TIME: 6:30AM – 8:30AM  
TAKE DOWN/CLEAN-UP: 4:00PM – 5:00PM

**NON-FOOD BOOTHS & GAMES MUST HAVE THE FOLLOWING: AN APPROVED APPLICATION. ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED. THIS IS TO PREVENT MANY BOOTHS FROM SELLING THE SAME ITEMS.**

***\*\*\* PLEASE NOTE THE EARLIER SET-UP TIME FOR THE NON-FOOD VENDORS\*\*\****

**FOOD VENDORS:**  
SET-UP TIME: 8:00AM – 9:00AM  
TAKE DOWN/CLEAN-UP: 4:00PM – 5:00PM

**FOOD BOOTHS MUST HAVE THE FOLLOWING:**

1. AN APPROVED APPLICATION. ONLY ITEMS WHICH HAVE BEEN APPROVED FOR SALE WILL BE ALLOWED. THIS IS TO PREVENT MANY BOOTHS FROM SELLING THE SAME ITEMS.
2. A VALID FOOD HANDLERS PERMIT AND A TEMPORARY FOOD ESTABLISHMENT PERMIT. (You MUST have these permits prior to the event or you can be fined and closed down. Call Davis County Health Department @ 801-451-3296 for a copy.)
3. SANITIZING SOLUTION AS DESCRIBED BY HEALTH DEPARTMENT.
4. EACH FOOD BOOTH MAY SELL SOFT DRINKS.

The parade starts at 10:00am. Therefore, the majority of foot traffic will not arrive in the park until after the parade ends at approximately 11:00am. The booth sales ending time is extended to 4:00pm, at which time tear down begins so that the City can prepare for the dinner and concert in the park scheduled for that evening.

Again thank you for your interest in our community festival. It should be a great day in the park and the Committee wishes you great success. Please don't hesitate to contact me with any questions or concerns you have. If you need directions to the park, feel free to contact me.

See you there,  
Kathy Pozzuoli  
Farmington Festival Days  
Concessions Chairperson  
Email: [mpozz@aol.com](mailto:mpozz@aol.com)  
Phone: (801)447-3394